

Pearl River Junior College



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THE BULLETIN

OF

PEARL RIVER JUNIOR COLLEGE



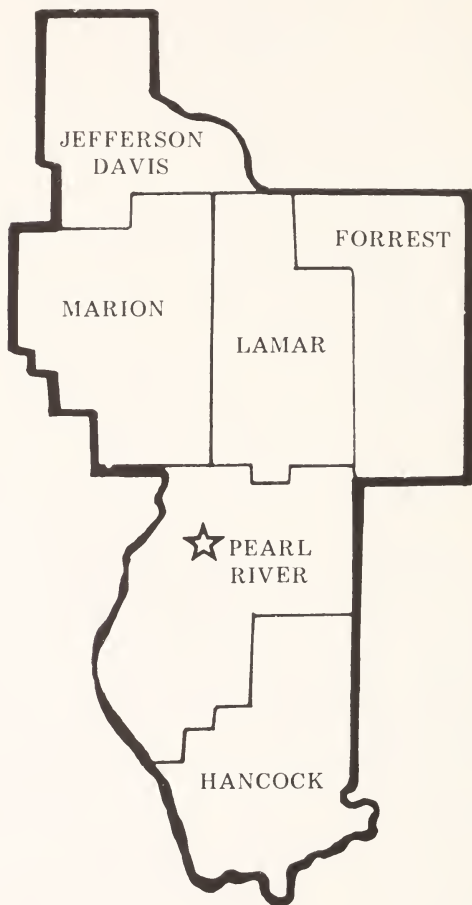
1978 - 79

1979 - 80

POPLARVILLE, MISSISSIPPI
39470

CO-OPERATING COUNTIES

*PEARL RIVER, HANCOCK, MARION, LAMAR,
JEFFERSON DAVIS AND FORREST*



Accredited by the Southern Association of Colleges

Accredited by the Association of Mississippi Colleges

Member of the American Association of Junior Colleges

Member of the Mississippi Association of Colleges

*All statements in this publication are announcements of present policies only
and are subject to change at any time by proper authority without notice.*

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STATEMENT OF PURPOSE

Pearl River Junior College exists for the purpose of serving the people of Mississippi, with special emphasis being given to those who reside within the six-county area comprising the Junior College District.

The broad objectives of our institution are to increase competence, improved moral and ethical standards, expanded cultural horizons, and enhanced ability to seek answers to fundamental questions of human concern.

Our paramount aim is to help each individual become more capable of living happily among his family and friends and of making an important contribution to his community, state, and nation.

The college seeks to fulfill its purpose in the following ways:

1. **Preparatory:** To provide courses in lower division college work for those students who plan to transfer to a four-year college or university, enabling them to enter the transfer school in the junior year. This training includes lower division preparation for college majors and professional fields.
2. **General Education:** To provide the students with the type of education designed to develop competence citizens as effective community leaders and as enlightened members of society.
3. **Terminal:** To offer vocational and technical education qualifying students for entry into occupations at the semi-professional level. To provide training opportunities for workers enabling them to up-grade their skills or employment qualifications.
4. **Counseling:** To provide a counseling program which will assist the students in assessing their aptitudes, interests and abilities in making adjustments to college life.
5. **Extra-Curricular Activities:** To offer a program that is not in the regular curriculum, but which can help students develop in much the same manner as curricular activities.
6. **Community Service:** To cooperate with business and professional groups in planning and providing instructional and cultural opportunities.

ACADEMIC CALENDAR FOR 1977 - 78

FIRST SEMESTER

August 19, Friday, 8:30 a.m. Faculty Meeting
August 21, Sunday, 3:00 p.m. Dormitories Open
August 22, Monday, 8:15 a.m. - 3:00 p.m. Registration
August 23, Tuesday, 8:15 a.m. - 3:00 p.m. Registration
August 24, Wednesday, 8:15 a.m. Classes Begin
September 5, Monday Labor Day Holiday
September 6, Tuesday Last Day to Register or Change Schedule
September 6, Tuesday Last Day to Drop a Course Without a Record
October 17 - 21, Monday - Friday Mid Semester Tests
November 23, Wednesday, 3:05 p.m.
November 28, Monday, 8:15 a.m. Thanksgiving Holidays
December 13 - 16, Tuesday - Friday Final Examinations
December 16, Friday End of School Day - Christmas Holidays Begin
December 16, Friday, 3:05 p.m. First Semester Ends
December 19, Monday, 8:00 a.m. Grades Due

SECOND SEMESTER

January 3, Tuesday, 8:15 a.m. - 3:00 p.m. Registration
January 4, Wednesday, 8:15 a.m. - 3:00 p.m. Registration
January 5, Thursday, 8:15 a.m. Classes Begin
January 19, Thursday Last Day to Register or Change Schedule
January 19, Thursday Last Day to Drop a Course Without a Record
February 27 - March 3, Monday - Friday Mid Semester Tests
March 17, Friday, 3:05 p.m.
March 27, Monday, 8:15 a.m. Spring Holidays
May 5 - 10, Friday - Wednesday Final Examinations
May 12, Thursday, 8:15 a.m. Sophomore Grades Due
May 12, Thursday, 3:15 p.m. Session Closes
May 14, Sunday, 6:00 p.m. Graduation Exercises
May 15, Monday, 8:15 a.m. All Non-Graduates Grades Due

SUMMER SCHOOL

First Term Begins June 5, Ends July 7

Second Term Begins July 10, Ends August 11

1978 SUMMER SESSION

June 5, Monday, 7:30 a.m. - 11:00 a.m. Registration
 June 6, Tuesday, 7:30 a.m. Classes Begin
 July 7, Friday First Term Ends
 July 10, Monday, 7:30 a.m. - 11:00 a.m. . . . Registration for Second Term
 July 11, Tuesday, 7:30 a.m. Classes Begin
 August 11, Friday Summer Session Closes

PEARL RIVER JUNIOR COLLEGE

BOARD CALENDAR

The boarding department is operated on the basis of six-week terms. Board is due and payable at the beginning of each term as follows:

BOARD CALENDAR 1977 - 78

August 22 - 23 First Term
 October 3 Second Term
 November 14 Third Term
 January 5 - 6 Fourth Term
 February 13 Fifth Term
 April 3 Sixth Term

ACADEMIC CALENDAR FOR 1978 - 79

FIRST SEMESTER

August 18, Friday, 8:30 a.m. Faculty Meeting
August 20, Sunday, 3:00 p.m. Dormitories Open
August 21, Monday, 8:15 a.m. - 3:00 p.m. Registration
August 22, Tuesday, 8:15 a.m. - 3:00 p.m. Registration
August 23, Wednesday, 8:15 a.m. Classes Begin
September 4, Monday Labor Day Holiday
September 5, Tuesday Last Day to Register or Change Schedule
September 5, Tuesday Last Day to Drop a Course Without a Record
October 16 - 20, Monday - Friday Mid Semester Tests
November 22, Wednesday, 3:05 p.m.
November 27, Monday, 8:15 a.m. Thanksgiving Holidays
December 12 - 15, Tuesday - Friday Final Examinations
December 15, Friday End of School Day - Christmas Holidays Begin
December 15, Friday, 3:05 p.m. First Semester Ends
December 18, Monday, 8:15 a.m. Grades Due

SECOND SEMESTER

January 2, Tuesday, 8:15 a.m. - 3:00 p.m. Registration
January 3, Wednesday, 8:15 a.m. - 3:00 p.m. Registration
January 4, Thursday, 8:15 a.m. Classes Begin
January 18, Thursday Last Day to Register or Change Schedule
January 18, Thursday Last Day to Drop a Course Without a Record
February 26 - March 2, Monday - Friday Mid Semester Tests
April 6, Friday, 3:05 p.m.
April 16, Monday, 8:15 a.m. Spring Holidays
May 4 - 9, Friday - Wednesday Final Examinations
May 11, Thursday, 8:15 a.m. Sophomore Grades Due
May 11, Thursday, 3:05 p.m. Session Closes
May 13, Sunday, 6:00 p.m. Graduation Exercises
May 14, Monday, 8:15 a.m. All Non-Graduate Grades Due

SUMMER SCHOOL

First Term Begins June 4, Ends July 6

Second Term Begins July 9, Ends August 10

1979 SUMMER SESSION

June 4, Monday, 7:30 a.m. - 11:00 a.m. Registration
 June 5, Tuesday, 7:30 a.m. Classes Begin
 July 6, Friday First Term Ends
 July 9, Monday, 7:30 a.m. - 11:00 a.m. Registration for Second Term
 July 10, Tuesday, 7:30 a.m. Classes Begin
 August 10, Friday Summer Session Closes

PEARL RIVER JUNIOR COLLEGE

BOARD CALENDAR

The boarding department is operated on the basis of six-week terms.
 Board is due and payable at the beginning of each term as follows:

BOARD CALENDAR 1978 - 79

August 21 - 22 First Term
 October 2 Second Term
 November 13 Third Term
 January 2 - 3 Fourth Term
 February 12 Fifth Term
 April 2 Sixth Term

ACADEMIC CALENDAR FOR 1979 - 80

FIRST SEMESTER

August 22, Wednesday, 8:30 a.m. Faculty Meeting
August 22, Wednesday, 3:00 p.m. Dormitories Open
August 23, Thursday, 8:15 a.m. - 3:00 p.m. Registration
August 24, Friday, 8:15 a.m. - 3:00 p.m. Registration
August 27, Monday, 8:15 a.m. Classes Begin
September 3, Monday Labor Day Holiday
September 7, Friday Last Day to Register or Change Schedule
September 7, Friday Last Day to Drop a Course Without a Record
October 22 - 26, Monday - Friday Mid Semester Tests
November 21, Wednesday, 3:05 p.m.
November 26, Monday, 8:15 a.m. Thanksgiving Holidays
December 17 - 20, Monday - Thursday Final Examinations
December 21, Friday, 8:15 a.m. Grades Due
December 21, Friday End of School Day - Christmas Holidays Begin
December 21, Friday, 3:05 p.m. First Semester Ends

SECOND SEMESTER

January 7, Monday, 8:15 a.m. - 3:00 p.m. Registration
January 8, Tuesday, 8:15 a.m. - 3:00 p.m. Registration
January 9, Wednesday, 8:15 a.m. Classes Begin
January 23, Wednesday Last Day to Register or Change Schedule
January 23, Wednesday Last Day to Drop a Course Without a Record
March 3 - 7, Monday - Friday Mid Semester Tests
March 28, Friday, 3:05 p.m.
April 7, Monday, 8:15 a.m. Spring Holidays
May 9 - 14, Friday - Wednesday Final Examinations
May 15, Thursday, 8:15 a.m. Sophomore Grades Due
May 15, Thursday, 3:05 p.m. Session Closes
May 18, Sunday, 6:00 p.m. Graduation Exercises
May 19, Monday, 8:15 a.m. All Non-Graduates Grades Due

SUMMER SCHOOL

First Term Begins June 2, Ends July 4

Second Term Begins July 7, Ends August 8

1980 SUMMER SESSION

June 2, Monday, 7:30 a.m. - 11:00 a.m.	Registration
June 3, Tuesday, 7:30 a.m.	Classes Begin
July 4, Friday	First Term Ends
July 7, Monday, 7:30 a.m. - 11:00 a.m.	Registration for Second Term
July 8, Tuesday, 7:30 a.m.	Classes Begin
August 8, Friday	Summer Session Closes

PEARL RIVER JUNIOR COLLEGE

BOARD CALENDAR

The boarding department is operated on the basis of six-week terms. Board is due and payable at the beginning of each term as follows:

BOARD CALENDAR 1979 - 80

August 23 - 24	First Term
October 1	Second Term
November 12	Third Term
January 7 - 8	Fourth Term
February 18	Fifth Term
April 7	Sixth Term

BOARD OF TRUSTEES

Charles Speed, Chairman

J. Q. Frierson, Vice-Chairman

Tercy Smith, Secretary

Pearl River County

Tercy Smith, Supt. of Education

R. E. Hobgood, J. J. Holcomb, Greg Mitchell

W. O. Moody, J. Q. Frierson

Marion County

William A. Stafford, Supt. of Education

Frank Fortenberry

Hancock County

Terry T. Randolph, Supt. of Education

Omer Haas

Jefferson Davis County

Dennis Fortenberry, Supt. of Education

Charles Speed

Lamar County

Mack Avery, Supt. of Education

Everette Eaton

Forrest County

Harlan Daughdrill, Supt. of Education

George C. Curry

OFFICE OF ADMINISTRATION

Marvin R. White	President
Gerald Mitchell	Business Manager
Enoch Seal, Jr.	Academic Dean
Albert A. Brooks	Vocational - Technical Coordinator
James Forte	Vocational - Technical Director
Mrs. Joyce F. Smith	Dean of Student Affairs and Financial Aid Officer
J. C. Arban	Athletic Director, Mathematics, Head Football Coach
Miller Hammill	Director of Student Life
Willis Lott	Director of Admissions
Larry L. Stanford	Public Relations
Mrs. Charlotte Odom	Director of Nursing
O. C. Dauenhauer, Jr.	Academic Counselor
Mrs. Patsy Howard	Comptroller
Mrs. Mary Amacker	Secretary to Nursing Department
Mrs. Margaret Boone	Secretary and Typographer
Mrs. Mary Lou Lott	Accounts Payable
Mrs. Miriam Jarrell	Secretary to Academic Dean
Mrs. Beth Harris	Financial Aid Secretary
Mrs. Pat Strahan	Secretary to the Vocational - Technical Department
Mrs. Barbara Wise	Secretary to the Vocational - Technical Department
Mrs. Dianne Traub	Accounts Receivable
Mrs. Patricia Suber	Records and VA Clerk
Mrs. Glenda Penton	Secretary to President
Mrs. Mary Jane Rester	Business Office

ACADEMIC FACULTY

Marvin R. White, B.S., M.Ed., Ed.D.	President
Samuel Abbott, B.S., M.B.A.	Business Administration
Elizabeth Alsworth, B.S., M.A., Graduate Study	Social Studies
J. C. Arban, B.S.	Mathematics, P.E. & Head Football Coach
James W. Barnes, B.S., M.S., Ed.D.	Science
Michael S. Bonner, B.S., M.S., Ph.D.	Science
* Walter R. Burris, B.S., M.S., Ph.D.	Animal Science
Mrs. Dorothy Carter, B.S., M.A.	English
Mrs. Margaret Ciccarelli, B.S., B.A., M.A., Graduate Study	Reading
Mrs. Sandra Clawson, B.S.	Nursing
Henry Conerly, B.S. M.S., Graduate Study	Science
Janice Coumbus, B.S., Graduate Study	Nursing
Mrs. Anne Dauenhauer, B.A., M.A.	Assistant Librarian

* Part Time

Oscar Charles Dauenhauer, Jr., B.A., M.S., Graduate Study	Academic Counselor
Mrs. Peggy Dease, B.S., Graduate Study	Nursing
Mrs. Jeanne K. Dinsmore, B.S., Graduate Study	Nursing
Arthur H. Dunagin, B.S., M.S., Graduate Study	Biology
Miss Jeanne E. Dyar, B.A., M.S.	Media Specialist
Mrs. Ethel Barnett Gordon, B.A., M.Ed., Graduate Study	English
John Grant, B.S., M.A., M.S., Graduate Study	Mathematics and Science
Mrs. Sandra Greer, B.A., M.S.	English
Miller Hammill, B.S., M.S., Graduate Study	Director of Student Life
Mrs. Norma Jean Hammill, B.S., M.S., Graduate Study	Science
Mrs. Marguerite Harvey, B.A., M.S.	Librarian
Miss Barbara Hitt, B.A., M.S.	Speech
Mrs. Victoria Holford, B.A., M.A., Graduate Study	Social Studies
Mrs. Constance L. Holmes, B.S., M.S.	Speech and Drama
David Earl Johnson, B.S.	Physical Education and Football Coach
Mrs. Elaine Leah Kersh, B.S.	Nursing
Michael A. Knippers, B.A., M.S., Graduate Study	Speech and Drama
*Adolph J. Laiche, Jr., B.S., M.S., Ph.D.	Plant Science
Robert A. Lott, B.S., M.S., Graduate Study	Mathematics
Willis H. Lott, B.S., M.E., Graduate Study	Director of Admissions
Walter Lowe, B.A., M.S., Graduate Study	Social Studies
Mrs. Karen W. Mannoni, B.M., M.M.	Music
Dorothy McCann, B.A., M.S.	Assistant Librarian
*J. W. McKie, B.S., M.S.	Farm Management
George S. Moffitt, B.S., Graduate Study	ROTC
Mrs. Ann Morris, B.A., M.A., Graduate Study	Business Education
Herbert Morris, B.S., Graduate Study	Physical Education - Football Coach
Mrs. Charlotte Odom, R.N., B.S.N., M.A.	Director of Nursing
Ray Patten, B.M., M.Me., Graduate Study	Band
Mrs. Mary Peddicord, B.A., M.S., Graduate Study	English
Mrs. Katherine Case Prentiss, B.S.N., M. N.	Nursing
Mrs. Mary Janette Price, B.S., Graduate Study	Nursing
Charles Rea, B.S., M.Ed	Physical Education and Basketball Coach
Mrs. Donna Rushton, B.S.	Nursing
Enoch Seal, Jr., B.A., M.S., Graduate Study	Academic Dean
Harvey Seligman, B.S., M.S., Graduate Study	Physical Education Health - Football Coach
Mrs. Delores Smith, B.S., M.B.Ed., Graduate Study	Business Education

Mrs. Joyce F. Smith, B.A., M.Ed., Graduate Study . . .	Dean of Student Affairs and Financial Aid Officer
Miss Sherra Nell Spence, B.S., M.S.	Psychology
*James M. Spiers, B.S., M.S., Ph.D.	Soils
Larry L. Stanford, B.S., Graduate Study . . .	Journalism and Public Relations
Mrs. Sylvia Stockstill, B.S.	Nursing
Mrs. Patricia Ann Strebeck, B.S., Graduate Study	Nursing
Miss Sandra Touchstone, B.A., M.S.	Art
George A. True, B.A., M.S., Graduate Study	Music
*Mrs. Mowetha S. Williams, B.A., M.A.	Music

FACULTY

HANCOCK COUNTY VOCATIONAL—TECHNICAL CENTER

James C. Sones, Jr., B.S., M.S., Graduate Study	Director Leave of absence 1977-78
Alvin K. Bourgeois, B.S., M.Ed (Acting Director)	Counselor
Mrs. Doris Allen, R.N., B.S., M.Ed	Practical Nursing
Uless J. Bergeron, Jr.	Metal Trades
Billy Ray Blackwell	Automotive Mechanics
Mrs. Dana Fayard, B.S., M.Ed	General Clerical
Ronnie Fletcher	Industrial Electricity
Thomas Mathew Karl, Jr.	Welding
Lawrence Emanuel Starita, Sr.	Building Trades
Mrs. Shirley Stockman	Secretary

HATTIESBURG VOCATIONAL—TECHNICAL CENTER

John Cecil Burt, B.S., M.Ed., Graduate Study	Director
Jack Batte, B.S., M.Ed., Graduate Study	Counselor
Andrew J. Blackwell	Heating, Air Conditioning & Ref.
G. Hugh Day, R.N.	Practical Nursing
Clifton Evans, A.A., CRTT	Respiratory Therapy
Thomas R. Johnston	Metal Trades
Travis Morris	Masonry
James T. Robbins	Auto Mechanics
Mrs. Lynn Royse, B.S., RN	Practical Nursing
Mrs. Catherine Tackett, B.S., RN	Practical Nursing
Mrs. Donnis Thompson	Secretary

* Part Time

Frank S. Uher, B.S., M.S.	Auto Body Repair
Kerry Don Welsh, A.A., B.S.	Drafting
Albert McLand, B.S., M.S., Graduate Study	M.D.T.A. Supervisor
Ms. Valerie Carlisle	General Clerical
Ms. Susan Clark	Secretary
Leffie Major Hudson	Welding
Hershel Smith	Automotive Mechanics
Mrs. Floy Waldvogel, B.A.	Basic Education

POPLARVILLE VOCATIONAL—TECHNICAL CENTER

James W. Forte, B.S., M.S., Graduate Study	Director
Randy Read, B.S., M.S., Graduate Study	Counselor
Larry K. Adams, B.S.	Technical Education
* John L. Anderson, B.S.	Technical Education
Robert P. Bourdin, B.S.	Heating, Air Conditioning & Ref.
Walter E. Bruner, A.S.	Electronics
Mrs. Phyllis Daniels, B.S., M.S.	Accelerated Business
Donald Ray Davis, B.S.	Distribution & Marketing Tech.
Jessie Keith Davis	Welding
Robert F. E. Dreyer, B.S., Graduate Study	Electronics
Clifton J. Harrell	Welding
Charles D. Harris, A.A., B.S., M.S., Graduate Study	Drafting & Design
Mrs. I. Lavonne Henley, B.S., M.Ed	General Clerical
Mrs. Melodie Hovermale, B.S., M.Ed., Graduate Study	Data Processing
Mrs. Mary Ann Hyatt, B.S.	Practical Nursing
Roy Jones, B.S.	Automotive Mechanics
John O. Ladner	Electricity
Mark Lott, A.S.	Carpentry and Cabiner Making
Mrs. Lorene McCallum	Cosmetology
Charles M. Millar	Electricity
Roese D. Neves, B.S.	Electronics
Jack Regan, A.A., Advanced Study	Drafting & Design
Mrs. Nancy Regan, B.S.	General Clerical
Charles Ray Rester	Masonry
Fred L. Roane, B. S., Graduate Study	Technical Education and Girls Basketball Coach
J. C. Rowley	Diesel Mechanics
Joseph Lavon Staten	Machine Shop
Howard V. Walters, B.S.	Remedial
Mrs. Brenda Windham, B.S., M.Ed.	Legal and Medical Secretary

* Part Time

HEAD RESIDENTS

Mrs. Dora Rayborn	Crosby Hall
Mrs. Alene King	Marion Hall
Mrs. Ida Flynt	Marion Hall
Mrs. Elma Walters	White Hall

AUXILIARY SERVICES

Charles Alexander	Maintenance Supervisor
Robert Goldthwaite	Cafeteria Manager
Mrs. Grace Boone	Bookstore Manager
Mrs. Celecia Sones	School Nurse
Mrs. Billie Smith	Library Assistant
Mrs. Faye Arban	Library Assistant

GENERAL INFORMATION

STATEMENT OF PHILOSOPHY

Pearl River Junior College serves varying individual needs of people in its area through a diversity of programs. In all programs the college seeks to aid students to a continuing re-evaluation of pursuit of their goals.

The school is dedicated to developing the abilities and meeting the needs of both youth and adults in the district which it serves. To achieve these educational objectives, the college gives emphasis to general education, guidance, senior colleges or university parallel training, technical and vocational education, continuing education and community services. The school seeks to provide guidance and leadership for educational experiences in teaching situations both on and off campus.

AFFILIATION

The Junior College is accredited by the Association of Mississippi Colleges, the Southern Association of Colleges and Schools and is a member of the American Association of Junior Colleges.

HISTORY

Pearl River Junior College is among the oldest schools of its kind in the South and the pioneer junior college in the state. It has been the pathfinder for advanced education in South Mississippi. Maintaining the highest standards Pearl River Junior College has developed contemporaneously with the "New South", and its graduates. The alumni have won distinction in every line of endeavor, and they have been potent factors in promoting the power and prestige of the South.

In the year 1909, the school was organized as Pearl River County Agricultural High School. In 1921 the school was the first junior college in the state to offer college credit. Later it was reorganized under the name of Pearl River Junior College. The college has grown for its beginning of nineteen students in 1921 to a three unit complex having centers in Forrest and Hancock counties.

FACULTY

Pearl River College's faculty is composed of professionally competent and successful educators, whose fitness is certified not only by their scholarly gifts and attainments but also by their experience in helping students overcome difficulties and perplexities. They are chosen for their personal character and pleasing personality which appeals to young people. They are encouraged to expect a high standard of conduct from students and develop a profitable association with them.

THE CAMPUS AND BUILDINGS

The buildings on the campus have increased from the original three in 1919 to more than thirty in 1977. The rapid growth in buildings and facilities during the past several years has been the result of the cooperative efforts of the Junior College District and the State Legislature. Today the buildings and 350 acres of land are valued at more than 15 million dollars. Repairs, replacements, and the addition of air-conditioning to existing buildings have added to the year-round comfort of both faculty and students. Grounds are so landscaped as to give an uncluttered and pleasing appearance that is conducive to study.

LOCATION

Pearl River Junior College is located in Southern Mississippi in Poplarville, a township with a population of 2,750 and is in many respects an ideal community for a junior college location. The town is served by four major highways: Interstate Highway 59 and Highways 11, 26, and 53. The area is also served by the Southern Railroad and the Greyhound Bus Company. Excellent highways make the college readily accessible to all parts of the supporting area.

The campus is located five blocks west of the business district of the town at the intersection of U.S. Highway 11 and State Highway 26.

ACADEMIC BUILDING

This is an air-conditioned, brick veneer building of modern design, used to provide space for English, Speech, Social Studies, Psychology, Art and Military Science classes. It consists of 12 classrooms and 16 offices. The facility was completed in 1968.

SCIENCE BUILDING

This building is a one story air-conditioned structure in modernistic design of reinforced concrete and masonry. The building, completed in 1966, houses the chemistry, physics, biology, zoology, botany, microbiology, anatomy and physiology, and agriculture classrooms and laboratories, also offices for faculty members.

THE LIBRARY

The college library, located at the west end of the mall, contains a collection of some 33,000 books and bound periodicals. The selective book collection covers the subject fields and provides for recreational reading. The reference collection is strong in both subject areas and general reference works. This collection is kept up-to-date in the reference room while older reference materials are readily available when needed. In addition to the bound magazines in the reference room, a large collection of unbound periodicals dating back ten and fifteen years is available for student use. Pamphlets and government publications are filed for the examination and use of students.

Some 300 current magazines are now in the library. Access to these, as well as to the bound and unbound magazines, is easy through a number of periodical indexes, including The Education Index, Reader's Guide to Periodical Literature, The Biography Index, Social Science Index, Humanities Index, Essay and General Literature Index, MLA Index, New York Times Index, and Cumulative Nursing Index. Some fourteen county, state, and national newspapers are received regularly. The New York Times and approximately thirty-two periodicals may be seen on microfilm.

The audio visual center contains a viewing and listening area equipped with wired carrels and machines, a sound-proof viewing room for classes, typing room for student use, four study rooms equipped with listening tables, and a storage room which houses cassettes, filmstrips, tapes, films, microfilm, slides, transparencies, and records. These materials are accessible to both students and faculty for use in the center, as well as in the classroom. Copying machines for book print and microfilm are available for student use. Television equipment is provided for making tapes to be used in the classroom or viewing room.

In addition to the usual library seating, individual study tables, tables for four readers, and easy chairs are provided. An effort is made to make the library attractive, comfortable, and functional through the use of drapes, air-conditioning, and easy accessibility to all materials. Books, magazines, both bound and current, as well as maps, pamphlets, government publications, globes, indexes, and newspapers, are on open shelves for student browsing. Stereo music is used at appropriate hours as a background for studying and reading.

Students are encouraged to make the library the center of their academic life by using it as a resource center as well as a study and recreational reading center. Since college is no longer confined to the classroom and to the textbook, the library takes an active interest in and strives to supplement the classroom activities. The entire faculty has a part in the selection and use of the materials provided in the college library.

JEFFERSON DAVIS HALL

The building is a three story brick structure renovated in 1973 to provide space for the Fine Arts Department and the Associate Degree Nursing Program. It also provides music studios, practice rooms and an auditorium which seats approximately 400 people.

MOODY HALL

The building is a three story brick structure renovated in 1973 to provide space for the Fine Arts Department and the Associate Degree Nursing Program. It also provides music studios, practice rooms and an auditorium which seats approximately 400 people.

SHIVERS GYMNASIUM

This is the physical education building with roll-away type bleachers allowing maximum use for activity classes in physical education. Storage space is located on the second floor of the building.

VOCATIONAL AND TECHNICAL BUILDING

This structure, completed in 1966, is an air-conditioned, one story concrete and masonry building of modernistic design. In it are the classrooms, laboratories and offices for the drafting, electronic technology, data processing, cosmetology, auto mechanics shop, machine shop, welding, masonry, carpentry, heating and air-conditioning, vocational electricity, general clerical, vocational guidance, and the vocational - technical coordinator.

STUDENT CENTER

The Student Center was occupied in 1963 with an addition being completed in 1966. It is a one story building that houses the bookstore, grill, post office, and seating space for two hundred students. It is the hub of all student activity.

ADMINISTRATION BUILDING

This building provides a conference room, and office space for the president, business manager, academic dean, registrar, record keeping department, dean of student affairs, academic counselor and director of student activities. This facility, located in the center of the campus, was occupied in the spring of 1970.

BILBO HALL

This building provides space for approximately twenty-two one and two bedroom apartments equipped for housing accommodations for married students and faculty members. This facility was completely remodeled in 1969.

PEARL RIVER HALL

This is a two story brick structure. The interior of which was redecorated in 1968, and air-conditioned in 1971. It has thirty-nine rooms designed to house eighty-five students. It also contains facilities for an apartment for a head resident and his or her family.

HUFF HALL

The building is a three story brick structure located near the center of the campus. It is the oldest building on campus; however, it has been renovated several times since it was constructed. The interior of the building was redecorated and air-conditioned in 1974. As a residence hall it provides space for ninety men and a head resident.

WHITE HALL

This residence hall is a two story brick structure that contains facilities for sixty-six women and a head resident. It was completely air-conditioned in 1971 and the interior was redecorated in 1972.

LAMAR HALL

Lamar Hall offers accommodations for sixty men, an apartment for a head resident, and a spacious lounge. It is a two story structure in modernistic design of reinforced concrete and masonry. Although it was first occupied in 1961, major repairs were completed in 1969, and air-conditioning was added in 1971.

MARION HALL

Marion Hall is a modern, well equipped, residence hall that houses 144 women. The lobby, built around a triangular fountain, contains a color television, ping pong tables, patio furniture, game or study tables, and a refreshment corner. Two apartments for the head residents, residence hall office, utility room, two storage areas, and rest rooms are located on the first floor.

Eighteen apartment modules are located on the second and third floors. These modules are approached by stairs and balconies that surround the patio lobby. Each module, accommodating eight women students, contains a carpeted living room, multipurpose room with refrigerator, four bedrooms and a double bath.

CROSBY HALL

This two story brick building was constructed in 1921 but renovated and completely air-conditioned in 1971. It houses the college cafeteria on the first floor and rooms for thirty-six girls on the second floor. It also contains facilities for a head resident, lounge, and private dining rooms.

PHYSICAL EDUCATION BUILDING

This is a one story structure consisting of four offices, one visitors' dressing area, one home football dressing area, one home basketball dressing area, one laundry room, one training room, two girls' basketball dressing rooms and a large storage area. This building has a basketball arena that will seat approximately 3,000 people. It contains a visitors' sleeping quarters, a large classroom, a concession room and equipment rooms for football, basketball, baseball and track.

HATTIESBURG VO — TECH CENTER

The center was constructed in 1970 and is situated on a 12 acre campus approximately two miles south of Hattiesburg on Highway 49.

The campus is composed of four (4) buildings. The first building is an air-conditioned one story brick structure of 11,702 sq. ft. It houses the administration offices, MDTA offices, classrooms, and laboratories for construction drafting, inhalation therapy, LPN, and MDTA clerical cluster.

The second building is a one story brick structure of 16,320 sq. ft. and houses shops and classrooms for metal, trades, masonry, and air-conditioning - refg. The classrooms are air-conditioned.

The third building is a one story brick structure of 14,343 sq. ft. which houses shops and classrooms for auto/body, auto-mechanics, and MDTA welding. The MDTA welding was a new addition to the existing building in 1976. It was constructed by the instructors of the center.

The fourth building is a one story metal structure of 4,000 sq. ft. and it houses a shop and classroom for the MDTA auto-mechanics.

HANCOCK COUNTY VOCATIONAL — TECHNICAL CENTER

The Hancock County Vocational - Technical Center is located in the Hancock County Industrial Park adjacent to Stennis International Airport on Highway 603, approximately ten miles north of Bay St. Louis. The 35,000 square foot facility contains three buildings of masonry construction, administrative offices, six classrooms and five shops. All classrooms and offices are air-conditioned. The Center was completed in the fall of 1973 and is valued at more than a million dollars.

The purpose of the Hancock County Center is to provide vocational-technical education and other services to junior and senior high school students, post-secondary students and adult continuing education students.

MARKETING TECHNOLOGY BUILDING

This building was completely remodeled in 1977 to house classes in distribution and marketing technology. The public relations department also occupies part of this structure.

AUTO MECHANICS BUILDING

This building was constructed to house the Auto Mechanics Program. It contains 2 shop areas, 2 instructor's offices, a classroom and storage areas. Also, included in the building are covered work areas and a cleaning area.

DIESEL AND MASONRY BUILDING

This structure is a one-story brick and masonry building. First phase was completed in 1975 and the second phase (Masonry) was completed in 1976. Included in the building are classrooms, instructors' offices, tool rooms and laboratories.

FACULTY HOUSING UNITS

Five faculty housing units of brick veneer construction were completed in 1968. Each unit has the same floor plan and each unit is a duplex that consists of three bedroom apartment and a two bedroom apartment with controlled heating and air-conditioning. These facilities can provide housing for ten faculty members and their families. Three houses constructed for faculty housing also have controlled heat and air-conditioning. Two of the houses are of brick veneer construction while one has asbestos siding.

RECEIVING WAREHOUSE

This building, constructed in 1957, is a split-level brick veneer building of modern design. It has a total gross area of 4,290 sq. ft. Its principal use is for storage.

PRESIDENT'S HOME

The President's Home is located on the south entrance to the campus. It is a brick structure erected in 1924. The building was renovated in 1967.

VEHICLE MAINTENANCE SHOP

This building was constructed in 1969. It is of masonry construction with a gross area of 2400 sq. ft. This facility provides space and equipment so that motor servicemen can make minor repairs and perform preventive maintenance on all college owned transportation.

T. D. "DOBIE" HOLDEN STADIUM

This stadium was constructed in 1966 and has a seating capacity of 5,000 and includes a press box, dressing rooms, and storage area for equipment. The hurricane of 1969 destroyed the wooden poles and lighting fixtures. They have been replaced with metal poles, modern high intensity lighting, and underground wiring.

THE FARM

The college farm consists of approximately 300 acres of land adapted to the growth of pasture crops and other permanent grasses and annual crops of small grains and clovers. The farm serves as a laboratory for the agriculture courses taught at the college. It is equipped with modern machinery to carry on its operation.

ENVIRONMENT

Pearl River College offers the advantage of an attractive and healthful location in a community characterized by social culture, religious activities and superior citizenship. The administration recognizes the duty of the institution to safeguard the campus environment so that every student may develop moral and spiritual strength. The welfare of students entrusted to our care is regarded as of the highest importance.

SCHOLARSHIP

Pearl River College insists upon sound scholarship. The course of study and methods of instruction are designed to develop the student's power of observation, reason, and application. Special and individual attention, as considered necessary, by the student, can be given so that deficiency may be overcome and progress made.

SMALL CLASSES

A student attending this school has a particular advantage because smaller classes make possible frequent recitation and personal contact between pupil and instructor. This system aims not only at the imparting of knowledge but at training the mind through application.

PEARL RIVER JUNIOR COLLEGE ALUMNI ASSOCIATION

The Pearl River Junior College Alumni Association believes the college exists to provide educational opportunities, experiences and leadership for the citizens of Pearl River, Marion, Lamar, Hancock, Jefferson Davis and Forrest Counties. The Pearl River Junior College Alumni Association pledges itself to help provide maximum opportunity for the people in this area. The paramount aim of this Association is to help each individual, regardless of age, to become more capable of making his best contributions to his family, his local community, his state and his country.

STUDENT SERVICES

Student Counseling. The Career and Personal Development Center provides many services to the student. The Academic and Vocational Counselors are available to assist the student in choosing a college major, making a vocational choice, solving personal and social problems, overcoming educational deficiencies and finding solutions to problems that arise in college living. The content of interviews with the Counselor is regarded as confidential.

Health Service. The college offers every advantage possible to preserve and promote physical well-being. A registered nurse is employed full time by the school. In case of serious illness an effort will be made to contact the parent or guardian, but in cases of emergency, action will be taken on the advice of the attending physician, with the understanding that the cost of the special services and medicines will be borne by the student or person responsible for the student's expenses. Special medicines, x-rays, and medical services other than those rendered by the school nurse are not provided at college expense.

Cafeteria Service. A sincere effort is made at all times to serve well prepared food in attractive surroundings at the lowest possible cost. The planning and preparation of the meals are catered by ARA Food Services. Meals are served in the cafeteria at regular, scheduled hours; however, the cafeteria will be closed during official school holidays. Guests of students who eat in the cafeteria are required to pay for their meals. Board must be paid by noon of the second day of each of the six week board periods.

Snack Area. A modern grill installation and snack bar in the Student Center provides short-order service for students and faculty.

Books, Rental. Beginning with the 1973 fall session, the college started a book rental program for academic and technical students. The purpose of the participation is to save students on the average of about 50% on book purchases. Students will be charged \$25.00 per semester for the textbooks they need.

The book service will not furnish workbooks, dated material, or vocational books, either because this material is not reusable or because it is usually kept by the student.

The student will pay his fee in the Business Office, and will present a receipt to receive his books at the Bookstore. Computer cards will be used to issue books. When books are returned at the end of the semester, these cards are given to the students returning books. If the student is delinquent, cards are sent to the Computer Center where delinquent reports are made and the student is sent the amount due. The report is then submitted to the Records Clerk for purpose of holding grades and transcripts, until the bookstore account is clear. A fine of \$1.00 per book is charged for late return.

Bus Transportation. A system of bus transportation is available so that students may live at home and be transported to college each day. Buses arrive on the campus at 8:00 a.m. and depart at 3:15 p.m.

Identification Card. An identification card is issued by the Business Office to each student after he pays his fees. This card entitles the student to admittance to all regularly scheduled activities and must be presented each time he attends such activities. The identification card is validated each six weeks for students who live in the dormitories, eat regular meals on the campus or commute on the college buses. A fee of \$3.00 is charged by the Business Office for issuing a duplicate identification card. The card must be given to the Business Manager when a student withdraws. It is not transferable under any circumstances.

Mail. Post office boxes may be rented in the campus post office. Mail is delivered to the campus twice daily except Saturday and Sunday. Mail should be addressed Station A, Pearl River Junior College, Poplarville, Mississippi 39470.

Recreation. Students are urged to participate in the athletic activities which include intercollegiate and/or intramural contests in football, baseball, basketball, golf, softball, tennis, and volley ball. A primary objective of the program is to encourage every student to develop his mental and physical alertness by participating in our sports program.

The Campus Newspaper. The Dixie Drawl, the official newspaper of the college, is produced and edited by students, under the direction of the journalism teacher. The paper is published under the general direction of the Public Relations Department. Students are urged to make contributions to this publication which affords opportunity for the development of talent in writing and newspaper work.

Motor Vehicles. Students who wish to keep any type of motor vehicle on campus must register the vehicle with the Dean of Student Affairs. After the vehicle is registered, the student will be given a parking permit decal which must be prominently displayed at all times. The parking permit allows the student to park anywhere on campus except in restricted areas. Parking permit decals are not transferable.

Student Housing. Pearl River Junior College provides housing accommodations, on the campus for, 500 full time students. All rooms are furnished with single beds, chest, desk and chairs.

The expenses for a student living in the residence halls are shown under expenses on pages 37, 38 and 39. Students desiring to reserve living facilities on the campus must make application to reserve dormitory space by completing the application for admission. Residence hall space will not be reserved unless the room reservation of \$10.00 is paid.

Rooms are subject to inspection at all times. Occupants are responsible for the conditions and contents of their rooms and the hall on which they live. Damage to school property must be paid for by the perpetrator.

Laundry. The college does not operate a general laundry, but both male and female have access to coin-operated laundry facilities on campus. Students may patronize the local dry cleaning establishments or use the facilities of the local laundromat. Out-of-town laundries offer pick up and delivery services to students living on campus.

STUDENT ACTIVITIES

In addition to the regular schedule of the academic curriculum, there is an active program of extra-curricular activities on the campus. Campus organizations managed by students under faculty guidance offer ample opportunities for growth in character, citizenship and leadership.

Religious Organizations. Although Pearl River Junior College is non-sectarian, religious life is fostered. Our college administration believes that students need spiritual development as well as mental, physical, and social development. The churches of our town and the religious organizations of the campus seek to provide students with activities that will lead to spiritual development. There are four church organizations on the campus which give students opportunity to participate in the work of their respective churches and which serve as a link between the college student and the local church. The student church organizations are the Wesley Foundation, Know Your Bible Club, the Institution of Religion, the Baptist Student Union, and the Newman Club. These groups, through their leaders, seek to promote a campus-wide program of social and religious activities which can be shared throughout the year.

Band. The band fills numerous engagements during the school year and participates in various athletic and social events on and off campus. Students who have some previous experience are urged to join the college band. The organization offers an excellent opportunity for those who wish to further their musical training.

Choral Club. This group is composed of both music majors and non-music majors who wish to broaden their musical interests and who wish to sing for the enjoyment of singing. It includes training in sight reading, operatic work, and music appreciation.

CAMPUS CLUBS AND ORGANIZATIONS

Students are encouraged by the faculty and administration to participate in approved student organizations. It is realized that special interest organizations have much to offer in training students in the process of democracy and in personal relationships. The work is supervised by faculty members. The campus organizations include Student Council, College Annual, Delta Psi Omega, Phi Theta Kappa, Dixie Drawl, Baptist Student Union, Wesley Foundation, Know Your Bible Club, Institution of Religion, Newman Club, Cheerleaders, Mississippi Association of Student Nurses, String of Pearls, Pearl River College Band, Phi Rho Pi, Deca, VICA, Pearl Sisters, Afro-American Cultural Society, PRC Singers, Cosmo Sorority, and Business Club.

FINANCIAL ASSISTANCE

Contact the Student Financial Aid Officer at Pearl River Junior College for information regarding financial assistance. Call 795-4558 or write to The Financial Aids Officer, Pearl River Junior College, Poplarville, Mississippi 39470. She can give specific information and applications for the College Work Study Program, Guaranteed Student Loan, National Direct Student Loan, and B.E.O.G., NSL, SIGP. All financial and applicants will be notified as to the disposition of their request.

STUDENT AIDS

Government Guaranteed Loan. These loans are available for middle income families who want to borrow money for college at 7 per cent interest rate from a hometown bank which participates in this program. If the family's adjusted income is under \$15,000.00 per year, the Federal Government will pay the full interest charge on this loan while the student is attending college, and prior to the beginning of the repayment period. Repayments begin on a date between 9 and 12 months after the student completes his course of study or leaves college. Applications are made available by contacting the Financial Aids Officer, Pearl River Junior College.

National Direct Student Loan Program. Under the provisions of the National Defense Education Act of 1958, the Federal Government makes it possible for a limited number of students to borrow up to \$1,250 each year to a total of \$5,000 for undergraduate study of four years. Repayment begins 9 months after the student ceases to do at least half-time study and may extend over a ten year period. Interest charge of 3 per cent also begins at the start of the repayment period. The program also provides for partial or total loan cancellation for students who enter the field of teaching. Applications are available in the office of the Financial Aids Officer, Pearl River Junior College.

College Work-Study Program. This is a joint program sponsored by the Federal Government and Pearl River Junior College to stimulate and promote the part time employment of students who are in need of the earnings from such employment to pursue courses of study at this institution. A number of jobs are available for students who are determined by the college to be in need of financial aid. These students are allowed to work 10 hours per week during the weeks that classes are in session and 40 hours per week when classes are not in session. For applications contact the Financial Aids Officer, Pearl River Junior College.

The Basic Educational Opportunity Grant. The maximum award you could receive under this program is \$1,400 minus the amount you and your family are expected to contribute toward the cost of your education. (This amount is called your Family Contribution.) Your actual grant, however, may be less than this maximum award. The amount of your grant is based on your Family Contribution and two other factors: (1) the amount of funds actually available for the program for the year; and (2) the cost of your education, since the grant cannot exceed one-half that cost. The amount of the grant would decrease as the Family Contribution increases. In addition, since the minimum grant that can be awarded to an eligible student is \$200, you would not receive a grant if your Family Contribution is more than \$1,200.

Health Professions and Nursing Student Loan Program. A student enrolled in the Associate Degree Nursing program may borrow up to \$1500 per academic year. The actual amount a student is able to borrow is dependent upon other funds available to the student. Interest rate is 3% per year, with payment beginning no later than nine months after leaving school. There is a cancellation clause whereby a student may cancel 50% of interest and principle.

Student Incentive Grant Program (S. I. G. P.). Recipients must be a resident of the state of Mississippi, must be a full-time undergraduate student, must illustrate a substantial financial need and must show academic promise and maintain good standing in his field of study. The maximum grant will not exceed \$1,500.00 per school year.

SCHOLARSHIPS

Scholarships donated by clubs or industry are usually earmarked by the donors who set up their own qualifications for selecting a recipient. Information regarding applications for scholarships can be secured from the Dean of Instruction, Pearl River Junior College.

Scholarships in band, basketball, and football are awarded on the recommendation of the band director, the basketball coach, or the head football coach. If a student is interested in one of these scholarships, he should contact the person who makes the recommendation.

Valedictorian and Salutatorian Scholarships. Pearl River Junior College offers a scholarship of \$150.00 to the valedictorian and salutatorian from each high school in the junior college district. The superintendent in each school must make the certification to the Business Office.

A.C.T. Scholarships. Pearl River Junior College offers a scholarship to students who live in the junior college district and who make a composite score of twenty-five or above on the American College Test. The scholarship is awarded after the test score is sent to the college. In order to receive this award the student must attend Pearl River College the first semester of the freshman year. The scholarship must be used the year following graduation from high school and is pro rated according to the number of weeks of school attended during the school year.

Alumni Association Scholarships. The Pearl River Junior College Alumni Association donates scholarships to deserving students. The recipients are chosen from the six counties served by the college.

Phi Theta Kappa Scholarship. The national scholarship fraternity for junior college students awards an academic scholarship to a fellow student. The receiver of this award is chosen on the basis of citizenship, leadership and integrity displayed on the campus.

Movie Star Scholarships. Movie Star Incorporated makes available two \$100 scholarships to students whose parents are employed by Movie Star Incorporated.

Nursing Scholarship Program. A student enrolled in the Associate Degree Nursing Program may receive a scholarship to help defray cost. The amount of the grant is dependent upon other aid available to the student. As in the other college based programs, all students must be accepted by the college before consideration for any assistance can be provided.

Rotary Club Scholarship. Each year the Poplarville Rotary Club gives a scholarship to a deserving student from Poplarville High School. The scholarship pays the matriculation fee for one year.

Phi Theta Kappa Scholarship. The campus organization of the Phi Theta Kappa grants a scholarship to a deserving student.

V.F.W. Scholarship. This award goes to a son or daughter of a deceased or disabled veteran from north Pearl River County.

Pearl River County Cattlemen's Association Scholarship. This award is donated to a sophomore student attending Pearl River Junior College who is studying in the field of agriculture.

WOMEN IN CONSTRUCTION SCHOLARSHIP AWARDS

Scholarship Award. This medal is offered by President Marvin R. White to the college student making the highest academic average.

Citizenship Award. This medal is given by the County Superintendent of Education to the female student who during the session best exemplifies, in her activities as a student, desirable qualities of citizenship.

Citizenship Award. This medal is given by the American Legion Post of Poplarville, Mississippi, to the male student who during the session best exemplifies, in his activities as a student, desirable qualities of citizenship.

Journalism Award. This medal is given by Mr. Murphy Weir to the student contributing most to journalism during the session.

Athletic Award. This medal is awarded by Mr. J. J. Holcomb to the student selected as the best all-around athlete of the year.

Carpentry Award. This medal is awarded by Mr. Dwight Lott, Sr. to the student selected as the best carpenter student of the year.

MILITARY SCIENCE

The mission of the Reserve Officer Training Corps (ROTC) program is to obtain commissioned officers for the United States Army and to provide citizenship and leadership training for college students.

The Army ROTC offers a generalized course designed to give students a broad and general military background. Advanced students qualifying for a commission in the U. S. Army may be commissioned in any one of the branches of the Army. Consideration for a branch assignment will be: individual desires, personal qualifications, and the needs of the Army.

The ROTC Program consists of two courses, The Basic Course and The Advanced Course.

Satisfactory completion of the basic course is a prerequisite for enrollment in the advanced course.

The purpose of the ROTC Program here is to qualify selected junior college graduates (students) in the basic course. Successful completion of MSL 1113 and 1123 qualifies the student to enroll in advanced ROTC, at colleges and universities offering the ROTC Program, if physical, moral, and scholastic abilities meet the requirements prescribed by Army regulations. Taking the basic course does not obligate the student to military service.

STUDENT LIFE

Education is more than the mere accumulation of knowledge. Although intellectual achievement is the core of the program of every reputable school, education must offer more. A student must have social contacts so that he may acquire confidence, poise and dignity. Pearl River College is not unmindful of this need. Intramural and interscholastic athletic programs, interscholastic debates, and other school activities provide these contacts. The program is stimulating and challenging to the highest and finest qualities of the student and is so arranged that he may enjoy each activity as he participates in it.

GENERAL POLICIES FOR STUDENTS

The philosophy of student conduct at Pearl River Junior College is founded upon the principles of character building. Discipline inculcates habits of obedience, order, neatness, punctuality, and respect for lawful authority - all characteristics of the good citizen. Cooperation with those in authority is the first part of training leadership. Pearl River Junior College is preparing students to be good citizens and leaders in whatever walk of life they may enter. This prevents the granting of special privileges to a few. No one detects a real injustice nor resents a real or fancied one more quickly than young men or young women. The constant concern of those charged with the administration of discipline at Pearl River Junior College is that discipline shall be done with fairness and justice to all.

STUDENTS' DUE PROCESS

The Board of Trustees desires to create a learning atmosphere in the college which is free from disruptions and disturbances.

In accord with the law, it is the desire of the Board of Trustees to provide for the protection of the individual rights of the student. All students are assured that their rights shall be protected. Any actions affecting their rights and responsibilities shall be subject to due process.

STUDENT CONDUCT

Instead of detailed regulations designed to cover matters of student conduct, all students enrolled in Pearl River Junior College will be expected to conform to ordinary rules of polite society - to be truthful, to respect the rights of others, to have regard for the preservation of state and college property, as well as the property of others, and to conform to all other stated rules and regulations of this institution.

Some acts or misconduct which are unacceptable and subject the student to disciplinary action are listed below. Students apprehended and proven guilty of violating these regulations may receive a maximum penalty of dismissal from the college.

The following actions are violations of college regulations and are just causes for dismissal:

1. Possession, consumption, sale, manufacture, delivery or creation of a controlled substance (including but not limited to narcotics, LSD, Marijuana, barbiturates, or pep pills) as defined in Section 41-29-103 (e) Miss. Code Ann. (1972), on campus or at any activity or social event sponsored by an organization of the college.
2. Possession of paraphernalia as defined in Section 41-29-105 (s) Miss. Code Ann. (1972), on campus or at any activity or social event sponsored by an organization of the college.
3. Possession, consumption, or indication by any of the senses or otherwise evidence of being under the influence of any intoxicating beverage on campus or at any activity or social event sponsored by an organization of the college.
4. Cheating: Cheating on tests, examinations, term papers, etc. or stealing.
5. Vandalism: Destroying, damaging, or defacing of college, state, federal, public or private property.
6. Firearms: Possession of or keeping firearms, explosives, or fireworks on campus. Concealed weapons are prohibited within a two mile radius of the campus.
7. Traffic violations: A repeat of a traffic violation or failure to register a motor vehicle. All motor vehicles must be equipped with a muffler sufficient to prevent disturbing noises. Special attachments for noise will not be permitted.
8. Financial irregularities: Giving bad checks, failing to pay bills, or deferring tuition.
9. Riotous conduct: Students that are involved in a disorderly crowd or mob that prevents the normal activities of the college will be dismissed.
10. Identification: Failure or refusal to present I.D. card upon request to any official of the college at any time.
11. Profanity: Use of profane or obscene language.
12. Hazing: Hazing in any form. This includes cutting of hair.
13. Gambling: Any form of gambling.
14. Appearance: Poor standards of dress and appearance which include unclean clothing or person.

15. State and Federal Laws: Any conduct which constitutes a violation of state or federal laws is also a violation of college policies.
16. Conduct:
 - a. Public display of affection is not considered appropriate in the resident halls, on campus, or at any activity of the college.
 - b. Not adhering to acceptable standards of conduct while resting or relaxing on campus.
 - c. Indecent exposure is prohibited on campus.

ADMISSION POLICY

The Board of Trustees desires to provide educational opportunities for all those interested in attending Pearl River Junior College. Pearl River Junior College does not discriminate on grounds of sex, race, color, creed, or national origin with regard to admission to any program at this institution.

The College (through the appropriate admissions committee) reserves the right to cancel the admission or registration of an individual whose attendance at Pearl River Junior College would not be mutually beneficial to himself and to the institution. (Due process would be strictly adhered to in this case.)

Application procedures and requirements for the various programs at Pearl River Junior College will be stated in the college catalogue of this institution.

ADMISSIONS REQUIREMENTS

One may be admitted to Pearl River Junior College either as a full-time or a part-time student. A full-time academic or technical student is one who is registered for twelve or more semester hours per semester and a full-time vocational student is one who is registered for twenty-eight contact hours per week or enrolled for the prescribed courses in any vocational curriculum. A part-time academic or technical student is one who is registered for fewer than twelve semester hours and a part-time vocational student is one who is enrolled in less than twenty-eight contact hours per week or less than the prescribed curriculum as stated in the catalogue.

FULL-TIME AND PART-TIME STUDENTS

Instructions for the admission of Academic or Technical students.

- I. In order to be admitted to Pearl River Junior College as a full-time or part-time academic or technical student, one must meet the following requirements:
 - A. Submit a completed application and self-checked health history.
 - B. Submit a transcript showing one of the following:
 1. That he/she has graduated from an accredited high school or

2. That he/she has attended an accredited college or university
3. That he/she has passed the General Education Test (G.E.D.) or
4. If he/she does not meet the above requirements, the applicant may be admitted by waiver on an individual basis if he/she has earned fifteen acceptable high school credits.

If a student does not have a transcript on file with Pearl River Junior College, he/she may be admitted on provisional basis by signing a transcript release form releasing the applicant's transcript from his/her high school or college to P.R.C.

Instructions for admission to the Vocational Program.

- II. In order to be admitted to Pearl River Junior College as a regular full-time or part-time vocational student one must meet the following requirements:
 - A. Submit a completed application and self-checked health history.
 - B. Submit an official transcript showing one of the following:
 1. That he/she has graduated from high school or
 2. That he/she has attended an accredited college or university
 3. That he/she has passed the General Education Test (G.E.D.) or
 4. One may be admitted by waiver on an individual basis if he/she has earned fifteen acceptable high school credits or be eighteen (18) years of age or older.

If a student does not have a transcript on file with Pearl River Junior College, he/she may be admitted on provisional basis by signing a transcript release form releasing the applicant's transcript from his/her high school, college or university.

CONTINUING EDUCATION STUDENT

In order to be admitted to courses that give continuing education credit one must:

- A. If eighteen years or older, fill out an application form.
- B. If sixteen or seventeen years of age, present a letter of recommendation from the high school principal.

INSTRUCTIONS FOR ADMISSION TO THE PRACTICAL NURSE PROGRAM

1. The applicant must be at least 18 years of age by the date of program completion.
2. The applicant must successfully complete the General Aptitude Test Battery administered by Mississippi State Employment Service.

3. The applicant must complete a Pearl River Junior College application form and a Health Occupation application form.
4. The applicant must give evidence (high school transcript) that he or she has completed the 12th grade or made an equivalent score on the G.E.D. Test (at least 40 on each part or an average of 45 of all parts).
5. The applicant must submit three personal references (no relatives).
6. The applicant must make a score of 90 on the Otis Quick Scoring Test of mental ability (administered by Pearl River Junior College).
7. The applicant will have an interview with the admissions committee. This committee will make a determination whether the applicant will be tentatively accepted based on information available from the previous steps, impression applicant makes during interview and pending physical exam.
8. The applicant must be physically and mentally fit as established by a complete physical examination and recommendation of the examining physician.

The admissions committee shall include the following personnel selected by the school.

1. Counselor - Chairman
2. Mississippi State Employment Service
3. Clinical agency(s) (Director of Nurses or Representative)
4. Instructor

ADMISSION PROCEDURES FOR THE TWO YEAR ASSOCIATE DEGREE NURSING PROGRAM

A student seeking admission to the Associate Degree Nursing Program must meet the general admission requirements for the college and also the special provisions listed below:

1. Submit the following information to the Director of Admissions: An Application for Admission to Pearl River Junior College, an estimate of applicant's suitability for nursing, a high school transcript or G.E.D., and a health certificate.
2. Have a personal interview with the Nursing Admissions Committee.
3. In accordance with the minimum standards of the Accrediting Body, all applicants must meet one of the following criteria in order to be accepted: 1) An ACT composite score of 15 or above, 2) Students admitted with less than a score of 15 on the ACT must complete a minimum of 26 semester hours in the pre-nursing curriculum including anatomy and physiology. The applicant must have made a minimum grade of "C" on each course included in the 26 semester hours. All students admitted into the ADN program from pre-nursing must have written the ACT unless they are transfer students (students who have attended another college or university) with a minimum of 12 semester hours and a grade point average of 2.0, 3) Licensed Practical Nurses

who wish to enter the associate degree program without the ACT must have a minimum score of 500 on the licensure examination.

4. ALL APPLICATIONS MUST BE RECEIVED PRIOR TO APRIL 15. APPLICATIONS COMPLETED AFTER THIS DATE WILL BE CONSIDERED ONLY IF VACANCIES ARE AVAILABLE. ENROLLMENT IS LIMITED.
5. Under the provisions of Mississippi Code Nurse Practice Act, Chapter 15, Section 73-15-17, the state of Mississippi has the power to deny, revoke or suspend licensure to any person having been convicted of a drug related felony or misdemeanor. Persons having questions about eligibility should contact the Mississippi Board of Nursing, 135 Bounds Street, Jackson, Mississippi.

ADMISSION REQUIREMENTS FOR RESPIRATORY THERAPY

1. An applicant must be a high school graduate or pass the General Education Test (G.E.D.)
2. An applicant must follow the admission requirements at Pearl River Junior College and complete a Mississippi Vocational Health Occupations Application.
3. An applicant must present a completed Mississippi Vocation Health Examination Report.
4. An applicant must present acceptable scores on the General Aptitude Test Battery (GATB), which is administered by the Mississippi State Employment Office.
5. An applicant must take the Otis Quick Score Mental Abilities test administered by Pearl River Junior College and make a score of ninety (90) or above which is required for entrance requirements.
6. An applicant must have reached his eighteenth (18) birthday by the completion of the course.
7. An applicant will be required to have an oral interview with the Admissions Committee.

ADMISSION REQUIREMENTS FOR COSMETOLOGY

1. Must be eighteen years old or have a high school diploma or pass the G.E.D.
2. If eighteen years of age or older one must have a tenth grade education or its equivalent.
3. Must submit a completed application and self-checked health history.
4. A current health certificate as required by the State Cosmetology Board. (Health certificate must be dated no more than thirty (30) days before admission to the program).

All students who meet the admission requirements will be admitted to Pearl River Junior College and all services such as financial aid and other benefits will be awarded without regard to race, creed, color, or national origin.

TRANSFER STUDENTS

Transfer students must meet established admission requirements but if a student transfers from another school on academic probation, he/she may be admitted to Pearl River Junior College on academic probation. If a student has been suspended from another college because of insufficient academic achievement he/she will not be admitted to Pearl River Junior College until the applicant has been out of school for one semester or is eligible for readmission to the school from which he/she has been suspended.

If an applicant has been suspended from a school on disciplinary charges he/she can only be admitted to Pearl River Junior College by approval of the admissions committee.

ADMISSIONS COMMITTEE

This committee is composed of the Director of Admissions as Chairman, the Academic Dean, the Dean of Student Affairs and the Vocational-Technical Counselor. The Director of Admissions is authorized to admit any person who meets the admission requirements of the college. However, in those cases when doubt exists, the Director of Admissions may call a meeting of the Admissions Committee to review data pertinent to a person's applications. This committee may accept or reject an applicant.

FOR FURTHER INFORMATION ABOUT ADMISSION

For additional information about academic admission at the Poplarville center contact the Director of Admissions, 601-795-4558, or write the Director of Admissions, Pearl River Junior College, Station A, Poplarville, Mississippi 39470. If a person wants additional information about the vocational - technical program on the Poplarville campus, he should contact the Vocational - Technical Counselor at 601-795-2288.

Pearl River Junior College operates vocational - technical centers at Hattiesburg and Bay St. Louis. For additional information about the offerings at these centers, contact Director of Admissions, Route 9, Box 295, Hattiesburg, Mississippi, telephone (601-582-4852) or Hancock County Vocational - Technical Center, Route 1, Box 361S, Bay St. Louis, Mississippi, telephone (601-467-3568).

EXPENSES

All departments are operated on a six weeks basis. Bills are due as indicated on the Board Calendar. Students living in the dormitories are required to purchase meal tickets. Each student will have his identification card validated when board is paid.

EXPLANATION OF FEES

The matriculation fee entitles a student to the following:

1. To attend, without charge, intercollegiate athletic events on campus.
2. To receive the student newspaper.
3. To use science laboratories and equipment in scheduled courses.
4. To receive in the college infirmary first aid and treatment for minor ills.
5. To attend any college-sponsored programs on campus.
6. To receive private music lessons and practice facilities if he is a music major.
7. To receive the college yearbook (when paid for both semesters).

EXPENSES PER SESSION

DUE UPON ENTRANCE	Semester	9 Mos. Total
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Matriculation	\$115.00	\$230.00
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BOARDING STUDENTS LIVING IN:

Crosby, Huff, Lamar, Pearl River,
White Halls (Air Conditioned)

Room, per semester	67.50	
Meals, per semester (5 days)	202.50	
Total per semester	\$270.00	\$540.00

Room, per semester	67.50	
Meals, per semester (7 days)	250.00	
Total per semester	\$317.50	\$635.00

REFRIGERATOR RENTALS:

Refrigerators may be rented from the Office of Student Affairs for a \$10.00 deposit and \$25.00 per semester.

BOARDING STUDENTS LIVING IN:

Marion Hall (Air Conditioned & Refrigerators)

Room, per semester	70.50	
Meals, per semester (5 days)	202.50	
Total per semester	\$273.00	\$546.00

Room, per semester	70.50	
Meals, per semester (7 days)	250.00	
Total per semester	\$320.00	\$640.00

Noon Day Meal Ticket	\$ 67.50	\$ 135.00
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MARRIED STUDENTS LIVING IN BILBO HALL**Monthly**

1 Bedroom apartment (includes
stove, refrigerator, and heaters)

	\$ 50.00
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2 Bedroom efficiency apartment
(includes stove, refrigerator, and heaters) \$ 60.00

Room and board may be paid in 3 equal
payments. For dates, see Board Calendar.

AIR CONDITIONERS:

Students living in Bilbo Hall who use air conditioners will be charged \$15.00 per month. The first floor is wired for 110 volt units only. The second floor is wired for 110 and 220 units.

TELEPHONE SERVICE:

Students who wish to obtain telephone service may do so by contacting South Central Bell Telephone Company.

MISSISSIPPI STUDENTS:

Mississippi students whose parents reside outside of the Pearl River Junior College taxing district but in the tax supporting district of another junior college, pay \$15.00 per six weeks term out-of-district maintenance fee \$90.00

Students who live in Mississippi and take less than twelve semester hours will be charged \$15.00 per hour and \$5.00 registration fee.

OUT - OF - STATE STUDENTS:

Students who live outside Mississippi and take less than twelve semester hours will be charged \$20.00 per hour and a \$75.00 registration fee.

There is a non-resident tuition fee of \$200.00 per semester for all students whose parents or guardians are not legal residents of the State of Mississippi. Non-resident tuition is due and payable at the beginning of each semester. (This fee applies to students taking 12 hours or more.)
Nine-month total \$400.00

SPECIAL FEES PER SEMESTER

Late Registration	\$ 5.00
Schedule Change (Unless recommended by the Academic Dean) . .	\$ 10.00
Graduation Fee	\$ 15.00
Piano, two lessons each week (for non-music majors)	\$ 36.00
Band Instruments, two private lessons each week (for non-music majors)	\$ 22.50
Voice (for non-music majors)	\$ 27.00
Bus transportation fee	\$ 36.00
Office Machines	\$ 4.00
Typing	\$ 4.50
Accelerated Business Course	\$ 7.50
General Clerical	\$ 7.50
Legal Secretary	\$ 7.50
Medical Secretary	\$ 7.50
Cosmetology, all fees, Pearl River District Students, per year . . .	\$190.00
Data Processing Fee	\$ 20.00
Book Rental Fee (Academic & Technical Students)	\$ 25.00
Replacement I.D. Card	\$ 3.00

VOCATIONAL SHOP FEES

Payable each semester unless indicated:	Semester	9 Mos. Total
Welding	\$ 90.00	\$180.00
Auto Mechanics; Carpentry; Electricity; Heating, Refrigeration and Air Conditioning; Machine Shop; or Masonry Trades	\$ 45.00	\$ 90.00
Tool deposit will be charged for all vocational courses and will be returned, if applicable		\$ 10.00

SUMMER SCHOOL GENERAL FEES

Fees are payable in advance at the beginning of each term. Academic fees are not refundable.

Out-of-State Fees per 5 weeks	50.00
Late Registration Fee	5.00
Diploma	7.50
Each semester hour of credit	15.00
Science Laboratory Fee (5 week term)	5.00
Matriculation Fee	5.00

TECHNICAL TUITION AND MATRICULATION

Each semester hour of credit for each technical course	\$ 7.50
Matriculation Fee	5.00

TUITION AND MATRICULATION FEES FOR VOCATIONAL COURSES

Tuition for ten weeks session	\$115.00
Shop Fee for all Vocational Courses except Welding	45.00
Shop Fee for Welding	90.00

REFUND POLICY

Room reservation fee will not be refunded after July 15th each year.

Book service fee will not be refunded.

Matriculation fee will not be refunded after classes have begun.

Cost of meals refundable for full weeks unused only.

Vocational fee refundable for full six-week terms only.

Out-of-state fee refundable on the following pro-rata basis:

One week or less of attendance	80% refunded
Between one and two weeks	70% refunded
Between two and three weeks	60% refunded
Between three and four weeks	40% refunded
Over four weeks	non-refundable

Special fees are not refundable after classes have begun.

Refund policy - non-accredited course provides that the amount charged for tuition, fees, and other charges except for consumable items will be refunded on a pro-rata basis in event veteran or war orphan fails to enter, withdraws according to established school policy, or is dismissed.

ACADEMIC ORGANIZATION

CLASSIFICATION

A college student with less than twenty-seven semester hours is classified as a freshman; one with twenty-seven or more semester hours is classified as a sophomore. Special students are those taking less than twelve semester hours.

STUDENT LOAD

The normal load for college students is from fifteen to eighteen academic semester hours; however, a person is considered a full-time student as long as he or she is enrolled in twelve semester hours.

THE TRANSCRIPT AS A PERMANENT RECORD

All numbered courses listed in the regular college catalogue become part of the student's permanent record if the student does not officially withdraw from the class within the first two weeks of the semester. At the end of a semester, the student receives a letter grade which may be an A, B, C, D, E, I or W. A grade of "I" becomes an "F" after one semester.

Courses not listed in the catalogue, but for which CEU credit is granted will be listed on the permanent record as outlined in the section of the catalogue describing the CEU. The admissions for CEU credit consists of completing an application for admission, a matriculation card and if applicable, paying a fee.

The permanent record of Pearl River College students consists of a high school transcript, college grades and test scores if applicable. All records are collected by the Record Clerk and stored in the records room.

M.D.T.A. records are kept on file in the records room on the Poplarville campus. The Mississippi State Employment Service decides who will be admitted to this program.

The records of high school courses offered to high school students in the Vocational - Technical Centers are the responsibility of the high school involved. The admission requirements for these students is administered by the high school in which they are in attendance.

The school records and accounts pertaining to veterans and eligible persons enrolled are readily identifiable and available for examination by authorized representatives of the Government. The Director of Admissions supervises the activities related to the keeping of permanent records in fire proof cabinets in the records room of the Administration Building.

Proof that the student has met entrance requirements is kept in the permanent record.

Each permanent record shows previous education and training, and the enrollment certificates submitted to the V.A. reflects proper credit for previous education and training.

A record will be kept for each veteran with a positive grade for each course in which he is enrolled. This record will be kept in the office of the Director of Admissions. The term of the probation is clearly stated in the same paragraph. The deadline for course load change for 1978 - 79 and 1979 - 80 is stated on pages eight and ten of the current catalogues. In summer school the student has only three days after the class begins for course load change without receiving a permanent letter grade.

GRADES

Each session is divided into two semesters. The name and address of the person denoted on the matriculation card will receive grade reports at mid-term and at the end of each semester.

The final grade in a course is determined by the instructor's evaluation of the work done by the student during the semester. It may be based on class recitation, oral and written reports, oral examinations, themes, and written examinations.

The following grading system will be used: A (93-100), Excellent; B (85-92), Good; C (77-84), Average; D (70-76), Poor; F (Below 70), Failure; I, Incomplete; and W, Withdrew. Special records of eligible persons under P.L. 90-77 will reflect the continued progress made by any student with a grade of A, B, C, D, or F.

Withdrawal grades will be reported when a student has dropped a course after two weeks. A student who withdraws from school after two weeks will receive a grade of W. However, on records of eligible persons under P.L. 90-77 all courses pursued after the last day of the semester to drop, add, or change a course, must be assigned a grade of A, B, C, D, or F for computing a grade point average.

Full-time first semester freshmen who fail to pass nine semester hours at the end of their first semester and second semester freshmen and all sophomores who fail to pass twelve hours at the end of any semester will be placed on academic probation for one semester. If a student fails to meet these minimum requirements at the end of the following semester, he is subject to dismissal or suspension for one semester. However, eligible persons under P.L. 90-77 must make a 2.0 quality point average on all hours attempted, after the last day to drop a course, to remain in good standing with the Veterans Administration.

Incomplete grades are assigned to a student if his inability to complete the work for the period was due to sickness or some unavoidable circumstance. This deficiency may be removed during the succeeding semester; otherwise it will be recorded as an F.

The school maintains a written record of the previous education and training of the veteran or eligible person and clearly indicates that appropriate credit has been given and the training period shortened proportionately. The veteran and the VA are both notified.

CONTINUING EDUCATION UNITS

Non-credit activities organized to provide unified and systematic instruction, measured in duration of time, subject to performance evaluation

of the participant and meeting categorical requirements, will be measured in continuing education units (CEUs). One CEU is defined as "ten contact hours of participation in an organized continuing education adult or extension experience under responsible sponsorship, capable direction and qualified instruction." The CEU will serve as a unit of measure to give recognition for an individual's participation in non-credit activities which meet appropriate criteria and will serve as an accounting unit for the institution's non-credit courses.

CLEP PROGRAM

CLEP, sponsored by the College Entrance Examination Board, includes two types of examination, subject and general. Subject Examinations measure achievement in specific college courses. A student of any age who has not earned college-level credit in the subject area in which he seeks credit can take a CLEP subject-area examination for advanced placement and credit. Credit is awarded to only those students whose scores are at the 33rd percentile or above on the national norms. Students are restricted to a maximum of thirty-six (36) semester hours with not more than six (6) hours of two (2) courses in one subject area.

CLEP SUBJECT — AREA EXAMINATIONS

The following Subject - Area Examinations are open to any student who has not attempted or completed college level work in the subject area in which he seeks credit.

Test	Semester Hours	PRC Course Equivalency
Accounting, Introduction	8	ACC 1214-24
American Government	3	PSC 1113
American History	6	HIS 2213-23
American Literature	6	ENG 2253-63
Biology	4	BIO 1134
Business Law, Introductory	3	BAD 2313
Calculus, Introductory	6	MAT 1513-1614
Chemistry, General	8	CHE 1214-24; 1313
College Algebra	3	MAT 1313
Computers and Data Processing	3	91T
Economics, Introductory	6	ECO 2113-23
English Literature	6	ENG 2233-43
Freshman English	6	ENG 1113-23
Human Growth & Development	3	EPY 2533
Microbiology	4	BIO 2924
Psychology, General	3	EPY 1513
Sociology, Introductory	3	SOC 2113
Trigonometry	3	MAT 1323
Western Civilization	6	HIS 1113-23

CLEP GENERAL EXAMINATIONS

The CLEP General Examination is designed for someone who has never attended college and is restricted to the more mature student who has been out of high school for at least two years. This examination measures achievement in the following area: English, Social Science, Natural Science,

Humanities, and Mathematics. Credit is awarded for each area in which the student scores at the 33rd percentile or higher. However, a student with more than 30 hours of college credit may not earn credit through the use of this examination. Credit will be awarded for each area the student scores at the 33rd percentile or higher.

CLEP General Examination	Course Equivalent	Semester Hours
English Composition	ENG 1113-23	6
Social Science	History	3
	Social Science Elective	3
Natural Science	PHY. SCI. 2213-23	6
Humanities	Literature	3
Mathematics	MAT 1313	3
	Mathematics Elective	3
Total		27

HOW CREDIT IS AWARDED

In order for a student to get credit for a CLEP Examination, the test score must be in the admissions office before the student registers for class. It is necessary to earn a minimum of sixteen (16) semester hours of college credit, at Pearl River Junior College, in the regular college program, before CLEP credit is recorded on the transcript. A letter grade will not be given for CLEP courses; instead, a "P" will be awarded showing that the student is getting credit by passing a CLEP EXAMINATION.

Information may be secured from the Academic Dean at Pearl River Junior College.

CHANGE OF SCHEDULE

Schedules are considered permanent after the first two week of any semester. Students should be very careful to take the required subjects they need for graduation.

HOW TO WITHDRAW

For an honorable withdrawal, the student, if it becomes necessary to leave school during the session, must secure a withdrawal slip from the Academic Counselor. The student should check to see that there is no indebtedness of money or books at the Library, Business Office or the Book Store. If a person lives in a dormitory, the regular procedures described in the Student Handbook should be followed. If this procedure is not followed, the student will forfeit his right to any refund.

JUNIOR COLLEGE REQUIREMENTS FOR GRADUATION

To receive the Associate of Arts Diploma a student must earn a minimum of sixty-four semester hours. Sixty of the sixty-four hours must be academic while a maximum of four non-academic hours may be accepted. Two quality points must be earned for every academic hour completed.

To receive the Associate of Science Diploma, a student must complete sixty-four hours in the prescribed courses as outlined in this catalogue for his

major field of study. A student should substitute subjects when the senior college catalogue requirements are different from those listed in this publication.

Certain substitutions may be made in these Groups of Studies when approved in advance by the Dean to meet transfer requirements of senior colleges, provided the following semester hour requirements are met: English three, Science six, Social Sciences six, and mathematics three.

A minimum of fifteen semester hours must be completed at Pearl River Junior College. In order to receive the Associate Degree, candidates for graduation must file their application one semester in advance of graduation.

To receive a Certificate of Proficiency a student must have a "C" average and complete the prescribed course of study as listed in this catalogue.

QUALITY POINTS

Quality points are determined by hours of credit and the letter grade assigned to each subject. To each hour of credit, four quality points are awarded for an "A", three for a "B", two for a "C", one for a "D" and none for an "F" grade. Quality point averages will not include non-academic subjects such as P.E., Band, Chorus and subjects that do not carry semester hour credit.

Hours transferred from other institutions are accepted with a transfer quality points calculated on the four point system. A student must have a 2.0 quality point average for each academic hour earned, that counts toward a specific degree, in order to be eligible for graduation.

Students whose quality point ratio is 3.4 for each academic, technical or vocational semester hour attempted will be graduated with HONORS, those whose quality point ratio is 3.8 will be graduated with SPECIAL HONORS. Honors may be refused to students whose general deportment does not meet the approval of the faculty.

SEMESTER HOURS AND COURSE NUMBERS

A semester hour is the educational measure of work successfully done in a subject requiring one hour of recitation per week for a semester. Courses numbered 1000 or above but under 2000 are freshman courses; those numbered 2000 and above are sophomore courses.

Technology and vocational courses, recorded as semester hours, are often accepted for credit at senior colleges in particular fields of specialization.

PROGRAM OF COLLEGE STUDIES

The courses have been organized in groups to meet our requirements for graduation and to help students, who plan to enter senior colleges after graduation, select a group of studies that will articulate with the senior college which they expect to attend.

A student should select one group and pursue it through the two years. However, if he finds that his arrangement of studies does not parallel the courses in the senior college which he plans to attend, he should make the necessary substitutions.

In selecting a course of study, a student should have in mind what he expects to do when he finishes junior college. If he does not expect to go to senior college, he may select either terminal or vocational courses. If he plans to attend a senior college, he should outline his studies at Pearl River Junior College to meet the requirements of the senior college which he expects to attend.

All deviations from the suggested groups and the choice of electives should be made so that one may meet transfer requirements to a senior college.

Selecting a college objective is one of the most important decisions a college student has to make, changing from one course or objective to another may result in loss of credit and delay the date of graduation.

In most cases more subjects are listed in each Group than are necessary for graduation. This is done in order to allow students to choose between certain courses; however, the requirements for graduation must be met.

The college does not attempt to list a two-year course of study for every senior college catalogue; however, a student may earn the requirements for the first two years of most major fields of study.

ATTENDANCE POLICY

Regular and punctual attendance is expected of all students.

In accordance with program guidelines, it will be the responsibility of the teachers - - working in conjunction with the department, the Office on Student Affairs or the director of the learning center - - to implement specific requirements.

Academic and vocational-technical programs which are training for specific job categories or job skills (one or two year programs) may have specific attendance requirements for those areas.

PROCEDURES FOR ATTENDANCE POLICY

Pearl River Junior College does not have a specific number of days of attendance required in order to receive credit for the course. Regular and punctual attendance is expected of all students. Regular scheduled tests and examinations missed without a valid reason will be recorded as a grade of zero.

1. To pass a course a student is required to take all tests scheduled by the instructor and satisfactorily fulfill the performance objective of each course.
2. It is the responsibility of the student to contact the instructor the day he returns to class in order to schedule make-up work.

3. A student may make up work missed if valid reasons for missing such as illness, accident, or other extenuating circumstances are presented. A student has one week, after returning to class to make up work unless circumstances indicate that extra time is needed.
4. A student will be dropped from the class roll after two consecutive weeks of absences.
5. A letter will be sent to the student's parents or guardian after the equivalent of two weeks of absences.
6. After a student is dropped from a class, he or she cannot attend that class without permission from the absentee committee which is composed of a student, an instructor, the Academic Dean, the Vocational-Technical Counselor and the Dean of Student Affairs as chairperson.
7. School business will not be counted as an absence from class. Names should be turned in to the Academic Dean's secretary so they can go out on the weekly announcement to be excused.
8. If a student feels that he or she has a logical excuse such as illness, accident, or other extenuating circumstances, and the instructor refuses to allow make-up work to be scheduled, the decision may be referred to the absentee committee by contacting the Dean of Student Affairs.
9. Absenteeism begins with the date stamped on the class card.
10. The faculty are expected to:
 - A. Encourage regular attendance by organizing their classes in such a manner that students will recognize the necessity of attending regularly in order to meet the established objectives of the course.
 - B. Add student's social security number by his or her name in the gradebook.
 - C. Keep an accurate attendance record of each student's daily attendance in the gradebook.
 - D. Post in the gradebook the date of withdrawal or last day of the student's attendance.
 - E. Academic faculty will notify the Student Affairs Office and the vocational - technical faculty will notify the Vocational - Technical Counselor on the appropriate form when a student has been absent from class for the equivalent of two weeks.
 - F. Academic faculty will notify the Student Affairs Office and the vocational - technical faculty will notify the Vocational - Technical Counselor on the appropriate form when a student has been absent from class for two consecutive weeks.
 - G. Report the last date of attendance and a letter grade for veterans who drop from class.

ATTENDANCE RECORDS

Records for attendance which enable the school to determine the last day a student attended a class for a resident course is kept in the teachers grade book and will be reported on the nine weeks and final grade report. The cumulative attendance data is made a part of the students permanent record.

Any change in status from the last classification to the Veterans Administration will be promptly reported to the V.A. as soon as it is received in the Admissions Office. Reports of unsatisfactory progress, drops, withdrawals, and unscheduled interruptions will be made within the month of occurrence or immediately thereafter. In case of unsatisfactory progress, the school will not certify the further enrollment of the student prior to the approval of a V.A. counseling psychologist.

GENERAL EDUCATION PROGRAM

(Does not lead to a Specific Degree)

This general course of study is recommended for students who have not yet decided on a particular curriculum but who plan to continue work leading to a Bachelor's degree in a senior college; however, by the end of the freshman year, a major field of study should be chosen.

FRESHMAN YEAR:

1113-23	English	6 Hours
	History	6 Hours
	Mathematics	3 Hours
	Science	14 Hours
	Select from the following:	
	(Philosophy, Speech, Public Speaking, Literature, Social Studies, Economics, Psychology, Science, Journalism, Fine Arts, ROTC)	34 Hours
	Physical Education	2 Hours
		65 Hours

TEACHER REQUIREMENTS

Standard certificates issued to teachers on either the elementary or secondary school level require the completion of the following courses designed as "General Education".

	Sem. Hrs.
English	12
Fine Arts	3
Health	3
Science (Biology)	6/8
Physical Science	6/8
Mathematics	3
Social Studies	12
Speech	3
Psychology	3
	51/55

In addition to the above minimum requirements, prospective teachers must meet requirements in Professional Education and Special Education courses of each state. Students should consult and abide by requirements for graduation from the senior level of the college or university of their choice.

DEPARTMENT OF BUSINESS

Mrs. Delores Smith, *Chairman*

Mr. Samuel Abbott - Mrs. Ann Morris

BUSINESS ADMINISTRATION

Freshman Year

1113-23	English	6 hours
1113-23	History	6 hours
	Science	6/8 hours
1313-23	Mathematics	6 hours
1113	Speech	3 hours
1111-21	Physical Education	2 hours
1113	Intro to Business	3 hours
		<u>32/34 hours</u>

Sophomore Year

2113	Sociology	3 hours
1513	Psychology	3 hours
1214-24	Accounting	8 hours
2113-23	Economics	6 hours
1313	Business Law	3 hours
1113	Political Science	3 hours
	Humanities (Literature, Philosophy, Music Appreciation)	9 hours
		<u>35 hours</u>

BUSINESS EDUCATION

Freshman Year

1113-23	English	6 hours
1113-23	History	6 hours
1134-44	Biological Science	6/8 hours
1203-13	Shorthand	6 hours
1103-13	Typewriting	6 hours
1111-21	Physical Education	2 hours
		<u>32/34 hours</u>

Sophomore Year

2323-33	English	6 hours
1113	Music Appreciation or	
1233	Allied Arts	3 hours
1113	Speech	3 hours
1214-24	Accounting	8 hours
	1213 or	
1313	Mathematics	3 hours
2213-23	Physical Science	6 hours
1513	Psychology	3 hours
1213	Health	3 hours
		<u>35 hours</u>

SECRETARIAL SCIENCE

Freshman Year

1113-23	English	6 hours
1203-13	Shorthand	6 hours
1103-13	Typewriting	6 hours
1113	Intro. To Business	3 hours
	Social Studies or Humanities	6 hours
1113	Speech	3 hours
1312	Filing (Rec. Mgmt)	2 hours
1111-21	Physical Education	2 hours
		<u>34 hours</u>

Sophomore Year

	English	6 hours
2113-23	Typewriting	6 hours
2213-23	Shorthand	6 hours
2613	Business Communication	3 hours
2523	Office Machines	3 hours
2413	Secretarial Practice	3 hours
1214	Accounting	4 hours
1313	Business Math	3 hours
		<u>34 hours</u>

DEPARTMENT OF FINE ARTS

Mr. Ray Patten, *Chairman*

Mr. Mike Knippers - Mrs. Karen W. Mannoni

Mrs. Constance Holmes - Mr. George True - Miss Sandra Touchstone

Mrs. Mowetha Williams

BACHELOR OF ARTS PREPARATORY

Freshman Year		Sophomore Year	
1113-23	English 6 hours	2323-33	English 6 hours
	History 6 hours		Choose fifteen hours
1113	Speech 3 hours		from the following courses:
1213 or			(Sociology, Political
1313	Mathematics 3 hours		Science, Economics,
1111-21	Physical Education . 2 hours		Philosophy or
2213-23	Physical Science . . 6 hours		Geography 15 hours
	Electives 6 hours	1513	Psychology 3 hours
		1213	Health 3 hours
			Field of
			Specialization 6 hours
	32 hours		33 hours

VOICE OR PIANO MUSIC MAJOR

Freshman Year		Sophomore Year	
1113-23	English 6 hours	2453-63	Voice or
1773-83	Voice or	2353-63	Piano 6 hours
1573-83	Piano 6 hours	2214-24	Music Theory III & IV 8 hours
1741-51	Voice or	2431-41	Voice or
1541-51	Piano 2 hours	2331-41	Piano 2 hours
1214-24	Music Theory I & II 8 hours	2113-23	Music History . . . 6 hours
2413	Survey of Music Lit 3 hours	1113	Speech 3 hours
1811-21	Choral Club 2 hours	2811-21	Choral Club 2 hours
1113-23	History 6 hours	2213-23	Science 6 hours
1111-21	Physical Education . 2 hours		
	35 hours		33 hours

MUSIC EDUCATION MAJOR

Freshman Year		Sophomore Year	
1112-23	English 6 hours	2223	English 6 hours
1513	Psychology 3 hours	2214-24	Music Theory 8 hours
1214-24	Music Theory 8 hours	2113-23	Music 6 hours
2153	Survey of Music Lit 3 hours	2772-82	Voice
1772-82	Voice	2572-82	Piano
1572-82	Piano		Instrument 4 hours
	Instrument 4 hours	2211-21	Choir 2 hours
1211-21	Chorus 2 hours	1134-44	Biology 8 hours
1111-21	Band 2 hours	2111-21	Band 2 hours
1113-23	History or		
2213-23	Physical Science . . 6 hours		36 hours
1111-2	Physical Education . 2 hours		
	36 hours		

CHURCH MUSIC

Freshman Year

1113-23	English	6 hours
1214-24	Music Theory I - II	8 hours
1123	Music Survey	3 hours
1353-63	Piano	6 hours
1453-63	Voice	6 hours
1811-21	Chorus	2 hours
1111-21	Physical Education	2 hours
1113	Speech	3 hours
		36 hours

Sophomore Year

2214-24	Fundamentals of Music	8 hours
2353-63	Piano	6 hours
2453-63	Voice	6 hours
1812	Conducting	3 hours
2152	Choral Lit	2 hours
2811-21	Chorus	2 hours
1853	Choral Arranging	3 hours
2313-23	Music History	6 hours
		36 hours

EDUCATION, SECONDARY
(English, Speech - Arts)

Freshman Year

1113-23	English	6 hours
1113-23	History	6 hours
1213	Health	3 hours
1134-44	Biology	8 hours
1513	Psychology	3 hours
1111-21	Physical Education	2 hours
2163	Public Speaking	3 hours
1233	Acting I	3 hours
		34 hours

Sophomore Year

2323-33	English	6 hours
Social Studies from two of the following fields: Geography, Sociology, Economics, or Political Science		6 hours
2213-23	Physical Science	6 hours
1113	Music Appreciation or Allied Arts	3 hours
1233	Mathematics	3 hours
1113	Speech	3 hours
	Electives	6 hours
		33 hours

DEPARTMENT OF HEALTH,
PHYSICAL EDUCATION AND RECREATIONMr. J. C. Arban, *Chairman*

Mr. Herbert Morris - Mr. Harvey Seligman

Mr. David E. Johnson - Mr. Charles Rea

PHYSICAL EDUCATION

Freshman Year

1113-23	English	6 hours
1134-44	Biology	8 hours
1513	Psychology	3 hours
1213	Mathematics	3 hours
2313	Physical Education	3 hours
1113-23	History	6 hours
1111-21	Physical Education	2 hours
	Elective	3 hours
		34 hours

Sophomore Year

	English	6 hours
1113	Speech	3 hours
1513	Physical Education	2 hours
2213-23	Physical Science	6 hours
1213	Health	3 hours
	Elective	3 hours
1113	Music Appreciation or Allied Arts	3 hours
1233	Physical Science	6 hours
2213-23	Physical Education	2 hours
2111-21	Physical Education	2 hours
		34 hours

ADN PRE-NURSING CURRICULUM

1213	Math	3 hours	1113	English	3 hours
1212	Reading	2 hours	2924	Microbiology	4 hours
1313	Chemistry	3 hours	1113	Speech	3 hours
2514	Anatomy and Physiology	4 hours	2524	Anatomy and Physiology	4 hours
		<u>12 hours</u>			<u>14 hours</u>

NURSING ADN PROGRAM

Freshman Year			Sophomore Year		
2514	Anatomy and Physiology	8 hours	2924	Microbiology	4 hours
2533	Psychology	3 hours	2113	Sociology	3 hours
101-102	Nursing	16 hours	1113	Speech	3 hours
1113	English	3 hours	201-202	Nursing	24 hours
1313	Chemistry	3 hours			<u>34 hours</u>
1513	Gen'l Psychology	3 hours	(Electives	1213 Pers. & Com. Health	
		<u>36 hours</u>	1213	College Mathematics	
			1521	Physical Education)	

SUMMER SESSION

200	Nursing	6 hours
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BACCALAUREATE DEGREE NURSING PROGRAM

1113-23	English	6 hours	2323-33	English	6 hours
1214-24	Chemistry	8 hours	2425-35	Chemistry	10 hours
2414	Zoology	4 hours	2514-24	Anatomy and Physiology	8 hours
2924	Microbiology	4 hours	2113	Sociology	3 hours
1113-23	History	6 hours	1113	Speech	3 hours
1513	Psychology	3 hours	2533	Developmental Psychology	3 hours
1313	Mathematics	3 hours			<u>33 hours</u>
1111-21	Physical Education	2 hours			
		<u>36 hours</u>			

DEPARTMENT OF SCIENCE AND MATHEMATICS

Dr. James Barnes, *Chairman*

Dr. Michael Bonner - Mr. Henry Conerly - Mr. Arthur Dunagin
 Mr. John Grant - Mrs. Norma Jean Hammill - Dr. Adolph Laiche
 Mr. Robert Lott - Mr. J. W. McKie - Dr. James Spiers

MEDICAL TECHNOLOGY

Freshman Year

1113-23	English	6 hours
1134-44	Biology	8 hours
1214-24	Chemistry	8 hours
1313-23	Mathematics	6 hours
1111-21	Physical Education	2 hours
1513	Analytic Geometry	3 hours
	Social Science	3 hours
		36 hours

Sophomore Year

2924	Microbiology	4 hours
2233	English	3 hours
2425-35	Chemistry	10 hours
2113	Philosophy	3 hours
1113-23	History	6 hours
	Social Science	6 hours
1111-21	Physical Education	2 hours
		34 hours

VETERINARY MEDICINE

Freshman Year

1113-23	English	6 hours
1113	Speech	3 hours
1314	Botany	4 hours
2414	Zoology	4 hours
1214-24	Chemistry	8 hours
1313	Algebra	3 hours
1323	Trigonometry	3 hours
1214	Animal Science	4 hours
		35 hours

Sophomore Year

2425-35	Chemistry	10 hours
2414	Physics	4 hours
	(American Civilization, American Government, Sociology, Psychology, Philosophy)	9 hours
2713	Ag. Economics	3 hours
2314	Soils	4 hours
1313	Plant Science	3 hours
		33 hours

PRE-PHARMACY

Freshman Year

1113-23	English	6 hours
1214-24	Chemistry	8 hours
1134-44	Biology	8 hours
1313-23	Mathematics	6 hours
2113	Economics	3 hours
2904	Microbiology	4 hours
		35 hours

Sophomore Year

2425-35	Chemistry	10 hours
2434-44	Physics	8 hours
	Social Science (History 1113-23, Sociology 2113, Psychology 1513, Political Science 1113)	6 hours
	Electives	10/12 hours
		34/36 hours

AGRICULTURE ENGINEERING TECHNOLOGY AND BUSINESS

Freshman Year

1113-23	English	6 hours
1113	Algebra	3 hours
2213	U.S. History	3 hours
1214-24	Chemistry	8 hours
1323	Trigonometry	3 hours
1314	Botany	4 hours
1214	Animal Science	4 hours
1313	Plant Science	3 hours
		34 hours

Sophomore Year

2713	Ag. Economics	3 hours
2414-24	General Physics	8 hours
2314	Basic Soils	4 hours
1113	Am. Government	3 hours
2414	Zoology	4 hours
1214-24	Accounting	4 hours
2413	Farm Management	3 hours
2413	Business Law	3 hours
1513	Gen'l Psychology	3 hours
		35 hours

CHEMISTRY

Freshman Year

1113-23	English	6 hours
1214-24	Chemistry	8 hours
1313-23	Mathematics	6 hours
1113-23	History	6 hours
1113	Political Science . . .	3 hours
1513	Analytic Geometry . .	3 hours
1111-21	Physical Education . .	2 hours
		34 hours

Sophomore Year

2434-44	Physics	8 hours
2425-35	Chemistry	10 hours
1113	Speech	3 hours
1113	Music Appreciation . .	
1233	or Allied Arts	3 hours
1614	Calculus	4 hours
2425	Calculus	5 hours
	Social Science	3 hours
		36 hours

HOME ECONOMICS

Freshman Year

1113-23	English	6 hours
1113-23	History	6 hours
1213	Health	3 hours
1113	Speech	3 hours
1313	Mathematics	3 hours
1134	Biology	4 hours
1213	Art	3 hours
1111-21	Physical Education . .	2 hours
	Elective	3 hours
		33 hours

Sophomore Year

2323-33	English	6 hours
2113	Economics	3 hours
1513	Psychology	3 hours
2113	Sociology	3 hours
1214-24	Chemistry	8 hours
2924	Microbiology	4 hours
1113	Political Science . . .	3 hours
1113	Music Appreciation . .	3 hours
1513	Allied Arts	3 hours
		36 hours

PRE-MEDICAL AND PRE-DENTAL

Freshman Year

1113-23	English	6 hours
1214-24	Chemistry	8 hours
1313-23	Mathematics	6 hours
1134	Biology	8 hours
2414	Zoology	4 hours
1513	Analytic Geometry . .	3 hours
1111-21	Physical Education . .	2 hours
		37 hours

Sophomore Year

2323	English	3 hours
2425-35	Chemistry	10 hours
2434-44	Physics	8 hours
1113-23	History	6 hours
2924	Microbiology	4 hours
1614	Calculus	4 hours
		35 hours

COMPUTER SCIENCES

Freshman Year

1113-23	English	6 hours
1313-23	Mathematics	6 hours
1513	Mathematics	3 hours
1214-24	Chemistry	8 hours
1214-24	Accounting	8 hours
1111-21	Physical Education . .	2 hours
		33 hours

Sophomore Year

1113-23 or		
2213-23	History	6 hours
1524	Mathematics	4 hours
2625	Mathematics	5 hours
	(Economics, Psychology,	
	Political Science,	
	Sociology, Allied Arts	
	or Geography	9 hours
1134-44	Biology	8 hours
	(Literature, Allied Arts,	
	Philosophy	3 hours
		35 hours

GENERAL AGRICULTURE

Freshman Year		Sophomore Year	
1113-23	English 6 hours	2425	Chemistry 5 hours
1313	Mathematics 3 hours	2314	Soils 4 hours
1214-23	Chemistry 8 hours	1313	Plant Science 3 hours
1214	Animal Science 4 hours	2713	Ag. Economics 3 hours
1314-24	Botany 8 hours	2414	Zoology 4 hours
	Electives 6 hours	1113	Speech 3 hours
		2223	American Civilization 3 hours
	35 hours	2413	Farm Management . 3 hours
		2213	Physical Science . . 3 hours
			Elective 3 hours
			34 hours

AGRICULTURAL AND EXTENSION EDUCATION

Freshman Year		Sophomore Year	
1113-23	English 6 hours	1214	Chemistry 8 hours
2213-23	History 6 hours	1113	Speech 3 hours
2414	Zoology 4 hours		Social Studies from one
1314	Botany 4 hours		of the following fields:
1513	Psychology 3 hours		Geography, Government,
1214	Animal Science 4 hours		Sociology, Economics 3 hours
1313	Mathematics 3 hours	1313	Plant Science 3 hours
1113	Music Appreciation . 3 hours	2713	Ag. Economics 3 hours
	33 hours	2314	Soils 4 hours
		2233	English 3 hours
		1213	Hygiene 3 hours
			Electives 6 hours
			36 hours

FORESTRY

Freshman Year		Sophomore Year	
1113-23	English 6 hours	1113	Oral Communication 3 hours
1313-23	Mathematics 6 hours	2613	Bus. Communication 3 hours
1314	Botany 4 hours	2314	Basic Soils 4 hours
2414	Zoology 4 hours	28T	Elementary Surveying 3 hours
1214-24	Chemistry 8 hours		Bus/Econ. or Science
	Humanities or Social		Science Electives . . 6 hours
	Science		Humanities or Social
	Electives 6 hours		Science Elective . . . 3 hours
	34 hours	2434	Physics 4 hours
		2713	Prin. of Ag. Econ. . . 3 hours
		1524	Diff. Calculus 4 hours
			33 hours

Students planning to enter the Forestry-Wildlife Option should schedule Organic Chemistry 2425.

All students must attend the summer session at Mississippi State University as a prerequisite for the junior year if they plan to continue their education at that school

INDUSTRIAL EDUCATION

Freshman Year

1113-23	English	6 hours
	History	6 hours
1313	Mathematics	3 hours
1513	Psychology	3 hours
1134-44	Biology	8 hours
1111-21	Physical Education	2 hours
	Electives	6 hours
		34 hours

Sophomore Year

2323-33	English	6 hours
1113 or	Music Appreciation	
1233	Allied Arts	3 hours
Other courses from two of the following fields:		
	Geography, Government, Sociology, Economics	6 hours
1113	Speech	3 hours
1213	Health	3 hours
2213-23	Physical Science	6 hours
	Electives	6 hours
(See Senior College Catalogue)		33 hours

PRE-LAW

(Also See Bachelor Of Science Degree In Senior College Catalogue)

Freshman Year

1113-23	English	6 hours
1113-23	History	6 hours
	Science or	
	Mathematics	6 hours
2113	Economics	6 hours
1111-21	Physical Education	2 hours
1213 or		
1313	Mathematics	3 hours
	Elective	3 hours
		32 hours

Sophomore Year

2323-33	English	6 hours
2213-23	American History	6 hours
1113-23	Political Science	6 hours
1214-24	Accounting	8 hours
2113	Sociology	3 hours
1113	Speech	3 hours
	Elective	3 hours
		35 hours

CRIMINAL JUSTICE

Freshman Year

1113-23	English	3 hours
	History	6 hours
1113	Political Science	3 hours
2213-23	Physical Science or	
	Biology	6 hours
1113	Speech	3 hours
1213 or		
1313	Mathematics	3 hours
1513	Psychology	3 hours
1111-21	Physical Education or	
2111-21	ROTC	2 hours
		32 hours

Sophomore Year

2323-33	English	6 hours
1233	Allied Art	3 hours
	Philosophy, Health, or Geography	3 hours
2113	Sociology	3 hours
2113	Economics	3 hours
1113	Journalism	3 hours
1123	Political Science	3 hours
		32 hours

DEPARTMENT OF VOCATIONAL
AND TECHNICAL EDUCATIONMr. Albert A. Brooks, *Coodinator*Mr. James W. Forte, *Poplarville Campus Director*

Randy Read - Larry K. Adams - John L. Anderson

Robert P. Bourdin - Walter E. Bruner - Mrs. Phyllis Daniels

Donald Ray Davis - Jessie Keith Davis - Robert F. E. Dreyer

Clifton J. Harrell - Charles D. Harris - Mrs. I. Lavonne Henley

Mrs. Melodie Hovermale - Mrs. Mary Ann Hyatt - Roy Jones

John O. Ladner - Mark Lott - Mrs. Lorene McCallum

Charles M. Millar - Roese D. Neves - Jack Regan - Nancy Regan

Charles Ray Rester - Fred L. Roane - J. C. Rowley

Joseph Lavon Staten - Howard V. Walters - Mrs. Brenda Windham

Mr. Cecil Burt, *Hattiesburg Campus Director*

Jack Batte - Andrew J. Blackwell - G. Hugh Day

Clifton Evans - Thomas R. Johnston - Travis Morris

James T. Robbins - Mrs. Lynn Royse - Mrs. Catherine Tackett

Frank S. Uher - Kerry Don Welsh

Mr. Albert McLand, *M.D.T.A. Supervisor*

Ms. Valerie Carlisle - Leffie Major Hudson

Hershel Smith - Mrs. Floy Waldvogel

Mr. James C. Sones, *Hancock County Campus Director*

Alvin K. Bourgeois (Acting Director) - Mrs. Doris Allen

Uless J. Bergeron - Billy Ray Blackwell - Mrs. Dana Fayard

Ronnie Fletcher - Thomas Mathew Karl, Jr.

Lawrence Emanuel Starita, Sr.

TERMINAL TECHNOLOGY

These courses are designed to qualify students for technical positions in industry in two years time. Upon the completion of a particular curriculum, an Associate of Science Diploma will be granted.

Although terminal curricular are designed primarily for immediate employment, credit is given toward the four year degree in several areas of technology and in industrial education.

In order to receive a degree in Technology it is necessary to complete a minimum of nine (9) hours of the academic courses recommended.

DRAFTING AND DESIGN TECHNOLOGY

Freshman Year		Sophomore Year	
T111	Technical Lettering . 1 hour	T363	Elem. Surveying . . 3 hours
1113	English 3 hours	S344D	Physics 4 hours
S113D	Algebra 3 hours	G353	Technical Writing . . 3 hours
T114	Fundamentals of Drafting 3 hours	T343	Construction Drafting 3 hours
T123	Cost Estimating and Electrical Drafting . 3 hours	T373	Topographic Drafting 3 hours
G113	Industrial Psychology 3 hours	S463	Strength of Materials 3 hours
1111	P.E. 1 hour	T473	Route Surveying . . 3 hours
T233D	Tech. Mathematics (Trigonometry) . . . 3 hours	T483	Architectural Design 3 hours
1113	English (Speech) . . 3 hours	T493	Reinforced Concrete 3 hours
T253	Pipe and Vessel Drafting 3 hours	T403	Mechanical Design . 3 hours
T263	Structural Drafting . 3 hours		31 hours
2253	Descriptive Geometry 3 hours		
1121	P.E. 1 hour		
	33 hours		

ELECTRONIC TECHNOLOGY

Freshman Year		Sophomore Year	
T1114	Basic Electricity . . 4 hours	T354	Digital Prin. and Computers . . . 5 hours
T124	Alternating Current 4 hours	T365	Electronic Communications . . 5 hours
S113E	Technical Algebra . 3 hours	S344E	Technical Physics . . 4 hours
1113	English Composition 3 hours	G113	Industrial Psychology 3 hours
1111	Physical Education . 1 hour	T475	Pulse & Switch Cir . 5 hours
T235	Electronic Devices . 5 hours	T484	Industrial Instrument and Control 5 hours
T243	Advanced Solid State Devices 5 hours	G353	Technical Writing and Reports 3 hours
S223E	Technical Trig . . . 3 hours		33 hours
1113	Speech 3 hours		
S233E	Technical Drafting for Electronics . . . 3 hours		
1121	Physical Education . 1 hour		
	35 hours		

Three hours from one of the following courses (Economics 2113 or Political Science 1123)

Recommended Electives for Electronics Technology:

86T	FCC License 3rd Class	1 hour
87T	FCC License 2nd Class	2 hours
T494	Practical Transistors Circuit Design	5 hours
S323E	Calculus for Electronics	3 hours
T495	Advanced Computers	5 hours

LEGAL SECRETARY (Two-Year Program)

This is a two-year program designed to qualify students for positions as legal secretaries. It provides specialized training in legal terminology, legal typewriting and legal shorthand dictation and transcription, legal machine transcription, and acquaints the students with the different formats and styles used in various legal offices

Freshman Year

1113*-23	Typewriting	3 hours
1213*-23	Shorthand	3 hours
TLS 2526	Legal Info Seminar	2 hours
	(Legal Terminology, Ethics, Legal Records, Land Descriptions, Surveying)	
96T	Accounting	4 hours
1113	English	3 hours
1521	Physical Education	2 hours
1123 or		
2113	Typewriting	3 hours
1223 or		
2213	Shorthand	3 hours
1312	Filing - Records Management	2 hours
2413	Secretarial Practice	3 hours
2613	Bus. Communications	3 hours
1313	Business Law	3 hours
		34 hours

Sophomore Year

TLS 1114	Legal Typewriting	3 hours
TLS 1214	Legal Shorthand (Dictation/Transept)	3 hours
TLS 2224	Legal Machine Transcription	3 hours
TLS 2524	Legal Office Situation Practice	3 hours
1113	Speech	3 hours
TLS 1115	Legal Typewriting	3 hours
	(Production)	
TLS 1215	Advanced Legal Shorthand (D/T)	3 hours
TLS 2525	Legal Office Situation Practice	3 hours
TLS 2225	Legal Machine Transcription	3 hours
2523	Office Machines	3 hours
		30 hours

MEDICAL SECRETARY

This is a two year program designed to give the students specialized training in medical terminology, typing medical forms, medical machine transcription, and general secretarial skills that are required in the field of medicine and its auxiliaries. This course is not designed for transfer credit.

Freshman Year
1st. Semester

1113-23	Typewriting	3 hours
1113	English	3 hours
1312	Filing - Records	
	Management	2 hours
TMS 2525	Medical Terminology	4 hours
1521	Physical Education . .	1 hour
	Elective	3 hours
	1203 or 1213 Shorthand	
	or 1143 Biology	

 16 hours

Sophomore Year
1st Semester

G113	Ind. Psychology . .	3 hours
96-T	Accounting	4 hours
TMS 2224	Medical Machine	
	Transcription	4 hours
TMS 1114	Med. Typewriting . .	3 hours
TMS 2415	Medical Office	
	Situation Practice . .	3 hours

 17 hours

Freshman Year
2nd Semester

1123 or	Typewriting	3 hours
2523	Office Machines . .	3 hours
2613	Bus. Communications	3 hours
2413	Secretarial Practice .	3 hours
TMS 2526	Medical Terminology	4 hours
1521	Physical Education . .	1 hour

 17 hours

Sophomore Year
2nd Semester

1113	Speech	3 hours
TMS 2225	Medical Machine	
	Transcription	5 hours
TMS 2416	Medical Office	
	Situation Practice . .	3 hours
TMS 1115	Med. Typewriting . .	3 hours

 14 hours
DISTRIBUTION AND MARKETING TECHNOLOGY**Freshman Year**

1113	English	3 hours
1111-21	P.E.	2 hours
DMT-111	Marketing	3 hours
95T	Business Math . . .	3 hours
DMT-112	Retailing	3 hours
DMT-113	Marketing and	
	Seminar	1 hour
2613	Bus Communications	3 hours
DMT-211	Salesmanship	3 hours
51T	Industrial Psy	3 hours
1113	Speech	3 hours
DMT-212	Marketing and	
	Seminar	1 hour
DMT-213	Occupational Retail	
	Merchandising	3 hours

 31 hours
Sophomore Year

96T	Principles of	
	Accounting	4 hours
2523	Office Machines . .	3 hours
DMT-311	Principles of	
	Management	3 hours
2113	Economics	3 hours
DMT-312	Marketing and	
	Seminar	1 hour
DMT-313	Advertising	3 hours
2123	Economics	3 hours
2313	Business Law	3 hours
DMT-411	Marketing and	
	Seminar	1 hour
DMT-412	Occupational	
	Research	3 hours
1103	Typing	3 hours
1123	Political Science . .	3 hours
DMT-501	Work Experience	
	& Project	6 hours
	*Elective	

 39 hours

*Recommended DMT-501
Work Experience

DATA PROCESSING

Freshman Year		Sophomore Year	
1113	English 3 hours	T233D	Trigonometry 3 hours
95T	Business Math . . . 3 hours	93T	Advanced Computer
96T	Elements of		Programming 5 hours
	Accounting 4 hours	2113	Economics 3 hours
1103	Typing or	G113	Industrial Psy 3 hours
1212	Reading 2 hours	2111	P.E. 1 hour
1111	P.E. 1 hour	94T	Systems Analysis
90T	Basic Data		and design 4 hours
	Processing 5 hours	917	Basic Machine
1123	English 3 hours		Operations 5 hours
97T	Elements of	98T	Cost Accounting . . 4 hours
	Accounting 4 hours	1113	Speech 3 hours
5113D	Algebra 3 hours	2121	P.E. 1 hour
92T	Computer	99T	Fortran Programming
	Programming 5 hours		37 hours
1121	P.E. 1 hour		
2613	Bus. Communications 3 hours		
37 hours			

DATA PROCESSING (One Year Course)

1113	English 3 hours
95T	Business Math 3 hours
1111	P.E. 1 hour
96T	Elements of Accounting 4 hours
90T	Basic Data Processing 5 hours
1212	Reading or 2 hours
1103	Typing 3 hours
97T	Elements of Accounting 4 hours
S113D	Algebra 3 hours
2613	Business Communications 3 hours
91T	Basic Equipment Operation 5 hours
1121	P.E. 1 hour
37 hours	

ACCELERATED BUSINESS

(One Year Program)

This program is designed to qualify students for secretarial positions in nine months. It provides the equivalent of two years' training in typewriting and shorthand and training in office machines, machine transcription, business letter writing, records management, accounting and secretarial procedures. Upon the completion of a course, a certificate of proficiency is granted to those students who pass all the required courses and who have earned the grade of "C" or better in each subject in their major field. This course is not designed for transfer credit.

1113	English	3 hours
T1123 & 2113-23	Typewriting	9 hours
T1213-23 & T2213-23	Shorthand	12 hours
T2313	Machine Transcription	3 hours
T2613	Business Communications	3 hours
T2523	Office Machines	3 hours
T2413	Secretarial Practice	3 hours
1312	Filing - Records Management	2 hours
96T	Accounting	4 hours
		42 hours

VOCATIONAL

The following curricula are designed to qualify students as skilled craftsmen in a one or two year period of instruction. Certificates of Proficiency will be awarded upon completion of courses.

Students planning to work toward a Bachelor's Degree should not take these courses as they are terminal in nature.

AUTOMOTIVE MECHANICS

Freshman Year

15V	Auto Mechanics	. . 11 hours
32V	Auto Mechanics	. . 11 hours
16V	Mechanical Drawing	3 hours
33V	Mechanical Drawing	3 hours
H.S.	Plane Geometry	. . 0 hours
R99V	Reading	4 hours
63V	Shop Mathematics	. 3 hours
		<u>35 hours</u>

Sophomore Year

62V	Auto Mechanics . .	10 hours
85V	Auto Mechanics . .	15 hours
8V	Welding	6 hours
89V	Machine Shop . . .	3 hours
G1113	Industrial Psy . . .	3 hours
		37 hours

CARPENTRY AND CABINET MAKING

Freshman Year

C1V	Introduction to	
	Woodworking . . .	12 hours
C2V	Cabinet Making . . .	12 hours
R5V	Blueprint Reading	
	and Estimating . . .	10 hours
M5V	Mathematics . . .	6 hours
R99V	Reading	4 hours
		44 hours

Sophomore Year

C3V	Carpentry	15 hours
C9V	Carpentry	15 hours
G113	Industrial Psy	3 hours
		33 hours

ELECTRICITY

Freshman Year		Sophomore Year	
E1 V	Basic Electricity . . 12 hours	E3V	Commercial Wiring . 15 hours
E2V	Advanced Electricity 12 hours	E4V	Industrial Wiring . . 15 hours
R5V	Blueprint Reading and Estimating . . . 10 hours	G113	Industrial Psy . . . 3 hours
M5V	Mathematics 6 hours		33 hours
R99V	Reading 4 hours		
	44 hours		

HEATING, AIR CONDITIONING AND REFRIGERATION

Freshman Year		Sophomore Year	
R1 V	Air Conditioning & Refrigeration I . . . 12 hours	R3V	Air Conditioning & Refrigeration III . . 15 hours
R2V	Air Conditioning & Refrigeration II . . . 12 hours	R4V	Heating and Air Conditioning 15 hours
R5V	Blueprint Reading and Estimating . . . 10 hours	G113	Industrial Psy 3 hours
M5V	Mathematics 6 hours		33 hours
R99V	Reading 4 hours		
	44 hours		

DIESEL MECHANICS

Freshman Year		Sophomore Year	
1 V	Diesel Mechanics . . 11 hours	3V	Diesel Mechanics . . 10 hours
2V	Diesel Mechanics . . 10 hours	4V	Diesel Mechanics . . 15 hours
16V	Mechanical Drawing 3 hours	8V	Welding 6 hours
33V	Mechanical Drawing 3 hours	89V	Machine Shop . . . 3 hours
H.S.	Plane Geometry . . 0 hours	G113	Industrial Psy 3 hours
63V	Shop Math 3 hours		37 hours
R99V	Reading 4 hours		
	34 hours		

MACHINE SHOP

Freshman Year		Sophomore Year	
20V	Machine Shop . . . 11 hours	8V	Welding 6 hours
37V	Machine Shop . . . 11 hours	64V	Machine Shop . . . 10 hours
16V	Mechanical Drawing 3 hours	86V	Machine Shop . . . 15 hours
33V	Mechanical Drawing 3 hours	77V	Mechanical Drawing 3 hours
H.S.	Plane Geometry . . 0 hours	34V	Trigonometry . . . 3 hours
63V	Shop Math 3 hours	G113	Industrial Psy 3 hours
R99V	Reading 4 hours		40 hours
	35 hours		

LICENSED PRACTICAL NURSING

This program is designed to train persons to become Licensed Practical Nurses. Students are enrolled for 1800 hours with 600 hours being classroom work and 1200 hours clinical. Upon successful completion of this course, students are eligible to write to the State Board Examination to become Licensed Practical Nurses.

CURRICULUM**AREA I**

PN-100	Vocational Relationship	PN-200	Nursing II
PN-101	Health	PN-202	Nursing II
PN-102	Nursing I	PN-204	Nursing IV
PN-103	Structure & Function of the Body	PN-206	Nursing V
PN-104	Nutrition	PN-208	Comprehensive Nursing
PN-105	Growth and Development		

MASONRY**Freshman Year**

M1V	Masonry	12 hours
M2V	Masonry	12 hours
R5V	Blueprint Reading . .	10 hours
M5V	Mathematics and Estimating	6 hours
R99V	Reading	4 hours
		44 hours

Sophomore Year

M3V	Masonry	12 hours
M4V	Masonry	15 hours
G113	Industrial Psy	3 hours
		30 hours

WELDING**First Semester**

9V	Welding Theory and Practice (20 clock hours per week) . .	10 hours
M5V	Mathematics and Estimating	6 hours
R5V	Blueprint Reading . .	5 hours
		21 hours

Second Semester

10V	Welding Theory and Practice (30 clock hours per week) . .	15 hours
		15 hours

GENERAL CLERICAL

This program is designed to qualify students for clerical positions in nine months. It provides training in typewriting, office procedures, office machines, machine transcription, filing and record keeping. This course is not designed for transfer credit.

First Semester

B-4V	Business English . .	3 hours
B-1V	Typewriting	6 hours
B-10V	Business Math . . .	3 hours
B-8V	Office Machines . .	3 hours
B-6V	General Office Practice	3 hours
		18 hours

Second Semester

B-5V	Business English . .	3 hours
B-2V	Typewriting	6 hours
B-7V	Clerical Recordkeeping . . .	3 hours
B-9V	Machine Transcription	3 hours
B-3V	Filing	3 hours
		18 hours

This is a twelve month program with instruction offered at the following locations: Hancock County Vo-Tech Center, Bay St. Louis; Columbia-Marion County Career Center, Columbia; and Forrest County Vo-Tech Center, Hattiesburg. The clinical work is offered at Hancock County General Hospital, Methodist Hospital, Forrest General Hospital, and Lucius Olen Crosby Memorial Hospital.

COSEMETOLOGY

Designed for those who want to become cosmetologists, this course has been approved by the State Board of Education and Mississippi Board of Cosmetology. It has the approval and support of beauty salon owners and operators throughout the state.

A student enrolling must be eighteen years of age or must have completed high school. If a student is over eighteen years of age, she must have completed the tenth grade or G.E.D. equivalence.

Fifteen hundred clock hours of training are required to obtain a license. These fifteen hundred hours are completed in our twelve months' course.

INHALATION THERAPY (Respiratory Therapy)

This program is designed to train persons to become certified respiratory therapy technicians. Students are enrolled for six months in the fundamentals which consist primarily of classroom and laboratory work. The students then spend six months in a hospital under the supervision of a qualified instructor. After successful completion of this course and one year of clinical experience, students are eligible to take the American Association of Respiratory Therapy's Certification exam.

Subjects to be covered in the program are:

- | | |
|-----|---|
| 40V | Anatomy and Physiology |
| 41V | Chemistry |
| 42V | Aerosol and Humidity Therapy |
| 43V | Mathematics |
| 44V | Microbiology |
| 45V | Gas Therapy |
| 46V | Hospital Orientation |
| 47V | Basic Physics |
| 48V | Advanced Cardiopulmonary Anatomy and Physiology |
| 49V | Respiratory Therapy Indoctrination |
| 50V | Respiratory Therapy Pharmacology |

Clinical Evaluation

DESCRIPTION OF COURSES

ACCOUNTING

ACC 1114. Secretarial Accounting

A study of accounting principles based on double-entry accounting as applied to the sole proprietorship business. The full accounting cycle is studied with general training in the use of journals, ledgers, financial statements, notes and interest, payroll, and inventories. The major purpose is to provide a basic accounting knowledge for prospective office workers. Five hours per week. Four semester hours credit.

ACC 1214. Principles of Accounting

A study of the elementary accounting principles as applied to the fundamentals of double-entry accounting applicable to the sole proprietorship type of ownership. General training in the use of journals, accounts, financial statements, and the accounting cycle; special emphasis on notes and interest, deferrals and accruals, accounts receivable and bad debts, inventories, plant assets and depreciation, payrolls, taxes, and internal control. Three hours lecture, two hours laboratory. Credit, four semester hours.

ACC 1224. Principles of Accounting

A continuation of the fundamentals of accounting applicable to the partnership and corporation type of ownership; general study of departmental and branch accounting; job order, process, and standard cost accounting; budgeting; source and application of funds; and statement analysis. Three hours lecture, two hours laboratory. Credit, four semester hours.

AGRICULTURE

AGR 1214. Animal Science

Fundamental principles and practical application of livestock, dairy, and poultry science. Prerequisite to all animal husbandry, dairy science, and poultry courses. Three hours lecture and two hours laboratory. Four semester hours credit.

AGR 1313. Plant Science

Scientific principles as the basis for practice in producing, handling, processing, marketing, and utilizing agronomic and horticultural crops. Two hours lecture and two hours laboratory each week. Three semester hours credit.

AGR 2314. Basic Soils

A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Three hours recitation, two hours laboratory per week. Four semester hours credit.

AGR 2413. Farm Management

Decision-making in the organization and operation of the farm business involving the use of basic principles of farm management, farm records, farm finance, taxation and budgeting procedures. This course is designed to help the student and adult farm manager to better understand the application of the technical and scientific information in management. Prerequisite: Agricultural Economics 2713. Three hours lecture per week. Three semester hours credit.

AGR 2713. Principles of Agricultural Economics

A general course on the basic principles of economics and their application to agriculture. Special emphasis will be placed on economic problems of agriculture. American economic development, production, and business organizations; the law of diminishing returns, some principles of trade and production, farm organization, exchange value and the market price, cost of production, price level movement, and the farm problem and the government. Three lectures. Three semester hours credit.

ART**ART 1213. Introductory Art I**

A course designed to familiarize the student with the fundamental elements of drawing including the fundamentals of lettering, perspective drawing, light and shade, still life, landscapes, color theory, animal and figure drawing, principles of spacing, line, form and composition. A study of the work of prominent artists will augment the student's own creative work in several different media and approaches. Five hours per week. Three semester hours credit.

ART 1233. Allied Art

A program designed to increase students' awareness of the Fine Arts as well as to acquaint students with the essential role of art in everyday life. Painting, music, sculpture, architecture, and the theatre arts are discussed in the light of basic esthetic principles which unite them. Three hours per week. Credit, three semester hours.

ART 1913. Art For Elementary Teachers

Designed for the needs of the elementary education student. Essentials of public school art; study of development of the children's art; experiences with major forms of two-dimensional art problems; experiences with a variety of media. Five hours per week. Three semester hours credit.

BIOLOGY**BIO 1113. General Biology (for non-science majors)**

A non-laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure and function and their relationships with each other and the environment. Three hours lecture per week. Three semester hours credit.

BIO 1123. General Biology (for non-science majors)

A continuation of BIO 1113. Three hours lecture per week. Three semester hours credit.

BIO 1134. General Biology

A course in general principles of biology including the nature of protoplasm and cellular activity, metabolism, sensitivity, reproduction and development principles of heredity and a general survey of the plant kingdom. It is recommended that a student complete first semester of botany, zoology or biology before taking the second semester. Three hours lecture, two hours laboratory per week. Four semester hours credit.

BIO 1144. General Biology

A study of animals with emphasis on development of body patterns, morphology, heredity and physiology of members of major phyla and classes of animals. This survey climaxes with comparative studies of chordates. Three hours lecture, two hours laboratory. Four semester hours credit.

BIO 1314. Botany

This course deals with growth and microscopic structure of roots, stems, leaves, flowers, and fruits and flowering plants with emphasis on the physiological process and growth of plant life. Three hours lecture, two hours laboratory. Four semester hours credit.

BIO 1324. Botany

General morphology of algae, liver worts, mosses, ferns, seeds and plants, using selected representative types in both lectures and laboratory work. About seventy-five common flowering plants are collected and identified. Three hours lecture, two hours laboratory per week. Four semester hours credit.

BIO 2414. Zoology

An introductory course in college zoology. This semester includes studies of basic scientific principles; behavior and structure of matter; the study of life characteristics such as protoplasm, cell, metabolism, respiration, growth, reproduction, heredity, and body plan including tissues and systems. This course also includes a study of the developmental sequence and begins a detailed study of the major animal groups. Designed especially for pre-medical and other pre-professional fields. Three lectures, one two-hour laboratory period per week. Four semester hours credit.

BIO 2424. Zoology

A continuation of studies of the major animal groups. This course will terminate with a study of man and ecology. Typical vertebrates are dissected in the laboratory. Three lectures and one two-hour laboratory period per week. Prerequisite: Zoology 2414. Four semester hours credit.

BIO 1514. Anatomy and Physiology

An anatomical and physiological study of the human body. Consideration of the molecular, cellular, tissue, and organ systems that make up the human body. Each system is considered in detail regarding both structure and function. Laboratory is devoted to demonstration of principles and structures studied. Three hours lecture, two hours laboratory per week. Four semester hours credit.

BIO 1524. Anatomy and Physiology

This is a continuation of Anatomy and Physiology 2514 in which the circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems are studied. Laboratory will consist of the dissection of fetal pig and cat. Prerequisite: BIO 2514. Three lectures, two hours laboratory per week. Four semester hours credit.

BIO 2924. Microbiology

A survey of the microbes (microscopic organisms) of both plant and animal kingdoms, with emphasis and detailed study being placed on those affecting other forms of life, especially man. Laboratory is devoted to basic techniques of microbial study, such as culturing, identifying, control, anatomy and life cycles. Three hours lecture, two hours laboratory per week. Four semester hours credit.

BUSINESS ADMINISTRATION**BAD 1113. Introduction to Business**

This course includes an introduction to the major divisions of study that will be followed in succeeding business courses such as: business organization, personnel employment, accounting, personnel compensation, labor unions, and financing business. Three hours lecture per week. Three semester hours credit.

BAD 1313. Business Mathematics

Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage, and problem solving. The application of these fundamental processes is applied toward the problems of business which the student will encounter in the various commercial fields. Three hours lecture per week. Three semester hours credit.

BAD 2413. Business Law

This course is designed to acquaint the students with the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Special attention will be given to an introduction to law? law of contracts? agencies and employment; personal property and bailments; and commercial papers. Three hours lecture per week. Three semester hours credit.

CHEMISTRY

CHE 1313. Principles of Chemistry I

For nurses in the Associate Degree Program. Lecture, demonstrations, films, quizzes, and laboratory work. Laboratory work on an individual basis. Emphasis on properties of matter and application of principles. Not acceptable for physical science majors or for pre-medical, engineering, pre-pharmacy, pre-dental, or biological science majors. Three hours lecture. Three semester hours credit.

CHE 1214. General Chemistry I

This course covers the fundamental laws and theories of chemistry, together with a study of the descriptive chemistry of the nonmetallic and metallic elements. Atomic and molecular structure, bonding, general stoichiometry, solutions, and reduction oxidation are studied. Laboratory techniques and the preparation and properties of representative elements and compounds are covered. Three hours lecture, three hours laboratory per week. Four semester hours credit.

CHE 1224. General Chemistry II

The topics of ionization, chemical equilibrium and the colloidal state are discussed. Students are introduced to the theory and practice of qualitative and quantitative analysis emphasizing equilibrium in chemical reaction. Complex compounds and carbon chemistry are introduced. Three hours lecture, three hours laboratory per week. Prerequisite: Chemistry 1214. Four semester hours credit.

CHE 2425. Organic Chemistry I

Basic principles of carbon chemistry, bonding, structure, and behavior; aliphatic compounds; identification and preparation of compounds. Emphasis is on reaction mechanisms, nomenclature, stereochemistry, application of spectroscopy to organic compounds, classification and general application. Prerequisite: General Chemistry 1224. Three hours lecture and six hours laboratory each week. Five semester hours credit.

CHE 2435. Organic Chemistry II

Continuation of Chemistry 2425. Aromatic and complex compounds. A comprehensive study of the carbohydrates-benzene and its homologs and structure and reaction mechanisms of closed ring compounds. Prerequisite: Chemistry 2425. Three hours lecture, six hours laboratory each week. Five semester hours credit.

ECONOMICS

ECO 2113. Principles of Economics

An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three hours lecture per week. Three semester hours credit.

ECO 2123. Principles of Economics

A continuation of Economics 2113 with emphasis on price and production theory and international trade. Three hours lecture per week. Three semester hours credit.

EDUCATIONAL PSYCHOLOGY**EDU 2533. Human Growth and Development**

This course is designed to study the human organism as it is affected by growth and development from conception to death, including topics concerning significant changes in abilities, interests, social and emotional adjustments of each maturity level and important implications of growth and development to teachers. Three hours lecture per week. Three semester hours credit.

ENGLISH**ENG 1103. Developmental English**

This course is designed to help students who need additional study in the basic area of communication. The course will help prepare the student for English 1113. Institutional credit is given for the course although it will not satisfy any part of the English requirement. Three hours lecture per week. Three semester hours credit.

ENG 1113. English Composition I

The aim of this course is to review the fundamental principles of grammar and composition and to develop greater proficiency in writing and reading. A theme (personal experience, opinion, or information) is required each week. Reading of factual prose is correlated with the writing projects. Three hours lecture per week. Three semester hours credit.

ENG 1123. English Composition II

The aim of this course is to increase proficiency in writing and reading. Selections from short stories, dramas, poems, and novels are read and studied, and the writing assignments are based on the resulting ideas. A theme is required each week and a research paper at the end of the semester. Three hours lecture per week. Three semester hours credit.

ENG 2323. English Literature I

A survey of English literature from Boewulf to the end of the eighteenth century. The study of standard histories of English literature and of critical works is required. Prerequisite: English 1113 and 1123. Three hours lecture per week. Three semester hours credit.

ENG 2333. English Literature II

This course is a continuation of ENG 2323 and includes a survey of English literature from the first of the nineteenth century to the present time. Prerequisites: English 1113 and 1123. Three hours lecture per week. Three semester hours credit.

ENG 2223. American Literature I

Representative prose and poetry of major American, eighteenth and nineteenth century authors in the United States from colonial beginning to the twentieth century. Three hours lecture per week. Three semester hours credit.

ENG. 2233. American Literature II

Representative prose and poetry of major American, twentieth century authors. Three hours lecture per week. Three semester hours credit.

GEOGRAPHY**GEO 1123. Principles of Geography**

A course which deals with the basic content of earth-atmosphere, land forms, oceans and their shores, and earth resources — as separate topics and in connection with the different regions of the earth. This study is supplemented by an analysis of the various types of regions of the world and a general survey of the economic and social uses of the elements of the environment. Three hours lecture per week. Three semester hours credit.

GRAPHICS AND DRAWING**GRA 1112. Engineering Drawing I**

The use of instruments, geometric construction, orthography projections, sectional views, and lettering. Six hours per week. Two semester hours credit.

GRA 2253. Descriptive Geometry

Theory and problems designed to develop ability to visualize points, lines, and surfaces in space; to relate them to each other; and to apply these relationships in the solution of drafting problems. Two hours lecture, three hours laboratory per week. Three semester hours credit.

HEALTH, PHYSICAL EDUCATION & RECREATION**HPR 1111. General Activities (First Course)**

These courses include varied exercises and activities such as volleyball, etc. No lecture is involved. Not designed for physical education majors. Two meetings per week. One semester hour credit.

HPR 1121. General Activities (Second Course)

Same description as HPR 1111. Two meetings per week. One semester hour credit.

HPR 1131. Varsity Sports

Participation in (name sport) varsity sport. One semester hour credit.

HPR 1141. Varsity Sports

Participation in (name sport) varsity sport. One semester hour credit.

HPR 1213. Personal and Community Health I

Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three hours lecture per week. Three semester hours credit.

HPR 1511. Team Sports

Lecture on rules and techniques. Practice in (activities) (name sports). Two meetings per week. One semester hour credit.

HPR 1521. Team Sports

Lecture on rules and techniques. Practice in (activities) (name sports). Two meetings per week. One semester hour credit.

HPR 1531. Individual and Dual Sports

Lecture and practice in (name sports). Two meetings per week. One semester hour credit.

HPR 1541. Individual and Dual Sports

Lecture and practice in (name sports). Two meetings per week. One semester hour credit.

HPR 1551. Fitness and Conditioning Training

Lecture and practice in (1) body mechanics, (2) weight training, or (3) gymnastics. Two meetings per week. One semester hour credit.

HPR 1561. Fitness and Conditioning Training

Lecture and practice in (1) body mechanics, (2) weight training, or (3) gymnastics. Two meetings per week. One semester hour credit.

HPR 2111. General Activities (Third Course)

Same description as HPR 1111. Two meetings per week. One semester hour credit.

HPR 2121. General Activities (Fourth Course)

Same description as HPR 1111. Two meetings per week. One semester hour credit.

HPR 2131. Varsity Sports

Participation in (name sport) varsity sport. One semester hour credit.

HPR 2141. Varsity Sports

Participation in (name sport) varsity sport. One semester hour credit.

HPR 2313. History of Physical Education

This course is primarily for students who wish to major in physical education. It includes a study of the development of physical education from the time of the early Greeks. It also covers the basic principles involved in the teaching of this subject. Three lectures per week. Three semester hours credit.

HPR 2462. Physical Education (Major Sports)

Coaching major sports. A survey of the leading coaching methods in use for the various sports. A discussion of strategy, conditioning, schedule making, and other coaching problems in football, basketball, baseball, and track. Three hours lecture per week. Two semester hours credit.

HPR 2511. Team Sports

Lecture on rules and techniques. Practice in (activities) (name sports). Two hours per week. One semester hour credit.

HPR 2521. Team Sports

Lecture on rules and techniques. Practice in (activities) (name sports). Two hours per week. One semester hour credit.

HPR 2531. Individual and Dual Sports

Lecture and practice in (name sports). Two hours per week. One semester hour credit.

HPR 2541. Individual and Dual Sports

Lecture and practice in (name sports). Two hours per week. One semester hour credit.

HPR 2551. Fitness and Conditioning Training

Lecture and practice in (1) body mechanics, (2) weight training, or (3) gymnastics. Two hours per week. One semester hour credit.

HPR 2561. Fitness and Conditioning Training

Lecture and practice in (1) body mechanics, (2) weight training, or (3) gymnastics. Two hours per week. One semester hour credit.

HISTORY

HIS 1113. Western Civilization I

This course offers a survey of political, cultural and economic movements from 5,000 B.C. to the Peace of Westphalia. The course includes a study of the ancient heritage of the early civilization before Christ; the Roman Empire; the Holy Roman Empire; feudalism and serfdom; the Crusades; revival of trade; the geographical discoveries; the Renaissance; the Reformation; the English Civil War and Commonwealth; and the developments on the continent to the Peace of Westphalia. Three lecture hours per week. Credit, three semester hours.

HIS 1123. Western Civilization II

The course offers a survey of political, social, cultural and economic movement from the Peace of Westphalia to the present day. The course includes the revolutions against absolutism; the modern break with tradition; the first and second world war periods; the effort of the new African and Asian nations to gain freedom and a place in world affairs; and the Cold War and resulting international rivalry. Three hours lecture per week. Credit, three semester hours.

HIS 2213. American (U.S.) History I

This course offers a survey of political, social, cultural and economic movement from the Peace of Westphalia to the present day. The course economic, social, intellectual, and military — of this nation's past, but gives particular emphasis to the origins and development of American political institutions and practices. It also pays special attention to such major problem areas of American history as relations between the Federal, state, and local governments; sectionalism; the role of the government in economic affairs; and relations between this nation and the rest of the world community. Three hours lecture per week. Credit, three semester hours.

HIS 2223. American (U.S.) History II

This course is a survey of U.S. History from 1877 to approximately the 1960's. Like History 2213, this course includes all aspects of America's past. Special emphasis is placed on the "Reconstruction" of the nation; the rise of modern business in the "Gilded Age" and the resultant waves of reform — the Populist Revolt, the Progressive Era, and the New Deal. Also included are general narratives of the two World Wars and the Cold War. While the distinguishing emphasis is upon political history, this course gives due attention to the economic and social history — especially Federal policies and actions in dealing with the problems of a mass society. Three hours lecture per week. Credit, three semester hours.

HIS 2913. Survey of World History to 1648

(American International Academy Tour). A survey of the development of western civilization. Three semester hours credit.

JOURNALISM

JOU 1111. College Publications

The laboratory course is designed to give practical experience in working with college newspaper and yearbook production. News, feature, and editorial writing, make-up and layout, editing, advertising and photography will be emphasized according to student need. Two hours per week. One semester hour credit.

JOU 1121. College Publications

A continuation of JOU 1111.

JOU 1313. Principles of Journalism I

Introductory journalism, news reporting, construction of the news story, sources, and the types and methods of handling elementary study of typography and headline writing. Three hours lecture per week. Three semester hours credit.

JOU 1323. Principles of Journalism II

The preparation of advertising copy and layouts for newspapers, agencies, and retail advertising. Types of layouts; copy writing and proof-reading, with emphasis on proof marks. Three hours lecture per week. Three semester hours credit.

JOU 2111. College Publications

Open to journalism majors only who have successfully completed JOU 1111, 1121, 1313, and 1323. Consent of instructor. Laboratory work will include coverage of news events on campus, photography, sports writing, and editorial writing. Advancement in skill of headline writing, copy editing, and make-up and design will also be stressed. Two hours per week. One semester hour credit.

JOU 2121. College Publications

Open to journalism majors only who have successfully completed JOU 1111, 1121, 1313, 1323, and 2111. Consent of instructor. Laboratory work will include coverage of news events on campus, photography, and editorial writing. Advancement in skills in headline writing, copy editing, and makeup and design will be stressed. Two hours per week. One semester hour credit.

JOU 2513. Beginning Photography

An introduction to basic photography. Students learn to take pictures, process film and print pictures. No previous experience required. Three hours lecture per week. Three semester hours credit.

MATHEMATICS

MAT 1103. Developmental Math I

This course is designed for the student who is lacking in fundamental arithmetical skills. The course will cover the four fundamental operations in arithmetic: fractions, decimals, percentages, and verbal problems. Institutional credit is granted. Three hours lecture per week. Three semester hours credit.

MAT 1213. College Mathematics I (Arithmetic & Algebra)

This course is designed to develop for the student the mathematical concepts and techniques for a program in general education. The basic concepts of arithmetic and an introduction to the fundamentals of elementary algebra are presented. Three hours lecture per week. Three semester hours credit.

MAT 1313. College Algebra

This comprises a review of algebraic operations, systems of linear equations, and a study of logarithms, determinants, progressions, binomial theorem, partial fractions, and theory of equations. Three hours lecture per week. Three semester hours credit.

MAT 1323. Trigonometry

This course is a study of solutions of right and oblique triangles, identities, trigonometric equations, and polar and parametric equations. Three hours lecture per week. Three semester hours credit.

MAT 1513. Analytic Geometry

This course consists of the equations, properties, and relations of lines, conic sections and solids. Three hours per week. Three semester hours credit.

MAT 1524. Differential Calculus

This is a study of the theory of limits of functions and derivatives of functions; the rules of differentiating algebraic functions, trigonometric functions, inverse trigonometric functions, exponential functions, hyperbolic functions, and an introduction to the anti-derivative and the Riemann Integral. Four class hours per week. Four semester hours credit.

MAT 2625. Calculus

This course includes a study of conics; parametric equations; hyperbolic functions; indeterminate forms; the definite integral; methods of integration; applications of integration; solid analytic geometry; partial differentiation and applications; quadric surfaces; centroids; double integrals. Prerequisite: Mathematics 1614. Five class hours per week. Five semester hours credit.

MILITARY SCIENCE**MS 1113. Fundamentals of Leadership and Management I**

A basic course in military science designed to provide the student with a knowledge of the fundamentals and techniques of leadership and small unit tactics; develop proficiency in land navigation through the use of military maps; familiarize the student with the weapons found in the infantry squad and provide him skills in firing the .22 caliber rifle with attendant safety procedures. Three hours per week. Three semester hours credit.

MS 1123. American Military History and The United States Defense Establishment

A course designed to provide the student with an understanding of the interrelationship between the American military establishment and American society and to show how this interrelationship has influenced the growth of the American military system and the conduct of American wars. Three hours per week. Three semester hours credit.

MS 2111. Military Science Leadership Laboratory I

This course is designed to provide for continued development of proficiency in skills acquired during MS I Fundamentals of Leadership and Management. Advanced leadership training is provided by student participation in at least one of the following activities: Pershing Rifles Drill Team and Color Guard, Rifle Team, Ranger Unit Training, or Independent Study Program. Two hours per week. One semester hour credit.

MS 2121. Military Science Leadership Laboratory II

This course is a continuation of Military Science Leadership Laboratory with the same course description. Two hours per week. One semester hour credit.

MUSIC**MUS 1113. Music Appreciation (Non Majors)**

Listening course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three hours recitation per week. Three semester hours credit.

MUS 1214. Theory I

Recognition and writing diatonic intervals, major and minor triads, rhythmic and melodic patterns. Coorelation keyboard harmony and dictation. Sight singing in bass and treble clefs. Three hours lecture. Two hours laboratory. Four semester hours credit.

MUS 1224. Theory II

A continuation of Music 1214. Three hours lecture, two hours laboratory. Four semester hours credit.

MUA 1511. Piano for Non-Majors I (Class Piano)

Private piano designed for non-music or for those piano majors and piano concentrations in music with insufficient background to meet the requirements of Freshman Piano. One semester hour credit.

MUA 1521. Piano for Non-Majors II (Class Piano)

A continuation of Music 1511. One semester hour credit.

MUA 1572. Piano for Music Education Majors I

Study of major and minor scales, arpeggios and basic keyboard technique. Compositions of moderate difficulty taken from the works of the major composers and emphasizing the baroque, classic, and romantic composers. Two one-half hour private lessons. One hour practice daily. Two semester hours credit.

MUA 1573. Piano for Majors I

Study of major and minor scales, arpeggios and basic keyboard technique. Compositions of moderate difficulty taken from the works of the major composers and emphasizing the baroque, classic, and romantic composers. Two one-half hour private lessons. Three hours practice daily. Three semester hours credit.

MUA 1582. Piano for Music Education Majors II

A continuation of Music 1572. Two semester hours credit.

MUA 1583. Piano for Majors II

A continuation of Music 1573. Three semester hours credit.

MUA 1741. Voice for Non-Majors I

Voice for music education majors and non-majors who meet the instructor's requirements. Participation in choir required. Two half-hour lessons per week and one hour of practice daily. One semester hour credit.

MUA 1751. Voice for Non-Majors II

A continuation of MUA 1741. One semester hour credit.

MUA 1772. Voice for Music Education Majors I

Technique in the study of voice. Principles of relaxation, breathing, distinct enunciation and interpretation. Participation in choir required. Two half-hour lessons per week and one hour practice daily. Two semester hours credit.

MUA 1773. Voice for Majors I

Satisfactory audition required for voice majors. Technique in the study of voice. Principles of relaxation, breathing, distinct enunciation and interpretation. Participation in choir required. Two half-hour lessons per week and two hours practice daily. Three semester hours credit.

MUA 1782. Voice for Music Education Majors II

A continuation of Voice 1772. Two semester hours credit.

MUA 1783. Voice for Majors II

A continuation of MUA 1773. Three semester hours credit.

MUA 1331. Organ I (Non-Majors)

For freshmen students who desire organ as an elective. One private lesson each week. One hour practice daily. One semester hour credit.

MUA 1341. Organ II (Non-Majors)

A continuation of Music 1331. One private lesson each week and one hour practice daily. One semester hour credit.

MUA 1362. Organ I (Majors)

For freshman music education majors. One private lesson each week and two hours practice daily. Two semester hours credit.

MUA 1372. Organ II (Majors)

A continuation of Music 1362. One private lesson each week and two hours practice daily. Two semester hours credit.

MUO 1111. Band I

Prerequisite: Consent of instructor. Organized to serve the college at games, concerts, and other public and special functions. Five hours laboratory per week. One semester hour credit.

MUO 1121. Band II

A continuation of MUO 1111. Five laboratory hours per week. One semester hour credit.

MUO 1211. Choir I

Membership by audition. The performing group of the vocal department makes numerous appearances during the year, both on the campus and throughout the State. Three hours laboratory per week. One semester hour credit.

MUO 1221. Choir II

A continuation of MUO 1211. Three laboratory periods per week. One semester hour credit.

MUA 1172. Brass for Music I

Education majors. One hour lesson per week. One hour of practice daily. Two semester hours credit.

MUA 1182. Brass for Music Education Majors II

Continuation of 1172. Two semester hours credit.

MUA 2172. Brass for Music Education Majors III

Continuation of 1182. Two semester hours credit.

MUA 2182. Brass for Music Education Majors IV

Continuation of 2172. Two semester hours credit.

MUA 1472. Percussion for Music Education Majors I

One hour lesson per week. One hour of practice per day. Two semester hours credit.

MUA 1482. Percussion for Music Education Majors II

A continuation of MUA 1472. Two semester hours credit.

MUA 2472. Percussion for Music Education Majors III

A continuation of MUA 1482. Two semester hours credit.

MUA 2482. Percussion for Music Education Majors IV

A continuation of MUA 2472. Two semester hours credit.

MUA 1872. Woodwinds for Music Education Majors I

One hour of practice per day. One hour lesson per week. Two semester hours credit.

MUA 1882. Woodwinds for Music Education Majors II

A continuation of MUA 1872. Two semester hours credit.

MUA 2872. Woodwinds for Music Education Majors III

A continuation of MUA 1882. Two semester hours credit.

MUA 2882. Woodwinds for Music Education Majors IV

A continuation of MUA 2872. Two semester hours credit.

MUA 2331. Organ III (Non-Major)

Continuation of 1341. One semester hour credit.

MUA 2341. Organ IV (Non-Major)

Continuation of Organ 2331. One semester hour credit.

MUA 2362. Organ III (For Music Education Majors)

Continuation of 1372. Two semester hours credit.

MUA 2372. Organ IV (For Music Education Majors)

Continuation of 2362. Two semester hours credit.

MU 2633. Choral Arranging

Techniques of arranging for vocal performance groups with emphasis on music for the church choir. Three hours per week. Credit, three semester hours.

IMU 1622. Conducting

A practical approach to directing the church choir and congregational singing. Three hours per week. Credit, two semester hours.

MU 2313. Music History I

Music of primitive nations; rise and developments of liturgy; The Polyphonic Age; the rise of opera and oratoria; the periods of Bach and Handel, Haydn, and Mozart; advent of Beethoven; American musical development. Three hours lecture per week. Three semester hours credit.

MUS 2323. Music History II

A continuation of Music 2313. Three hours lecture per week. Three semester hours credit.

MUS 1123. Music Survey (Music Majors)

A detailed study of stylistic characteristics, both vocal and instrumental, in regard to the period in which they were written. Three hours per week. Three semester hours credit.

MUS 2433. Choral Literature

An investigation into the choral literature available for the church choir with emphasis on the building of a church music library and the selection of music adaptable for a particular choral grouping. Three hours per week. Credit, three semester hours.

MUS 2214. Theory III

A continuation of Music 1224. Three hours lecture, two hours laboratory per week. Four semester hours credit.

MUS 2224. Theory IV

A continuation of Music 2214 with introduction of formal analysis of small forms. Three hours lecture, two hours laboratory per week. Four semester hours credit.

MUS 2511. Piano for Non-Majors III (Class Piano)

A continuation of Music 1521. One semester hour credit.

MUS 2521. Piano for Non Majors IV (Class Piano)

A continuation of Music 2511. One semester hour credit.

MUS 2572. Piano for Music Education Majors

A continuation of Music 1582. Two hours practice daily. Two semester hours credit.

MUA 2573. Piano for Majors III

A continuation of Music 1583. Three semester hours credit.

MUA 2582. Piano for Music Education Majors

A continuation of Music 2572. Two hours practice daily. Two semester hours credit.

MUA 2583. Piano for Majors IV

A continuation of Music 2573. Three semester hours credit.

MUA 2741. Voice for Non-Majors III

A continuation of Music 1751. One semester hour credit.

MUA 2751. Voice for Non-Majors IV

A continuation of Music 2741. One semester hour credit.

MUA 2772. Voice for Music Education Majors III

A continuation of Voice 1782. One and one-half hour practice daily. Two semester hours credit.

MUA 2773. Voice for Majors III

A continuation of Music 1783. Three semester hours credit.

MUA 2782. Voice for Music Education Majors IV

A continuation of Music 2772. Two semester hours credit.

MUA 2783. Voice for Majors IV

A continuation of Music 2773. Three semester hours credit.

MUO 2111. Band III

A continuation of Music 1121. Five hours laboratory per week. One semester hour credit.

MUO 2121. Band IV

A continuation of Music 2111. Five hours laboratory per week. One semester hour credit.

MUO 2211. Choir III

A continuation of Music 1221. Three hours laboratory per week. One semester hour credit.

MUO 2221. Choir IV

A continuation of Music 2211. Three hours laboratory per week. One semester hour credit.

MUS 2513. Music for Children I

A study of fundamentals of music, sight reading, and terminology. Three hours lecture per week. Three semester hours credit.

MUS 2523. Music for Children II

Methods, principles, and materials for the teaching of music in the elementary school. Three lectures per week. Three semester hours credit.

NURSING**NUR 101. Nursing**

A prerequisites (or enrolled in) BIO 2514, CHE 1313, EPY 1513. An introductory course in nursing with major emphasis on the development of fundamental skills in meeting basic health needs. Laboratory experiences provide opportunity for utilizing these skills. Five hours lecture. Nine hours of laboratory per week. Eight semester hours credit.

NUR 102. Nursing

Prerequisites (or enrolled in) NUR 101, BIO 2514, 2524, CHE 1313, EPY 1513, 2533. A study of nursing care of adults with the common pathophysiological alterations in homeostasis, oxygenation, nutrition, and hormone balance. Laboratory experience provides opportunities to utilize the nursing process in assisting patients to meet their needs. Five hours of lecture and nine hours of laboratory per week. Eight semester hours credit.

NUR 200. Nursing

Prerequisites NUR 101, 102, EPY 1513, 2533. A study of the dynamics of human behavior along with selected theoretical concepts and principles basic to psychiatric nursing. Laboratory experience provides the opportunity to apply the principles of psychiatric nursing to the individual patient as well as a group of patients. Six hours lecture and fifteen hours of laboratory per week. Six semester hours credit.

NUR 201. Nursing

Prerequisites NUR 101, 102, 200. A study of complex pathophysiological alterations in homeostasis, mobility, cardiac and neurological function and other selected medical surgical conditions utilizing the problem solving process. Emphasis is placed on the graduate role of the technical nurse caring for groups of patients and working with other members of the health care team in traditional and non-traditional settings. Seven hours class and fifteen laboratory hours per week. Twelve semester hours credit.

NUR 202. Nursing

Prerequisites NUR 101, 102, 200. A family centered study based on the principles and concepts of maternal child health as well as nursing assessment and nursing management of pathophysiological conditions affecting the family unit. Seven hours class and fifteen hours laboratory per week. Twelve semester hours credit.

PHILOSOPHY**PHI 2113. Introduction to Philosophy**

An introduction to systematic and philosophical thinking and study of significant mean and trends of philosophy both past and present. The emphasis is on learning how to think properly and how to come to grips with "proper" thinking of great philosophers. Three hours lecture per week. Credit, three semester hours.

PHYSICS**PHY 2213. Physical Science Survey I**

Designed for the non-technical student. A survey of laws of physics, astronomy, and meteorology. Three hours lecture per week. Three semester hours credit.

PHY 2223. Physical Science Survey II

Designed for the non-technical student. A survey of chemistry, geology and environmental science. Three hours lecture per week. Three semester hours credit.

PHY 2414. General Physics I

For engineering and Science Majors. The study of Newton's law and other fundamental laws of mechanics. The course also includes heat and an introduction to thermodynamics with an introduction to modern physics. Four hours lecture and problem solving. Two hours laboratory per week. Four semester hours credit.

PHY 2424. General Physics II

For engineering and science students. Fundamental laws of electricity, optics, sound, and magnetism. A continuation of modern physics concepts. Four hours lecture and problem solving. Two hours laboratory per week. Four semester hours credit.

POLITICAL SCIENCE**PSC 1113. American National Government**

Survey of the organizations, political aspects of and basis for American government. It includes a study of the organization and functions of American federal government — the fundamental features, the political process, the three branches of government, and national powers and services. Three hours lecture per week. Three semester hours credit.

PSC 1123. American State and Local Government

Relationship between state and federal government, and between states, counties, and their subdivisions; organizations, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three hours lecture per week. Three semester hours credit.

PSYCHOLOGY**PSY 1513. General Psychology I**

An introduction to the scientific study of human behavior. Includes history and methods of psychology; growth and development; principles of learning; sensation and perception; thinking; statistics; personality; and intelligence. Three hours per week. Three semester hours credit.

READING**REA 1212. Reading Improvement I**

A course provided to help students develop reading skills necessary for success in college. Diagnostic testing followed by practice in skills according to the needs of the student. Emphasis on spelling, pronunciation, vocabulary and study skills. Guidance in developing wide reading interests. Three hours per week. Two semester hours credit.

REA 1232. Speed Reading I

Diagnostic testing followed by practice in skills according to the needs of the students. Emphasis on comprehension skills such as getting main ideas, summarizing, organizing, and drawing conclusion. Guidance in developing wide reading interests that will provide background for college courses. Three hours per week. Two semester hours credit.

SECRETARIAL**SEC 1113. Elementary Typewriting I**

Mechanism and care of the typewriter; its operation; keyboard drills to gain speed and accuracy, correct typewriting techniques and applying this skill to problems. The course also includes an introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course. Three hours lecture per week. Three semester hours credit.

SEC 1123. Intermediate Typewriting II

Advanced drills for speed and accuracy; letter forms; business forms; manuscript typewriting; and various business and personal uses. Three hours lecture per week. Three semester hours credit.

SEC 1213. Elementary Shorthand I

The theory and practice of Gregg and Simplified shorthand. The principles are applied by reading and writing shorthand with a limited amount of dictation and transcription from shorthand notes. Students with a year of high school shorthand cannot receive credit for this course. Three lectures per week. Three semester hours credit.

SEC 1223. Intermediate Shorthand II

A continuation of Secretarial 1213, and an introduction to transcription at the typewriter with emphasis on dictation, pre-transcription factors and transcription. Three lectures per week. Three semester hours credit.

SEC 1312. Filing — Records Management

The various systems of filing with sufficient practice in the laboratory to develop skill in the operation of the systems. Coding, indexing, equipment and materials are emphasized. Two lectures per week. Two semester hours credit.

SEC 1513. Machine Transcription

This course will enable students to become proficient in operating transcribing equipment and in word processing. The course will also equip students with knowledge of many kinds of business documents and their uses, build fundamental knowledge of business vocabulary, and develop an understanding of secretarial procedures and responsibilities in business. Three hours per week. Prerequisite: Typewriting 1113 or equivalent. Three semester hours credit.

SEC 2113. Advanced Typewriting III

A continuation of Secretarial 11123 with emphasis on tabulations, business letters, business, legal and governmental forms, speed and accuracy, manuscripts and letters and on general vocational competency in the use of the typewriter. Three lectures per week. Three semester hours credit.

SEC 2123. Production Typewriting IV

Skill development and vocational competency are the objectives of this course. Production of varied typewritten communications with emphasis on quality and quantity. A practice set consisting of actual working papers is presented. Three lectures per week. Three semester hours credit.

SEC 2213. Advanced Shorthand III

The aim of this course is to increased accuracy and speed of dictation and transcription with emphasis on mailability of letters. Three lectures per week. Three semester hours credit.

SEC 2223. Dictation and Transcription IV

A course to develop transcription skills. Accuracy and speed of transcription correlated with English, punctuation, spelling, division of words, and vocabulary building. Three lectures per week. Three semester hours credit.

SEC 2413. Secretarial Practice

A course designed to present essential duties and special techniques for a secretarial career at the highest professional level; to acquaint the student with office practices and administrative responsibilities. Problems are assigned

to provide office-situation experience and to provide opportunity for personal improvement. Three lectures per week. Three semester hours credit.

SEC 2523. Office Machines

Instruction and practice in the operation of the major types of adding and calculating machines; development of a working knowledge of the ten-key and full keyboard adding machine, electronic ten-key printing calculators, electric typewriters, fluid, stencil, mimeoscopes, and other mechanical office devices. Three hours per week. Three semester hours credit.

SEC 2613. Business Communications

Study and practice in writing different types of business letters and reports, with emphasis on correct spelling, grammar, punctuation, and clarity of communication. Three hours per week. Three semester hours credit.

SOCIOLOGY

SOC 2113. Introduction to Sociology

Lecture course dealing with knowledge about human relationships. This course is an analysis of life in modern society. It is the study of the basic concepts, principles, and problems involved in social life — specifically the meaning and study of culture, personality, social relations, social organizations, social institutions, some major social trends, and social and cultural change. Three hours lecture per week. Three semester hours credit.

SPEECH AND THEATRE

SPT 1113. Oral Communication (Principles of Speech)

Correct and effective English; correct pronunciation and enunciation; breath control; study and practice in making speeches from the informal to the more formal type, and practice in speaking before the group. Three lectures per week. Three semester hours credit.

SPT 1123. Argumentation and Debate I

The study and application of basic argumentative techniques; integration of speech techniques through frequent class debates. Preparation of cases on national problems and participation in intercollegiate debating. Three lecture hours per week. Three semester hours credit.

SPT 1131. Forensics I

Forensics is an activity course in public speaking which includes oratory, declamation, oral interpretation, extemporaneous speaking, and debate. Students participate in intercollegiate forensic contests and debate tournaments. Two laboratory periods. One semester hour credit.

SPT 1141. Forensics II

A continuation of SPT 1131. Two hours laboratory. One semester hour credit.

SPT 1233. Acting I

An introduction to the theatre and the art of acting. Emphasis is placed on the technical aspects of acting, on motivation for movement and emotion and on the expressive use of body in stage movement. Classroom work in the presentation of scenes from plays prepares the student for the required performance in either a workshop or major production. Three hours per week. Three semester hours credit.

SPT 1241. Drama Production I

Participation in college drama productions. Two hours per week. One semester hour credit.

SPT 1251. Drama Production II

Participation in college drama. Two hours per week. One semester hour credit.

SPT 1261. Drama Production III

Participation in college drama. Two hours per week. One semester hour credit.

SPT 1271. Drama Production IV

Participation in college drama. Two hours per week. One semester hour credit.

SPT 1613. Parliamentary Procedure

A study of the principles of parliamentary procedure. Emphasis is placed upon parliamentary usage in the social club and church as well as in legislative bodies. Theory and practice three hours per week. Credit, three semester hours.

SPT 2163. Public Speaking

Prerequisite: Speech 1113. A course in the study of the forms of public speaking with stress placed upon the organization of materials and delivery techniques for extemporaneous speaking. Three hours per week. Credit, three semester hours.

SPT 2223. Introduction to Dramatic Arts (Stagecraft)

Stagecraft involves a study of the basic principles of theatrical scene design, lighting, make-up, acting, and production techniques. Students are required to participate in assigned plays. One hour lecture plus four hours laboratory. Three semester hours credit.

TECHNICAL

The main purpose of the technology program is to train people in a specialized two year curriculum. Because of the growing demand for technicians, Pearl River Junior College is placing increased emphasis on training people to become proficient in a particular field in a comparatively short period of time. An individual who graduates from this program will

receive a Junior College diploma of Associates in Science. This diploma testifies that the student has met all minimum requirements and is ready for immediate employment.

T123. Construction Estimating

An introduction into the basic method of construction and estimating techniques of construction materials. The course reviews basic construction terminology and quantity surveys of; excavating, concrete, masonry, framing, electrical, heating and air conditioning, of residential dwellings. Three lecture hours. Three semester hours credit.

T114E. Basic Electricity

A survey of basic electrical phenomena as applied to electronic fundamentals. An in-depth analysis of the fundamentals of direct current that includes the following: Ohm's Law, series circuits, parallel circuits, direct-current meters, Kirchoff's Laws, network theorems, conductors and insulators, resistors, batteries, magnetism and magnetic units. Prerequisite: NONE Three hours lecture, two hours laboratory. Credit, four semester hours.

S113E. Technical Algebra

A survey of algebra for electronics students that includes: algebra-addition and subtraction, algebra-multiplication and division, equations, powers of 10, units and dimensions, special products and factoring, algebraic fractions, fractional equations, graphs, simultaneous equation, determinants, exponents and radicals, and quadratic equations. This course is designed to reinforce algebraic understanding in the electronic technology curriculum and is taught concurrent with the electronic classes. Three lectures. Credit, three semester hours.

S233E. Technical Drafting for Electronics

An elementary course designed for electronic technology students. Teaches use of templates, including lettering templates; fundamentals of drawing and drafting room practices; electrical circuit drawings; terms; symbols and standards. Emphasis is placed on the drawing of typical electrical circuitry. One hour lecture. Four hours laboratory. Three semester hours credit.

T114D. Fundamentals of Drafting

The use of instruments, geometric construction, orthographic projections, dimensioning, lettering, instruction and practice in technical sketching from models. One hour lecture. Four hours laboratory. Three semester hours credit.

S113D. Algebra

This course is organized for technicians. It offers a review of the fundamental principles of algebra: signed whole numbers, exponents, evaluating algebraic expressions and formulas, arithmetic operations with polynomials, concepts of solving equations, solving linear equations, solving literal equations, factoring, and quadratic equations. Three hours per week. Credit three semester hours.

S344E. Physics for Electronics

A fundamental course covering the basic principles of physics most applicable to electronic technicians. Problematical analysis of electricity and magnetism, vector mechanics, equilibrium, energy, power, light and sound are emphasized. Prerequisites: college algebra and trigonometry. Three hours lecture and two hours laboratory. Four semester hours credit.

S344D Technical Physics

A practical course in physics for technicians. This course deals with the fundamental concepts of heat, energy, simple machines, and the mechanics of physical laws. Emphasis is placed on application rather than theory. Prerequisites: Algebra and trigonometry (trigonometry may be taken concurrently). Three hours lecture and two hours laboratory. Four semester hours credit.

T253. Piping and Vessel Drafting

Symbols, both single and double line, diagrams, detail and assembly drawings, allowable stress pressures, wall thicknesses, volumes, rate of flow, etc., manual and automatic controls, fitting designs and piping and tank materials are included in this course. Five hours per week. Three semester hours credit.

T263. Structural Steel Drawings

Steel members and framework prefabrication detailing, with an elementary survey of stresses. Five hours per week. Three semester hours credit.

T363. Elementary Surveying

Theory and practice of the fundamentals of the use, care and construction of surveying instruments and the study of surveying as related to engineering practice. Five hours per week. Three semester hours credit.

T124. Alternation Current Circuits

Examination of alternating current fundamentals and theory in terms of single and multiphase circuits to include the 60 Hz power line, inductance, inductive reactance, inductive circuits, capacitance, capacitive reactance, capacitive circuits, RC and L/R time constants, alternating current circuits, complex numbers for AC circuits, resonance, and filters. Prerequisite: Basic Electronics T114E. Three hours lecture, three hours laboratory. Credit, Four semester hours.

S223E. Technical Trigonometry

A survey of trigonometry for electronic students that includes: angles, trigonometric functions, trigonometric tables, solution of right triangles, trigonometric identities and equations, elementary plane vectors, periodic functions, alternating current-fundamental ideas, Phasor algebra, logarithms and application of logarithms. This course is designed to reinforce the need for trigonometric understanding in the electronic technology curriculum and is taught concurrent with the electronic classes. Prerequisite: Technical Algebra S113E. Three lectures. Credit, three semester hours.

T233D. Trigonometry for Technicians

This course gives a practical working knowledge of the trigonometric functions, solving triangles, the transformation formulas and trigonometric equations. Prerequisite: One unit of high school algebra and one unit of plane geometry. Three hours per week. Three semester hours credit.

T243. Advanced Solid State

A up-to-date coverage of solid state devices to include: field effect transistors, function field effect devices, metal oxide semiconductor field effect transistors, linear integrated circuits, operational amplifiers, differential amplifiers, digital integrated circuits and other semiconductor devices and applications. Prerequisites: Electronic Devices T235. Three hours lecture. Four hours laboratory. Five semester hours credit.

T235. Electronic Devices

Introductions to semiconductors and vacuum tubes and includes: semiconductor physics, P N junctions, diode equivalent circuits, rectifier circuits, bipolar transistors, transistor biasing circuits, A C equivalent circuits, small signal amplifiers, Class A power amplifiers, Class B push pull amplifiers, Class C power amplifiers, field effect transistors, FET circuit analysis, integrated circuits and basic circuit configurations. Prerequisites: Alternating Current T124. Three hours lecture. Four hours laboratory. Five semester hours credit.

G113. Industrial Psychology

Industrial Psychology is a course of practical applied psychology designed especially to meet the needs of technical students. It includes the science of human behavior and development, intelligence, learning, emotions, motivation, frustration, perception, self-development, personal contacts, training, evaluation and supervising employees; customer selling and community relations. Three hours per week. Three semester hours credit.

G353. Technical Writing and Reports

Our specific purpose is to teach the skills of writing and illustrating the patterns of technical information; within this range are letters, technical illustration, description, specifications, resumes, and formal reports. Three hours lectures. Three semester hours credit.

T373. Topographical Drafting

A continuation of elementary surveying with emphasis on topographic surveying and mapping. The preparation of maps and charts from aerial photographs by stereoscope and ground surveying methods. Specifications and requirements for aerial surveys. Five hours per week. Three semester hours credit.

T343. Construction Drawing

A study of various types of dwelling construction. Complete set of house plans and specifications are drawn, including details, symbols and reproduction printing. Five hours per week. Three semester hours credit.

T473. Route Surveying

Theory and methods required in the location and construction of transportation routes; calculations of quantities and preparation of plans. Five hours per week. Three semester hours credit.

T365. Electronic Communications

This course provides an in-depth study of the most frequently used systems of electronic communications to include: a review of direct and alternative current, radio frequency amplifiers, basic transmitters and receivers, AM and FM modulation, broadcast stations, television, microwave, radar, shipboard radio equipment, direction finders, Loran, Omega and fascimile. Laboratory exercises are directed toward the hands on approach for both operation and service. Prerequisites: Advanced Solid State T243. Three hours lectures. Four hours laboratory. Five semester hours credit.

S463. Mechanics of Materials

A study of coplanar forces and force systems, truss solutions, force systems in space, friction, and centroids; direct stress, properties of materials, riveted and welded joints, torsion, stresses in beams, beam deflections and columns. Three hours per week. Three semester hours credit.

T403. Mechanical Design

Detail and assembly drawing. Materials, fasteners, tolerance-allowances, columns, couplings, pulleys, gears and simple torsion problems. Free hand sketching of machine parts and assemblies with pencil. Sketches are made in orthographic, isometric and oblique projection, as well as in true perspective. Dimensions and shading of sketches are included. Five hours per week. Credit, three semester hours.

T483. Architectural Design

Study of history of architecture. Delineation of structure from plan measuring point system. Construction of scale model dwellings. Five hours per week. Credit, three semester hours.

T493. Reinforced Concrete Design

A study of design of reinforced concrete beams and columns in bridge work and culverts. Study in engineering drawings and placing drawings. Five hours per week. Credit, three semester hours.

T484. Industrial Instrumentation and Control

A study of devices, circuits, practices and systems which are used in industrial control electronics used by industry, emphasizing solid state technology. Prerequisites: Advanced Solid State T243. Three hours lecture. Fours hours laboratory. Five semester hours credit.

T476. Pulse and Switching Circuits

A course designed to provide the student a clear, easy to understand method of working with diodes and transistors used in pulse and switching

circuits by means of equation and written word to include: pulse waveforms, circuit theorems, RC networks, RL networks, the PN junction diode, diode characteristics, the junction transistor, transistor characteristic curves, transistor switching characteristics, amplifier switching circuits, multivibrators, and special circuits and devices. Prerequisites: Advanced Solid State T243. Three hours lectures. Four hours laboratory. Five semester hours credit.

T354. Digital Principles and Computer

A course designed to introduce the electronic student to computer and digital concepts to include: number systems, binary codes, Boolean algebra, arithmetic circuits, computer mathematics, multivibrators, counter techniques, special counters and registers, memory devices, input and output devices, D/A and A/D conversion and an introduction to digital computers. Prerequisites: Advanced Solid State T243. Three hours lectures. Four hours laboratory. Five semester hours credit.

T494. Practical Transistor Circuit Design

A course in the practical design and analysis of transistor circuits using circuit oriented methods which minimize mathematics and optimize circuit performance. Prerequisites: Electronic Devices T235. Three hours lectures. Four hours laboratory. Five semester hours credit.

T495. Advanced Computers

A course defining the primary building blocks of the modern digital computer and how they interface with peripheral devices to accomplish data. Three hours lecture and four hours lab per week. Five semester hours credit.

86T. FCC License 3rd Class

A class designed to instruct the electronic technology student in the rules for operating a radio transmitter/receiver in accordance with the rules of the Federal Communications Commission. Offered as an elective to qualified persons fall semester only. Course completion requirement: Passage of the FCC exam for the Third Class License. One hour lecture. One semester hour credit.

87T. FCC License 2nd Class

A class designed to guide the electronic technology student in the review of problems, materials, equipment and procedures utilized in commercial communications and television stations. This knowledge is essential for acquiring a second class radiophone license (technician license) from the Federal Communications Commission. Offered as an elective spring semester only. Course completion requirements successful passing of the FCC Examination for a second class license. Prerequisite preferably Electronic Communications T365. Two hours lecture. Two semester hours credit.

S323E. Calculus for Electronics

This is a specially designed course for students in the Electronic Technology Program and offered as an elective. The course presents calculus as applied to electric and electronic circuits, to include basic calculus, partial derivatives, double integrals, infinite series, and an introduction to differential

equations. Prerequisites: Algebra S113E and Trigonometry S223E, plus permission of instructor. Three hours lecture per week. Three semester hours credit.

T111. Technical Lettering

Study of upper and lower case letters as applied to drafting room procedures. Involves the study and application of proper methods of constructing gothic, roman, and italic lettering and numerals as applied to drafting. Two hours laboratory. One semester hour credit.

90T. Basic Data Processing

An introduction to the basic principles, terminology, concepts, and main functions of business data processing. Common business applications are used to examine manual and automated methods of processing data. Developing skill in analyzing problems and laying out logical, step-by-step solutions is stressed. The course is designed to give the students a basic foundation on which they can build in order to prepare themselves for a career in electronic data processing. Three hours lecture, four hours laboratory per week. Credit, five semester hours.

91T. Basic Data Processing Equipment Operations

A course designed to train students in data entry and computer operations. The student will develop an occupational proficiency in the use of basic data processing equipment including the 029 Card Punch, 056 Verifier, 082 Sorter, and the decollator and burster. The IBM 360, model 20 card system will be used to teach computer operations with special emphasis placed on punched card utility programs and the use of the RPG card compiler. Three hours lecture, four hours lab per week. Credit, five semester hours.

92T. Computer Systems Programming

The student becomes familiar with the organization of computers and the programming of the computer to solve basic problems. Emphasis is placed on reading diagnostics, debugging errors, developing flowcharts, and documenting the finished program. The RPG language is used to develop programming skills, and the IBM 360 model 20 for application. Three hours lecture. Four hours laboratory per week. Five semester hours credit.

93T. Advanced Computer Programming

An advance study of RPG. The course is designed to enable the student to become proficient in RPG programming problems typical of those performed in business data processing applications: accounts receivable, accounts payable, payroll, and inventory control. Basic Assembler and COBOL will be introduced during the second term. Prerequisites: 90T, 92T, and two semesters of accounting. Three hours lecture, four hours laboratory per week. Credit, five semester hours.

94T. Systems Analysis and Design

A course designed to integrate the students knowledge of computer and accounting concepts. The student will become aware of the process to be followed in designing computer systems, the characteristics and components of key business computer applications, and the interrelations between

computer applications. Each student will be required to complete a systems study. Prerequisite: two semesters of accounting. Three hours lecture, two hours laboratory per week. Credit, four semester hours.

95 T. Business Mathematics

This course provides emphasis on the study of the fundamental processes, fractions, decimals, percentage and problem solving. There is a review of basic applications of mathematics relating to such calculations as inventory and turnover, depreciation, distribution of overhead, taxes, insurance, and many other typical business calculations. Three hours per week. Three semester hours credit.

96 T. Elements of Accounting

This course provides the mechanics of business accounting - analyzing and recording financial transactions, classifying and summarizing information, and reporting and interpreting the results. Journalizing transactions, posting to the ledger, and the financial statements are treated in detail. Five hours per week. Four semester hours credit.

97 T. Elements of Accounting

A continuation of Accounting 96T with emphasis on accounting for purchases, sales, inventory, long-lived assets, and owner's equity (single proprietorship, partnership, and corporation). Prerequisite: Accounting 96T. Five hours per week. Four semester hours credit.

98 T. Cost Accounting

An understanding of the basic concept of the cost accounting function within a manufacturing organization is the objective of this course. Material costs, labor costs, manufacturing overhead, and marketing costs that enter the cost accounting system are treated in detail. The use of the computer as a tool for performing the cost accounting function through the collection, processing, and interpretation of these data for providing management with pertinent facts about business is stressed. Five hours per week. Four semester hours credit.

99 T. FORTRAN Programming

This course is designed to introduce the data processing student to basic computer and programming concepts. The basic FORTRAN language is taught and programs related to business problems are written and debugged as an aid to comprehending the language and its capabilities and limitations. Three hours lecture. Four hours laboratory per week. Five semester hours credit. Prerequisites: Algebra S113D.

DMT-111. Marketing

This course is a study of principles and problems of marketing goods and methods of distribution from producer or manufacturer to consumer. An overview of the consumer market, product lines, brands, packaging, retailing, wholesalers, marketing channels, transportation, storage, advertising, personal selling and price policies are included. Three hours lecture per week. Three semester hours credit.

DMT-112. Retailing

Principles governing, the effective operation of retail establishments. Development of present retail structure and functions performed. Retail policies, buying motives and habits, fashion, store classifications, merchandise classifications, internal organization, employment, training, methods of buying, pricing principles and policies, stockturn, dollar planning, unit control, inventory, merchandise handling, sales promotion activities and store protection are covered in depth. Three hours lecture per week. Three semester hours credit.

DMT-113. Marketing Seminar I

A study of job related topics such as human relations, job application, and interview as well as discussion of job related problems faced by those people engaged in midmanagement in retailing. The student is required to perform 41 specific record-keeping operations with an NCR 250 electronic cash register. One semester hour credit.

DMT-211. Salesmanship

The basic principles and techniques of selling and their practical application. Consumer buying behavior, communication processes, company operations, product knowledge, prospecting for customers, competitor knowledge, planning the sales presentation, securing and opening sales interviews, delivering sales presentation, demonstrating the product, answering objections, closing the sale, customer relationships, building and managing the sales force and self-management are taught. Three hours lecture per week. Three semester hours credits.

DMT-212. Marketing Seminar II

Three personal sales demonstrations are expected. Retail sales is also stressed. Areas discussed are the face and voice a salesperson present, bodily attitude, employee relationships, customer relations, new sales associate, continuing the sale store policy, multiple sales, showmanship, selling gifts, know the merchandise, personal touch, environmental awareness, closing the sales and customer service. Two hours laboratory per week. One semester hour credit.

DMT-213. Retail Merchandising

Provides the background and knowledge necessary to buy merchandise profitably, plan and figure markup and control expenses, use the retail method of inventory, develop sales and merchandise plans, compute open-to-buy, differences in buying fashion and staple merchandise, appreciate the importance of vendor relations and the computer. Three hours lecture per week. Three semester hours credit.

DMT-311. Principles of Management

This course is a study of basic management principles as applied to the functions of planning, organizing, directing, controlling, and coordinating with effective communication in business enterprise. Delegation, schedules and deadlines, decision making, challenging employees, positive criticism, teamwork, absenteeism, working conditions, employee praise, complaints, and suggestions, giving orders, time managing, handling disputes, setting good examples, planning and control, and finding good employees are discussed in depth. Three hours lecture per week. Three semester hours credit.

DMT-312. Marketing Seminar III

Practical application of advertising techniques. Each student is required to develop radio, newspaper, and magazine ads. Includes actual practice in copywriting, artwork, and layout. Each student is also required to build an ad campaign for a particular product or service. Two hours laboratory per week. One semester hour credit.

DMT-313. Advertising

Role of advertising in a free economy. Communicating through printed, broadcast, traffic, and point-of-purchase advertising; copywriting; rate structures; ad art; layout and mechanical production are discussed. Advertising campaigns, planning and management are stressed. Emphasis is on newspaper, radio and magazine advertising. Three hours lecture per week. Three semester hours credit.

DMT-411. Marketing Seminar IV

Major emphasis is on marketing research. Each student is given situations in which facts have to be obtained by means of surveys, polls and observations. Each student prepares position papers and defends them. Two hours laboratory per week. One semester hour credit.

DMT-412. Marketing Research

An introduction to marketing research, problem defining, planning, gathering data (secondary data, sampling, questionnaires), interpreting data, reporting, market analysis, and new product research are discussed. Three hours lecture per week. Three semester hours credit.

DMT-501. Work Experience Project

Minimum of 230 clock hours of work experience during the freshman or sophomore year. Work experience must be approved by the college and the employing firm. Written report on project required. Course available only to DMT students. Credit, six semester hours.

T 1113. Elementary Typewriting I

This course is for beginners in typewriting. Emphasis is given to acquiring keyboard control, developing correct typewriting techniques, applying this acquired skill to letter writing and simple tabulated reports, and acquiring a minimum speed of 30 gross words a minute on a five-minute timing on straight-copy material with not more than one error per minute. No credit is given to a student whose high school transcript shows one unit in typewriting. Three hours lecture per week. Three semester hours credit.

T 1123. Intermediate Typewriting II

Prerequisite: Satisfactory completion of T 1113 with grade of C or better or equivalent. A review of keyboard and manipulative controls, with emphasis on letter styles, manuscripts, and tabulated reports. Emphasis is given to acquiring a minimum of 40 gross words a minute on a five-minute timing on straight-copy material with not more than one error per minute, developing desirable work habits such as organizing the work, following directions, and evaluating the quality and quantity of work output. Three hours lecture per week. Three semester hours credit.

T 1213. Elementary Shorthand I

This course is for beginners in shorthand. Emphasis is given to developing a thorough knowledge of shorthand theory, the ability to write shorthand fluently from dictation of familiar material at a minimum of 60 words per minute and to developing the ability to read shorthand material accurately and rapidly. The principles are applied by reading and writing shorthand with a limited amount of dictation and transcription from shorthand notes. No credit is given to a student whose high school transcript shows one unit in shorthand. Three hours lecture per week. Three semester hours credit.

T 1223. Intermediate Shorthand II

Prerequisite: Satisfactory completion of T 1213 with grade of C or better, or equivalent. Emphasis is given to developing the ability to take dictation at a minimum of 80 words per minute and transcribe it accurately and rapidly, to providing a review of shorthand theory, to providing an introduction to the transcription of letters for mailability, and to giving an informal review of the rules of written English. Three hours lecture per week. Three semester hours credit.

T2313. Machine Transcription

Prerequisite: Satisfactory completion of T 1113 with grade C or better or equivalent. This course will enable students to become proficient in operating transcribing equipment and in word processing. The course will also equip students with knowledge of many kinds of business documents and their uses, build fundamental knowledge of business vocabulary, and develop an understanding of secretarial procedures and responsibilities in business. Three hours lecture per week. Three semester hours credit.

T 2113. Advanced Typewriting III

Prerequisite: Satisfactory completion of T 1123 with grade of C or better, or equivalent. Preparation of stencils, business forms, and legal documents; additional emphasis on tabulations, manuscripts, and letter forms, as well as on speed and accuracy. Students develop the ability to type at his maximum speed with a minimum number of errors, read and follow directions, both oral and written, proofread accurately, produce accurate copy by using good taste and judgment in placement, produce neat and accurate copy at maximum speed under time limitations, be his own critic, and acquire a minimum of 50 gross words a minute on a five-minute timing on straight-copy material with not more than one error per minute. Three hours lecture per week. Three semester hours credit.

T 2123. Production Typewriting IV

Prerequisite: Satisfactory completion of T 2113 with grade of C or better, or equivalent. This course is designed for students who wish to achieve job competency. Students with basic typing skills are trained to produce, with efficiency, typewritten work that would meet the approval of office supervisors. A practice set consisting of actual working papers is used and the students become acquainted with the functions and activities of various departments of a business. Emphasis is given primarily to quality and quantity of work. Three hours lecture per week. Three semester hours credit.

T 2213. Advanced Shorthand III

Prerequisite: Satisfactory completion of T 1223 with grade of C or better, or equivalent. This course is designed to develop the ability to take dictation at a minimum of 100 words per minute and to transcribe it accurately and rapidly, to develop the ability to produce mailable letters at a satisfactory rate of speed, to expand the shorthand vocabulary of the students, to give additional informal review of the rules of written English - grammar, punctuation, spelling, word usage, etc., and to provide opportunities to develop a high degree of skill in proofreading and editing. Three hours lecture per week. Three semester hours credit.

T 2223. Dictation and Transcription IV

Prerequisite: Satisfactory completion of T 2213 with grade of C or better, or equivalent. This course is designed to expand the shorthand vocabulary, give additional informal review of written English, provide opportunities to develop greater skill in proofreading and editing, to develop the ability to take dictation at a minimum of 110 words per minute and to transcribe it accurately and rapidly, and to develop the ability to produce mailable letters at a higher rate of speed. Three hours lecture per week. Three semester hours credit.

T 2413. Secretarial Procedures

A course designed to present essential duties and special techniques for a secretarial career at the highest professional level; to acquaint the student with office practices and administrative responsibilities. Problems are assigned to provide office-situation experience and to provide opportunity for personal improvement. Three lectures per week. Three semester hours credit.

T 2523. Office Machines

Instruction and practice in the operation of the major types of adding and calculating machines; development of a working knowledge of the ten-key and full keyboard adding machines, electronic ten-key printing calculators, electric typewriters, fluid and stencil duplicators, mimeoscope, and other mechanical office devices. Three hours per week. Three semester hours credit.

T 2613. Business Communications

Study and practice in writing different types of business letters and reports, with emphasis on correct spelling, grammar, punctuation, and clarity of communication. Three hours per week. Three semester hours credit.

TMS 1114. Medical Typewriting

Emphasis on typing medical terminology, word drills, case histories, and medical articles. Three lectures per week. Three semester hours credit. Prerequisite: 1003 and 1113 Typewriting or 1113 and 2113 Typewriting.

TMS 2224. Medical Machine Transcription

This medical transcription course is similar to that recommended by the American Medical Record Association. It contains material for medical transcriptionists in clinics, hospitals, and medical centers. Transcription exercises introduce the student to medical terms involved in History and

Physicals, Radiology, Operations, Pathology, Discharge Summaries, and Autopsies. Four lectures per week. Four semester hours credit.

TMS 1115. Medical Typewriting

Special focus on medical forms and records used in hospitals and in physicians' offices. Projects include coverage of medical records and ledgers, preadmission registration, Medicare-payment requests, group hospital insurance, and nursing home admission. Workbook forms are utilized. Three lectures per week. Three semester hours credit.

TMS 2225. Medical Machine Transcription

A continuation of Machine Transcription TMS 2224 with emphasis placed on mailability, speed, and use of various medical reference books. Five lectures per week. Five semester hours credit.

TMS 2415. Medical Office Situation Practice

Presents technical, practical information through realistic medical office simulations. Includes role-playing situations, project assignments, field trips, guest speakers, and medical vocabulary review for the office assistant. Three lectures per week. Three semester hours credit.

TMS 2416. Medical Office Situation Practice

Continuation of TMS 2415 Medical Office Situation Practice. This course presents a simulation concerned with working in a dental office. Three lectures per week. Three semester hours credit.

TMS 2525. Medical Terminology

Prefixes, suffixes, abbreviations, plural endings, diseases, and operative terms are covered. Presents terms related to all areas of medical science, hospital service, and paramedical specialties. Five lecture per week. Four semester hours credit.

TMS 2526. Medical Terminology

Basic anatomical terminology, fully illustrated, of the following body systems: Cardiovascular, Gastroenterology, Endocrinology, Respiratory, Ophthalmology, Urology, Gynecology, Obstetrics, Neurology, Otorhinolaryngology, Dermatology, Pathology, and Orthopedics. Five lecture hours per week. Four semester hours credit.

TLS 1114. Legal Typewriting

This provides the students with experience in preparing various legal documents with attention being given to legal terminology. Three lecture hours per week. Three semester hours credit. (Prerequisites: Typewriting 1103 and 1113 or 1113 and 2113).

TLS 1115. Legal Typewriting

A continuation of Legal Typewriting TLS 1114. Students assume responsibility for recognizing and applying principles of legal typewriting to problems provided. Three lecture hours per week. Three semester hours credit.

TLS 1214. Legal Shorthand

This is a skill-building course designed to help students develop competency in dictation and transcription of legal correspondence and legal documents. Emphasis is placed on legal terminology. Brief forms, prefixes, and suffixes are presented. Three lectures per week. Three semester hours credit. (Prerequisites: Typewriting 1103 and 1113 or 1113 and 2113 and Shorthand 1203 and 1213).

TLS 1215. Legal Shorthand

This is a continuation of Legal Shorthand TLS 1214. Continued emphasis on terminology along with increased speed of dictation and transcription for mailability. Three lectures per week. Three semester hours credit.

TLS 2224. Legal Machine Transcription

This is designed to acquaint the students with various legal forms, to enlarge their legal vocabulary, to develop employable skills in legal transcription, to increase proficiency in spelling, grammar, sentence structure, and customs used in legal offices. Three lectures per week. Three semester hours credit.

TLS 2225. Legal Machine Transcription

A continuation of TLS 2224 with transcription of legal documents for mailability. Three lectures per week. Three semester hours credit.

TLS 2524. Legal Office Situation Practice

Presents technical, practical information through realistic legal office simulations. Emphasis is placed on the legal secretary's career, general office duties, and preparation of noncourt documents. Includes role-playing situations, project assignments, field trips, guest speakers, and legal vocabulary review for the office assistant. Three lectures per week. Three semester hours credit.

TLS 2525. Legal Office Situation Practice

A continuation of TLS 2524 with emphasis on the courts and court documents, litigation, appeals and other court actions, special office duties, and facing the future as a legal secretary. Three lectures per week. Three semester hours credit.

TLS 2526. Legal Information Seminars

Legal Terminology Ethics; Legal Records; Land Description; Court Reporting; Presents Terms related to the Legal Profession. Participation of legal and legal secretarial people in seminars. Field trips within the distance to see various phases of legal secretarial work as it takes place. Two hours credit.

INHALATION THERAPY

RT-40 V Anatomy and Physiology — 127 Hours

An anatomical and physiological study of the human body. Consideration of the molecular, cellular, tissue, and organ systems that make up the human body. Each system is considered in detail regarding both structure and function.

RT-41 V Chemistry — 60 Hours

A study of basic chemistry, inorganic and organic, with relation to the use in respiratory therapy.

RT-42 V. Aerosol and Humidity Therapy — 25 Hours

A general study of the equipment and procedures used in delivering aerosols and humidity to patients. Also the effects of aerosols and humidity on the cardiopulmonary system.

RT-53 V. Mathematics — 20 Hours

This course designed to develop the basic concepts and techniques of arithmetic and algebra and how they are oriented to respiratory therapy.

RT-44 V. Microbiology — 70 Hours

A survey of the microscopic organisms of both plant and animal kingdom, with emphasis and detail study being placed on those affecting the respiratory system. Emphasis is also placed on asepsis and sterilization.

RT-45 V. Gas Therapy — 48 Hours

A survey of gases used in therapy and the methods by which they are delivered.

RT-46 V. Hospital Orientation — 40 Hours

To familiarize the student with the hospital and respiratory therapy procedurs.

RT-47 V. Basic Physics — 40 Hours

To familiarize the student with the basic fundamentals of physics as they relate to Respiratory Therapy.

RT-48 V. Advanced Cardiopulmonary Anatomy and Physiology — 80 Hours

To give a detail knowledge of the Cardiopulmonary system.

RT-49 V. Respiratory Therapy Indoctrination — 230 Hours

To give background of the respiratory therapy field. To gain a foundation in cardiopulmonary diseases and treatments. To gain a working knowledge of the equipment and its use. To gain a knowledge of arterial blood gas procedures.

RT-50 V. Respiratory Therapy Pharmacology — 45 Hours

To gain knowledge of the cardiopulmonary drugs, their uses, contraindication, effects, side effects and dosages.

Clinical Evaluation — 960 Hours

To give the student a knowledge of the specific functions of a technician as related to the actual job experience with patients under supervision.

VOCATIONAL

Pearl River Junior College offers, as an integral part of its educational program, vocational training to students who are interested in full time vocational work. The vocational fields of specialized training now being offered are: Machine Shop, Automotive Mechanics, Welding, Cosmetology, General Clerical, Carpentry and Cabinet Making, Electricity, Heating, Air Conditioning and Refrigeration, Masonry and Practical Nursing. Students who complete one of these courses will receive a Certificate of Proficiency in his chosen field. Credit in these courses is not designed for transfer.

1 V. Diesel Mechanics

This course includes theory and Shop Orientation in the following areas; hand tools, shop safety, the internal combustion engine, basic construction, classification, stationary parts, major moving parts, basic fundamentals of the diesel engine systems and fuel, air induction, cooling and lubrication.

Basic physics and engineering connected with diesel engines, heat and combustion, oil and gaseous fuels, engine power and fuel consumption, engine rating and performance are included. Five hours lecture and thirteen hours laboratory per week. Eleven semester hours credit.

2 V. Diesel Mechanics

The fundamentals of injecting fuel, burning fuel, governors, diesel engine testing, high compression gas burning engines, auxiliary systems, "operation and maintenance", principles of magnetism, basic electrical terms, fundamentals of engine overhaul, disassembly, cleaning, inspection and assembly and test are presented. Five hours lecture. Thirteen hours laboratory per week. Eleven semester hours credit.

3 V. Diesel Mechanics

This semester of diesel mechanics includes detailed study of the diesel engine systems, including vehicle electrical systems, fuel systems and governors, air induction, cooling and lubrication including the servicing, diagnosing system malfunctions, and making repairs and/or adjustments as necessary for correction. Five hours lecture. Ten hours laboratory per week. Ten semester hours credit.

4 V. Diesel Mechanics

Manipulative skills in engine and component overhaul, disassembly, cleaning, inspection, reassembly, testing, basic fundamentals of brake

systems, hydraulic systems and gear trains are emphasized. Five hours lecture. Twenty-five laboratory hours per week. Fifteen semester hours credit.

8 V. Welding

Welding 8V is presented as a related course to other vocational programs; It does not prepare a student for a welding career. It does provide a student with a general knowledge of welding and sufficient skill to be able to use welding as needed in his own occupation. This course meets ten hours a week. Six semester hours credit.

9 V. Vocational Welding

Vocational Welding is an industrial welding program which provides the student with essential theory and actual practice. The course emphasizes arc welding as demanded by modern production methods and includes all essential related practices and techniques. Twenty hours per week. Ten semester hours credit.

10 V. Vocational Welding

Vocational Welding is an industrial welding program which provides the student with essential theory and actual practice. The course emphasizes arc welding as demanded by modern production methods and includes all essential related practices and techniques. Students who apply themselves are prepared to pass the various high proficiency tests for certification. Thirty hours per week. Fifteen semester hours credit.

15 V. Auto Mechanics

Theory and shop orientation in the following areas: hand tools, shop safety practices, engine operation, engine measurements and performances, engine types, engine construction, automotive fuel systems and fuels, engine lubrication system, engine cooling system. Shopwork includes disassembling and rebuilding the following units: engine block, cylinder head, carburetors, and fuel pumps. Five hours lecture and thirteen hours laboratory per week. Eleven semester hours credit.

16 V. Mechanical Drawing

Use and care of instruments, lettering, use of scales, geometric construction, elementary multiview projections, projections with dimensions, sketching and inking and the basic principles of mechanical drawing. Five hours per week. Credit, three semester hours.

20 V. Machine Shop

This course includes a study in the proper use of hand tools and precision measuring tools. It also includes safety instruction in care and use of machine tool equipment such as lathes, shapers, milling machines, drill presses and grinders. This course provides the student with the basic machine shop instruction such as tapping, threading, shaping and grinding of steel. Five hours lecture and thirteen hours laboratory per week. Eleven semester hours credit.

32 V. Auto Mechanics

Basic fundamentals of automotive electricity in the following areas: A.C. charging system, D.C. charging system, ignition system, lighting system. Basic fundamentals of engine testing, engine trouble shooting, and front end suspension and alignment. Shopwork includes rebuilding engine blocks, cylinder heads, starter motors, generators, alternators, ignition distributors, carburetors, front-end repairs, front-end alignment and engine tune-up. Five hours lecture and thirteen hours laboratory per week. Eleven semester hours credit.

33 V. Mechanical Drawing

A continuation of Mechanical Drawing 16V. Pictorials, free-hand and instrumentals, sections, fasteners, working (details, shop) drawings and assemblies, piping drawings and sheet metal layouts and developments. Five hours per week. Three semester hours credit.

34 V. Plane Trigonometry

The practical knowledge of Plane Trigonometry is directly related to the average industrial machinist in today's world of work. Major emphasis is placed on the ability to apply theory to practical problems. Students are taught the Trig functions, along with radian measurement and solving triangles. Three hours per week. Three semester hours credit.

37 V. Machine Shop

This course is designed to give the student practical experience in the care and operation of lathes, milling machines, shapers, drill presses and similar machine tools. Projects of a more advanced nature are required involving the use of machine tools such as thread cutting, taper turning on the lathe, cutting keyways on the milling machine. Five hours lecture and thirteen hours laboratory per week. Eleven semester hours credit.

62 V. Auto Mechanics

A detailed study of the automatic transmissions, sychromesh transmissions, overdrive and truck transmissions and differential and steering system. Shopwork consists of all areas of automotive repair with special emphasis on disassembly and reassembly of automatic transmissions, differentials and front-end alignment and front-end repairs and the use of special tools and equipment. Five hours lecture and ten hours laboratory per week. Ten semester hours credit.

63 V. Shop Mathematics

This course, with emphasis placed on general mathematics for shop practices, is provided especially for those who are pursuing terminal courses. Fractions, addition, multiplication, division and measuring geometric construction, shop trigonometry and speeds are included in this course. Three hours per week. Credit, three semester hours.

64 V. Machine Shop

This course advances the student in all phases of the machine trade. The use of the lathe and shaper, bench work, forming tools, heat treating, case

hardening processes, layout work and semi-advanced milling machine work, the further use of the drill press emphasized. Special emphasis is placed on safety procedures in the use of the machine. Five hours lecture and ten hours laboratory per week. Ten semester hours credit.

77 V. Mechanical Design

Detail and assembly drawings. Materials, fasteners, tolerance-allowances, columns, coupling, bearings, pulley, gears and simple torsion problems. Free hand sketching of machine parts and assemblies with pencil. Sketches are made in orthographic, isometric and oblique projection, as well as in true perspective. Dimensioning and shading of sketches are included. Five hours per week. Three semester hours credit.

85 V. Auto Mechanics

Advanced study of all areas of automotive repair with special studies in engine tune-up, front-end alignment, automotive air conditioning, fuel system trouble shooting, ignition system trouble shooting, charging system trouble shooting. Shopwork includes all areas of automotive repair. This course provides the mechanics student with an opportunity to practice all types of automotive repair and develops a degree of proficiency in each area of automotive maintenance. Five hours lecture and twenty hours laboratory per week. Fifteen semester hours credit.

86 V. Machine Shop

This course is designed to acquaint the student with some of the actual problems he will meet in shop and manufacturing procedures. Projects will include advanced work on milling machines, lathes, shapers, and gear cutting procedures. The use of numerical control milling machine work is incorporated in the course at this point. Students will study the different metals and their uses and general shop work. Five hours lecture and twenty hours laboratory per week. Fifteen semester hours credit.

89 V. Machine Shop

This course is designed to train students majoring in Auto Mechanics in the use of the crankshaft grinder, to precisely grind crankshafts and the cylinder boring machine for machining engine blocks. Three hours per week. Three semester hours credit.

90 V. Cosmetology

Designed for those who want to become cosmetology, this course has been approved by the State Board of Education and Mississippi Board of Cosmetology. It has the approval and support of beauty salon owners and operators throughout the State.

A student enrolling must be eighteen years of age or must have completed high school. If a student is over eighteen years of age, she must have completed the tenth grade or G.E.D. equivalence.

Fifteen hundred clock hours of training are required to obtain a license. These fifteen hundred hours are completed in our twelve months' course.

R99 V. Vocational Reading

This reading program is for students enrolled in vocational training courses. Group and individual instruction in the communication skills is presented in a lecture-laboratory situation. Units of study include vocabulary development, comprehension improvement, listening, spelling, handwriting, and writing skills such as for different types of business letters, personal data sheets, memos, job reports, and forms. Three hours lecture per week for two semesters. Four semester hours credit.

C-1 V. Introduction to Woodworking

Planning and designing, selecting and roughing out stock, planning and sawing stock to finished dimensions, drilling and boring wood joints, forming irregular shapes, chamfers and bevels, gluing and clamping, fasteners, sanding and preparing for finish, wood finishing, study of power tools, study of hand tools and safety practices. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

C-2 V. Cabinet Making

History of cabinet making, cabinet design, and safety. Study of woods, millwork, hardwork, study of machines, planers, circular saw, radial saw, hand saw, scroll saw, jointer, shapers, routers, mortiser and tendoners, sanding, basic cabinet construction, joints, drawers and guides, interior cabinets, legs and posts, table and cabinet top finishing, industrial production. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

C-3 V. Carpentry

Laying out foundations, batter boards, house framing, balloon framing, western and modern braced, floor and wall framing, roof framing, exterior construction, roofing materials, insulation, windows, doors, steps and staircases, interior walls and finishes, interior and exterior trims. Five hours lecture and twenty hours laboratory per week. Fifteen semester hours credit.

C-4 V. Carpentry

Continuation of third semester with construction techniques. Class will meet thirty hours laboratory per week. Fifteen semester hours credit.

E-1 V. Basic Electricity

This course is designed to cover the technical information on manipulative skills related to: Alternating and direct current, care and use of tools, National Electrical Code, measurements, transformers, basic circuits, over current devices, conductors, connecting and soldering, grounding, conduits and race ways, lighting and motors. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

E-2 V. Advanced Electricity

This course is designed to cover the technical information and manipulation skills related to residential and farming installation, service entrance, outlets, heavy appliance wiring, re-wiring and modernizing, power

plants, dual residence, power distribution and primary and secondary lines. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

E-3 V. Commercial Wiring

This course is designed to cover the technical information and manipulative skills related to non-residential installation, commercial lighting, heavy motors, generators, transformers and rectifiers. Five hours lecture and twenty hours laboratory per week. Fifteen semester hours credit.

E-4 V. Industrial Wiring

This course is designed to cover the technical information and manipulative skills related to plant wiring, control wiring, installation of heavy electrical equipment, electrical heating, plant lighting. Five hours lecture and twenty-five hours laboratory per week. Fifteen semester hours credit.

R-1 V. Air Conditioning and Refrigeration

This course material is designed to cover the technical information and manipulative skills related to fundamentals of refrigeration, refrigeration service tools, compressor systems, compressor construction, refrigerant controls, motor control refrigerants, domestic refrigerator cabinets, refrigeration materials. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

R-2 V. Air Conditioning and Refrigeration

This course material is designed to cover the technical information and manipulative skills related to electric motors, conventional compression systems, refrigeration service, absorption systems, absorption systems construction features and servicing absorption systems. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

R-3 V. Air Conditioning and Refrigeration

This course is designed to cover the technical information and manipulative skills related to installation and servicing of commercial refrigeration systems and mechanisms, calculation of heat loads in commercial refrigeration systems and mechanisms, calculation of heat loads in commercial refrigeration, commercial freezers and servicing conventional systems. Five hours lecture and twenty-two hours laboratory per week. Fifteen semester hours credit.

R-4 V. Heating and Air Conditioning

This course is designed to cover the technical information and manipulative skills related to automobile air conditioning, air conditioning principles, heating and cooling, air distribution instruments, heating and cooling, heat loads, heat pumps, air conditioning systems and controls and gas and electrical heating. Five hours lecture and twenty-five hours laboratory per week. Fifteen semester hours credit.

R-5 V. Blueprint Reading and Estimating

This is a specially designed course for students enrolled in Masonry, Carpentry and Cabinet Making, Electricity and Heating, Air Conditioning and Refrigeration. The student will study the scope of blueprint, importance of blueprints, language of blueprint, electrical diagrams and schematics, masonry construction, house framing, heating, air conditioning and refrigeration schematics, symbols and construction details. Estimating, specifications, and drawings are emphasized. Class will meet five hours per week for two semesters. Ten semester hours credit.

M-1 V. Masonry

This course is designed to cover the following subject material in theory and practice: Fundamentals and history of masonry, tools and equipment, brick mortar and metal ties, essentials of good masonry, bonds, patterns and texture, types of wall and concrete block walls and partitions. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

M-2 V. Masonry

This course is designed to cover the following subject material in theory and practice: Brick and block pier, brick and block plasters, concrete finishing chimney construction, brick floor and paving, clay tile structure and plastering. Five hours lecture and fourteen hours laboratory per week. Twelve semester hours credit.

M-3 V. Masonry

This course is designed as a follow-up of Masonry I and II with emphasis on the practical application of the skills and knowledge gained by the student learner about the construction of brick and block walls. Twenty-seven hours laboratory per week. Fifteen semester hours credit.

M-4 V. Masonry

This course is designed to cover the following subject materials and practical application: Lintels, reinforced brick masonry, chase walls for pipe, English and Flemish bonds, acute squint corner and quoin, birch water table, arches, pattern and panels. Thirty hours of laboratory per week for eighteen weeks. Fifteen semester hours credit.

M-5 V. Mathematics

This is a specially designed course for students enrolled in a building trade course. The student will study the fundamentals of Basic mathematics: whole numbers, common fractions, decimal fractions, measurements, percentage and averages, finance, graphs and statistics; Fundamentals of Applied Algebra: symbols, equations, ratio and shapes, common geometric construction; and Fundamentals of Applied Trigonometry. Class will meet three hours per week for two semesters. Six semester hours credit.

GENERAL CLERICAL

The general clerical curriculum is recommended for the student who expects to do general office work. Most of the clerical jobs require a

knowledge of typewriting, bookkeeping, business mathematics, filing and general business. Many students are better qualified for and have more interest in general clerical training than in bookkeeping or stenography. Upon completion, a certificate of proficiency is granted.

B-1 V & 2 V. Typewriting

The fundamentals of technique, rhythm and accuracy in the operation of the typewriter, centering, letter writing, carbon copies, tabulation and secretarial typewriting are presented. Six hours per week. Two semesters. Twelve semester hours credit.

B-3 V. Records Management - Filing

Primary emphasis in Business Filing is given to those principles and techniques that are common to all systems of filing. Three hours per week. Three semester hours credit.

B-4 V & 5 V. Business English

Oral and written business communications with emphasis on grammar, punctuation, application, inquiry, sales and adjustment letters. Three hours per week. Two semesters. Six semester hours credit.

B-6 V. General Office Practice

This course provides an opportunity for integrating the skills and knowledge acquired in other business courses. It is designed to help bridge the gap between the school and the office. It deals with the activities in which everyone engages either as a consumer of, a worker in, or a manager of a business. Class meets three hours per week. Three semester hours credit.

B-7 V. Clerical Record Keeping

This course is designed to equip the students with basic vocational skills that are common to simple clerical office jobs. It will provide the students with an understanding of business procedures, concepts, and simple business forms. Emphasis is placed on training the students in the handling of business papers and records up to the point where double-entry bookkeeping takes over. Three hours per week. Three semester hours credit.

B-8 V. Office Machines

This course provides instruction and practice in the operation of the major types of adding and calculating machines; development of a working knowledge of the ten-key and full keyboard adding machine, electronic and ten-key printing calculators, electric typewriters, stencil and spirit duplicators, mimeoscope. Five hours per week. Three semester hours credit.

B-9 V. Office Machine Transcription

A course to develop transcription skills. Students are required to transcribe specified dictation with accuracy and in acceptable form correlated with English, punctuation, spelling, division of words, and vocational competency. Three hours per week. Three semester hours credit.

B-10 V. Business Math

Emphasis is placed on the study of the fundamental processes, fractions, decimals, percentage and problem solving. The application of these fundamental processes is applied toward the problem of business which the student will encounter in the various commercial fields. Three hours per week. Three semester hours credit.

SCHOOL OF PRACTICAL NURSING

The Practical Nursing Program is designed to prepare students to become Licensed Practical Nurses. The students spend the first few weeks at the college in the classroom studying basic theory and obtaining laboratory practice. They then progress to clinical experience in the hospital under supervision of qualified nursing instructors. After successfully completing this course, the graduates are eligible to write the State Board Examination to become Licensed Practical Nurses.

PN-100. Vocational Relationship — 30 Hours Instruction

This course includes orientation and introduction to Practical Nurse education and defines the role of the practical nurse as a member of the health team.

PN-101. Health — 30 Hours Instruction

This is a study of individual, family and community health. It is defined to give the student a meaningful definition of health and to assist her/him in understanding the scope of health care and health services in today's society.

PN-102. Nursing I — 350 Hours Instruction (including clinical)

This course provides a foundation structure for learning how to nurse patients in Role I and Role II of the practical nurse. It is the prerequisite of all nursing courses in the curriculum. The student will care for all age groups in uncomplicated nursing situations.

PN-103. Structure & Function of the Body — 60 Hours Instruction

This course is designed to provide general knowledge about the normal functions of the human body and the structure related to these functions. Basic structure and nomenclature will be covered.

PN-104. Nutrition - 30 Hours Instruction

This course is designed to provide basic principles of nutrition to help the student see the relationships of mental well-being and nourishment and physical well-being and nourishment. Emphasis will be placed on nutrition value of food and beginning knowledge of diet therapy.

PN-105. Growth and Development — 30 Hours Instruction

This course will cover the entire life span. Emphasis will be on human behavior from the standpoint of growth and development. It will include principles of development, changes in abilities, interests, and social and emotional adjustments of each maturity level.

PN-200. Nursng II

A continuation of Nursing I, with an introduction to conditions of illness and including causes, body's response to disease, symptoms, treatment, diagnostic procedures, as well as related terminology. It includes basic knowledge and fundamentals of pharmacology and drug administration. 180 hours of instruction including clinical experience and laboratory experience.

PN-202. Nursing II

This course is a continuation of Nursing II. It will include intermediate nursing skills necessary to meet the more complex needs of patients of all ages with medical-surgical conditions. The student will be introduced to special areas such as operating room, respiratory therapy, and ICCU. 600 hours of instruction, including clinical experience.

PN-204. Nursing IV

This course is designed to acquaint the student with the special needs of the obstetrical patient during the prenatal, labor and delivery, and post-partum phases. Needs of the new born infant, stressing family-centered approach, will be covered. Special emphasis will be placed on the normal, but selected abnormal conditions as well as the scientific principles underlying nursing care of the sick infant, will be covered. 240 hours of instruction including clinical laboratory experience.

PN-206. Nursing V

This course is designed to guide the student toward a better understanding of the problems related to mental and emotional illness and to prepare them for their role in the care, treatment, and rehabilitation of the mentally ill. Emphasis will be placed on observation skills and recognition of signs and symptoms indicating possible mental and emotional problems. 100 hours instruction including clinical experience.

PN-208. Comprehensive Nursing

This course is a continuation of previous nursing courses. The aim of this course is to prepare the student to function as a graduate practical nurse. Team nursing will be instituted in the clinical area so that the student may develop his/her ability in problem solving, health teaching, and beginning leadership skills. Current nursing trends and concepts will be emphasized so as to furnish the student with a broader knowledge of his/her role as a member of the health team. 160 hours instruction including clinical experience.

HIGH SCHOOL COURSES IN VOCATIONAL SUBJECTS**HS-16. Metal Trades, Secondary**

The objective of the Metal Trades Program is to provide exploration training in Machining of Metals; Welding of typical metals, joints and positions; layout out, cutting out, and fabricating of sheet metal which should result in: (1) Job entry skills, (2) Pre-vocational training to pursue at another institution, (3) A basic guidance function resulting in firming up educational pursuit.

HS-17. Auto Body and Fender, Secondary

The objective of the Auto Body repairs program is to provide learning experiences in forming and shaping of common damage to car bodies and frames. This is to include straightening repairing, preparing, priming, painting, and finishing. The training to result in: (1) Job entry skills - placement on apprentice level, (2) Pre-vocational training to pursue at another institution, (3) A guidance process to firm up educational pursuit.

HS-18. Building Trades, Secondary

To introduce students to and familiarize them with all skills related to building trades and to make it possible for them to enter a trade on the apprentice level. To include carpentry, masonry, and plumbing.

HS-19. Auto Mechanics, Secondary

This course is designed to provide the basic fundamentals for students beginning in auto mechanics and will include theory and shop orientation in the following areas: shop safety practices, the proper use of hand tools and power tools, engine operation, engine measurements and performances, engine types, engine construction, automotive fuel systems and fuels, engine lubrication systems, engine cooling systems, electrical systems, brake systems, transmissions, differentials, steering systems, tune-up and trouble shooting.

HS-20. Appliance Repair, Heating, Air-Conditioning & Refrigeration, Secondary.

This course is designed to introduce the student to tools and safety of the trade. The student should gain knowledge for entry level as helper in this trade. Emphasis is placed on basic electrical concepts, large appliance repair, and air-conditioning and refrigeration service and repair.

HS-21. Industrial Electricity, Secondary

This program will provide the basic fundamentals in theory and shop orientation in the following areas: safety, the proper use of hand tools and power equipment, opportunities in industrial electricity, basic electricity, electrical terms and units, fundamentals of magnetism, resistance - Ohms, law circuits, measuring devices-principles, use and care with a major given toward residential wiring.

HS-22. Masonry, Secondary

This course is designed to teach the basic skills of the masonry trade with emphasis on brick and block laying.

HS-23. Welding, Secondary

This program is to give the student the basic fundamentals in theory and shop orientation in the following areas: shop safety, the use of hand tools, identification of metals, selection of electrodes, operation and use of the electric arc welding machines, namely the DC rectifier, AC/DC rectifier, micro aire, and tungsten inert gas in the flat, vertical, horizontal and overhead positions. Also included in this program will be the operation and use in oxyacetylene welding and burning and testing of welds.

HS-24. Construction Drafting, Secondary

Designed to prepare the individual in the basic fundamental skills in drafting for employment as a draftsman on an advanced learner's level or to continue his training at a Post-Secondary institution. Line structure, geometric construction, multi-view drawings, working drawing machines, architecture, sheet metal, etc.

MANPOWER TRAINING

The Manpower Training Program is designed for those persons who find themselves in need of specialized training for job openings available. These courses were developed for the beginner and make allowance for individual needs of all students. This program is designed primarily for the disadvantaged segment of our society.

The Manpower Training Program is operated in cooperation with the Mississippi Employment Security Commission which has the responsibility of recruitment, subsistence payments. Interested persons should make application to their local office of the Mississippi Employment Security Commission.

Some of the general requirements for admission are:

- (1) All students must be 17 years of age or older.
- (2) Students must be high school graduates or they must have left school at least one year prior to admission to the program.
- (3) All students must meet specific requirements of each program as determined through testing and educational achievements. These requirements vary for different programs.
 - I. The Motor Vehicle Cluster runs for a maximum of thirty-six weeks in an open-entry, open-exit, individualized instructional process designed to produce service station mechanics, specialists, etc. or a general mechanic.
 - II. The Combination Welding Program consists of a twenty-six week period of open-entry, open-exit, individualized instruction designed to prepare its graduates to obtain employment at a high degree of expertise as an electric arc welder in industry.
 - III. The Clerical Cluster is of a thirty-six week maximum duration operating as an open-entry, open-exit, individualized instructional program designed to prepare the trainee for positions as receptionists-typists, file clerk, clerk-typist, office specialist, or secretary.



Pearl River Junior College
 Station A
 Poplarville, Miss. 39470

